



City of Jasper, Indiana
Real Property Tax Abatement Application
Project Questionnaire

The City of Jasper is very interested in the future of your company, and we are eager to assist in your request for economic assistance. We recognize that your company's future growth is a direct benefit to the economic development of the City of Jasper. Please provide the requested information necessary to the Tax Abatement Application Process.

REQUEST FOR INFORMATION & APPLICANT'S RESPONSE		SCORE
1.	<p>Q Name and address of the OWNER of the real property for which tax abatement is being requested</p> <hr/> <p>A</p>	
2.	<p>Q Name of applicant, address, and relationship to owner of the real property if applicant is different than owner of the real property.</p> <hr/> <p>A</p>	
3.	<p>Q State the name, title, address, telephone number and e-mail address of a company representative who may be contacted concerning this application:</p> <hr/> <p>A Name and Title:</p> <hr/> <p>Address:</p> <hr/> <p>Telephone:</p> <hr/> <p>E-Mail Address</p>	
4.	<p>Q State the name, title, address, telephone number and e-mail address of the company representative responsible for filing the required annual compliance forms (Form CF-1) which will be used by the City to determine if your company is compliant with the terms of the abatement application, including Form SB-1/RP, and whether the abatement will continue or be terminated (the contact should be made aware of the compliance form's importance).</p> <hr/> <p>A Name and Title:</p> <hr/> <p>Address:</p>	

Telephone:		
E-Mail Address:		
REQUEST FOR INFORMATION & APPLICANT'S RESPONSE		SCORE
5.	<p>Q Location of property for which real property tax abatement is being sought? Attach a legal description (a copy of your most recent Deed may meet this requirement). Also attach area map and photos of the proposed project location.</p> <hr/> <p>A a) Street Address:</p> <hr/> <p>b) Tax Parcel Number(s):</p>	
6.	<p>Q What is the current status of this property, i.e. vacant building, raw land, etc.?</p> <hr/> <p>A</p>	
7.	<p>Q What is the amount of the most recent assessment (this information is available on the most recent property tax form) attributable to the real property at the project location:</p> <hr/> <p>A</p>	
8.	<p>Q Does your company currently conduct manufacturing operations, research and development, distribution and/or information technology research at this location? If so, how long has your company been at this location?</p> <hr/> <p>A</p>	
9.	<p>Q Does your company have other operations in Jasper? If so, please list the locations of the other operations. How long have you conducted operations at these locations?</p> <hr/> <p>A</p>	

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10.	Q	Does your company have other operations in Indiana? If so, please list the locations of the other operations.	
	A		
11.	Q	What is the size of the facility to be improved or constructed?	
	A		
12.	Q	Describe the nature of the business of your company. (Attach additional pages if necessary)	
	A		
13.	Q	Describe the proposed real estate improvements to be constructed by your company at the proposed location. Improvements should be planned to commence within one year of application. (Attach additional pages if necessary)	
	A		
14.	Q	Has a building permit been received or have the proposed real estate improvements been constructed (Please note that State statute requires applicants to not have received a building permit and delay construction until after abatement has been granted)?	
	A	YES <input type="checkbox"/> NO <input type="checkbox"/>	
15.	Q	What is the anticipated date for construction to begin?	
	A		

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16.	<p>Q What is the anticipated date for project completion?</p>	
	<p>A</p>	
	<p>Q If a facility is being improved, does the proposed improvement to the facility change the function of the current facility?</p>	
	<p>A YES <input type="checkbox"/> NO <input type="checkbox"/></p>	
17.	<p>Q If the answer to the preceding question was "yes," please describe any new functions to be performed at the improved facility.</p>	
	<p>A</p>	
18.	<p>Q What is the estimated value of the real property improvement for which real property tax abatement is being requested?</p>	
	<p>A</p>	
19.	<p>Q What is the current zoning of the property? Are any zoning changes, special exceptions, variances or plat approvals necessary or anticipated to be requested? If yes, what?</p>	
	<p>A</p>	

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COMPANY PROFILE

20. Q Complete the following profile of the Company that will occupy the property for which tax abatement is being requested:

Number of current permanent employees by average hourly wage rate (average hourly wage rate should exclude benefits and overtime - # of Hours should be the total hours of all Part-time current permanent employees)

Less than \$10.15	_____	Full-time	_____	Part-time	_____	# of Hours
\$10.15 – 11.59	_____	Full-time	_____	Part-time	_____	# of Hours
\$11.60 – 13.04	_____	Full-time	_____	Part-time	_____	# of Hours
\$13.05 – 14.49	_____	Full-time	_____	Part-time	_____	# of Hours
\$14.50 – 16.30	_____	Full-time	_____	Part-time	_____	# of Hours
\$16.31 – 18.24	_____	Full-time	_____	Part-time	_____	# of Hours
\$18.25 – 21.74	_____	Full-time	_____	Part-time	_____	# of Hours
\$21.75 or more	_____	Full-time	_____	Part-time	_____	# of Hours

TOTAL: _____

21. Q Does your company offer employer-sponsored health and wellness benefits? If yes, please indicate what benefits are offered.

A

22. Q Does your company offer employer-sponsored retirement plan? If yes, please describe the plan offered.

A

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23.	Q	Does your company offer any other benefits to existing and new employees? If yes, please describe other benefits.	
A			
24.	Q	Number of new permanent employee positions to be created by this project by hourly wage rate (average hourly wage rate should exclude benefits and overtime - # of Hours should be the total hours of all Part-time current permanent employees)	
A		<p>Less than \$10.15 _____ Full-time _____ Part-time _____ # of Hours</p> <p>\$10.15 – 11.59 _____ Full-time _____ Part-time _____ # of Hours</p> <p>\$11.60 – 13.04 _____ Full-time _____ Part-time _____ # of Hours</p> <p>\$13.05 – 14.49 _____ Full-time _____ Part-time _____ # of Hours</p> <p>\$14.50 – 16.30 _____ Full-time _____ Part-time _____ # of Hours</p> <p>\$16.31 – 18.24 _____ Full-time _____ Part-time _____ # of Hours</p> <p>\$18.25 – 21.74 _____ Full-time _____ Part-time _____ # of Hours</p> <p>\$21.75 or more _____ Full-time _____ Part-time _____ # of Hours</p> <p>TOTAL: _____</p>	
25.	Q	What is the total dollar amount to be spent on new salaries?	
A			
26.	Q	Provide schedule for when new employee positions are expected to be filled. (Attach additional sheet if necessary.)	
A			

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27. Q Please provide detailed reasons why the project site qualifies as an Economic Revitalization Area as defined under State Law, i.e. lack of development, cessation of growth, deterioration of improvements or character of occupancy, age, obsolescence, substandard buildings or other factors that have impaired values or prevent a normal development of property or use of property. (Attach additional pages if necessary)

A

28. Q What utilities and infrastructure are currently in place? Will additional public infrastructure/facilities be required? If so, please explain what is required in detail, including the estimated costs of said public infrastructure/facilities.

A

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29.	Q	For the proposed project, is the applicant requesting other incentives from the City, i.e. personal property tax abatement? If so, please explain.	
	A		
30.	Q	Please describe in detail any community involvement/contributions the applicant has provided in the past and/or expects to provide in the future.	
	A		
31.	Q	Will local suppliers and contractors be used in the construction/operation of the proposed project? If so, please explain.	
	A		
32.	Q	Will applicant offer a mentoring/internship program? If so, please explain in detail, i.e. is program paid or unpaid, how many persons are hired on an annual basis, etc.	
	A		
33.	Q	Does the proposed project take advantage of any 'green' technology to reduce adverse environmental impact? If so, please explain in detail.	
	A		

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34.	Q	Has the applicant previously been approved for economic development incentives from the City? If so, when and what type? Please explain and include information with respect to applicant's compliance with project representations made to the City at the time the incentives were approved.	
	A		
35.	Q	Is the applicant current on all of its payment obligations to the City and the County (e.g. property taxes, utility bills, etc.)? If not, please explain.	
	A		



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CHECKLIST OF ATTACHMENTS:

- _____ Non-refundable Application Fee (\$250.00)
- _____ Completed Form SB-1/Real Property
- _____ Completed Application Project Questionnaire w/ attachments
- _____ Legal Description of Project Site
- _____ Area Map of Project Site
- _____ Photos of Project Site

CERTIFICATION

I hereby certify that the information and representations on and included with this application for Real Property Tax Abatement are true and complete.

I understand that if this request for property tax abatement is granted that I will be required to annually provide information to the City of Jasper with respect to compliance with the project description, job creation and retention figures and associated salaries, investment, and other information contained in this application, Form SB-1/Real Property, and in the final Common Council resolution authorizing the abatement. I acknowledge that failure to provide such information or failure to achieve investment, job creation, retention and salary levels contained in this application, Form SB-1/Real Property, and in the final Common Council resolution may result in a loss of tax abatement deductions and may result in the repayment of tax abatement savings received. I understand that if the above-described improvements are not commenced (defined as obtaining a building permit and actual start of construction) within 12 months of the date of the designation of the above area as an Economic Revitalization Area, the Jasper Common Council shall have the right to void such designation.

Signature of Owner

Title

Date

STATE OF _____)
) SS:
COUNTY OF _____)

Before me, the undersigned Notary Public, this _____ day of _____, _____ personally appeared _____, and acknowledged the execution of the foregoing application for real property tax abatement for the City of Jasper, Indiana. In witness whereof, I have hereunto subscribed my name and affixed my official seal.

My Commission Expires:

Printed Name: _____
A Resident of _____ County, _____

CERTIFICATION

I hereby certify that the information and representations on and included with this application for Real Property Tax Abatement are true and complete.

I understand that if this request for property tax abatement is granted that I will be required to annually provide information to the City of Jasper with respect to compliance with the project description, job creation and retention figures and associated salaries, investment, and other information contained in this application and in the final Common Council resolution authorizing the abatement, including the Form SB-1/RP. I acknowledge that failure to provide such information or failure to achieve investment, job creation, retention and salary levels contained in this application and in the final Common Council resolution may result in a loss of tax abatement deductions and may result in the repayment of tax abatement savings received. I understand that if the above-described improvements are not commenced (defined as obtaining a building permit and actual start of construction) within 12 months of the date of the designation of the above area as an Economic Revitalization Area, the Jasper Common Council shall have the right to void such designation.

Signature of Applicant (if different than Owner)

Title

Date

STATE OF _____)
) SS:
COUNTY OF _____)

Before me, the undersigned Notary Public, this ____ day of _____, _____ personally appeared _____, and acknowledged the execution of the foregoing application for real property tax abatement for the City of Jasper, Indiana. In witness whereof, I have hereunto subscribed my name and affixed my official seal.

My Commission Expires:

Printed Name: _____
A Resident of _____ County, _____

