

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF PUBLIC
WORKS AND SAFETY OF THE CITY OF JASPER
JULY 17, 2020**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Friday, July 17, 2020, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Presiding Officer Mayor Dean Vonderheide called the meeting to order at 8:00 a.m.

ROLL CALL

Clerk-Treasurer Allen Seifert called the roll:

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|----------------------------|---------|
| Mayor Dean Vonderheide | Present |
| Board member Tim Bell | Absent |
| Board member Nancy Eckerle | Present |

Also present were Police Chief Nathan Schmitt, Street Commissioner Jeff Theising, City Engineer Chad Hurm, Personnel/Safety/Loss Control Director Cale Knies, Fire Chief/Code Enforcement Officer Kenneth Hochgesang, Director of Community Development and Planning Darla Blazey, City Attorney Renee Kabrick, and Clerk-Treasurer Allen Seifert.

Seifert announced that in order to have a quorum for the meeting, a majority of the board members must be present. Two of three board members were present, which is a majority; therefore, there was a quorum for the meeting.

APPROVAL OF THE MINUTES. The board members examined the minutes from the regular meeting held on June 23, 2020. Thereafter, a motion was made by Nancy Eckerle and seconded by Mayor Dean Vonderheide to approve the minutes. Motion carried 2-0.

CLAIMS. The claims against the City from June 5, 2020 to July 9, 2020 were presented to and examined by the board. Thereafter, a motion was made by Mayor Dean Vonderheide and seconded by Nancy Eckerle to approve the claims as presented. Motion carried 2-0.

BID OPENING FOR PAVEMENT STRIPING REMOVAL

Street Commissioner Jeff Theising advised no bids were received for the pavement striping removal on St. Charles St.

SPIRIT OF STRASSENFEST BIKE RIDE

Whitney Lubbers of DC Multisport requested permission to use Jaycee Park for the beginning and ending of the bike ride on Saturday, Aug 1, 2020. She advised they will follow the guidelines for the COVID 19 virus. There will be 3 routes the riders will choose from.

A motion was made by Nancy Eckerle and seconded by Mayor Dean Vonderheide to approve the request for Spirit of Strassenfest Bike Ride on Aug 1, 2020 from 7:00 am to 11:30 am. Motion carried 2-0.

RESIGNATION OF POLICE OFFICER AND DISPATCHER

Police Chief Nathan Schmitt requested permission to accept the resignation of Police Officer Jeremy Burger on 07/14/2020 and Dispatcher Demi Schmitt on 07/28/2020.

A motion was made by Mayor Dean Vonderheide and seconded by Nancy Eckerle to accept the resignation of Police Officer Jeremy Burger on 07/14/2020 and Dispatcher Demi Schmitt on 07/28/2020. Motion carried 2-0.

**REQUEST PERMISSION TO OPEN THE APPLICATION PROCESS FOR
PATROLMAN**

Police Chief Nathan Schmitt requested permission to open the application process for a police officer to replace Jeremy Burger.

A motion was made by Mayor Dean Vonderheide and seconded by Nancy Eckerle to open the application process for a police officer to replace Jeremy Burger. Motion carried 2-0.

REMOVE ASSET

Police Chief Nathan Schmitt requested permission to remove an inflatable suit from the Police Dept list, asset # 100183. He advised the suit is no longer usable.

A motion was made by Nancy Eckerle and seconded by Mayor Dean Vonderheide to remove an inflatable suit from the Police Dept list, asset # 100183. Motion Carried 2-0.

REPLACE CHANNEL CARD AT DISPATCH

Police Chief Nathan Schmitt requested permission to replace a channel card that went out on the dispatch radio. He advised the emergency repair will be done by Advanced Communications.

A motion was made by Mayor Dean Vonderheide and seconded by Nancy Eckerle to replace the channel card for a price not to exceed \$5,700. Motion carried 2-0.

CHANGE STATUS OF FIREMAN

Fire Chief Kenny Hochgesang requested permission to change the status for Mason Berg from Probationary Firefighter to Firefighter. He advised Mason has completed his one year of service.

A motion was made by Mayor Dean Vonderheide and seconded by Nancy Eckerle to change the status for Mason Berg from Probationary Firefighter to Firefighter. Motion carried 2-0.

ROAD CLOSURE AT ANDERSON ST

City Engineer Chad Hurm request permission to close Anderson St. between 7th and 8th. He advised the Electric Dept will be working on a transformer associated with the backup generator. He advised there is not a set date at this time, but the road will be closed for one day.

A motion was made by Nancy Eckerle and seconded by Mayor Dean Vonderheide to close Anderson St. between 7th and 8th for one day. Motion Carried 2-0.

ROAD CLOSURE AT NORTHWOOD

City Engineer Chad Hurm request permission to close Northwood Ave between Newton and Westwood. He advised the Water Dept will replace a 6 inch waterline with a 12 inch waterline. The intersections at the crossroads will be closed as needed. He advised the bids will be opened on Monday and the work will start in late August and will be completed in 60 days.

A motion was made by Mayor Dean Vonderheide and seconded by Nancy Eckerle to close Northwood Ave between Newton and Westwood for the waterline installation. Motion carried 2-0.

INGRESS AND EGRESS OF CITY PROPERTY

City Engineer Chad Hurm advised Dan Hoffman requested permission to use the private road south of the Habig Center for ingress and egress from a private lot on St. Charles St. The owners would also have to pass on some land the City owns. This item was tabled from June 23, 2020.

A motion was made by Mayor Dean Vonderheide and seconded by Nancy Eckerle to deny the use of the city property. Motion carried 2-0.

ROAD CLOSURE OF GREGORY LANE

Street Commissioner Jeff Theising requested permission to close Gregory Lane at the intersection with Lechner Lane for a storm sewer replacement. He advised this will be completed before school starts.

A motion was made by Mayor Dean Vonderheide and seconded by Nancy Eckerle to close Gregory Lane at the intersection with Lechner Lane for a storm sewer replacement. Motion carried 2-0.

SMITHVILLE ENTERPRISES SERVICES CONTRACT

City Attorney Renee Kabrick requested approval of the contract for internet services for \$5,388 per month.

A motion was made by Mayor Dean Vonderheide and seconded by Nancy Eckerle to accept the contract for internet services for \$5,388 per month. Motion carried 2-0.

INTERNET CONNECTION AT THE MILL

City Attorney Renee Kabrick advised she is working on the paperwork to add internet connection with Smithville at the City Mill. The cost will be \$100 per month and a \$300 connection fee.

A motion was made by Nancy Eckerle and seconded by Mayor Dean Vonderheide to allow the internet connection at the mill for \$100 per month and a \$300 installation fee. Motion Carried 2-0.

ENCROUCHMENT AT HATFIELD AND PETERS OFFICE

Laura Peters of Hatfield and Peters law firm request an encroachment for a new awning the firm will be installing.

A motion was made by Nancy Eckerle and seconded by Mayor Dean Vonderheide to allow an encroachment for a new awning the firm will be installing. Motion Carried 2-0.

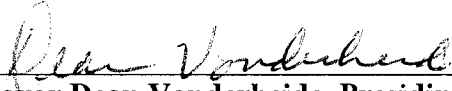
FURNITURE QUOTE FOR THE UPSTAIRS CONFERENCE ROOM

City Attorney Renee Kabrick advised the quotes for the upstairs conference room did not meet the requirements for the new COVID-19 virus guidelines and requested rejection of the quotes.

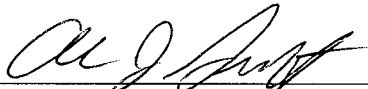
A motion was made by Nancy Eckerle and seconded by Mayor Dean Vonderheide to reject the quotes for the furniture for the upstairs conference room. Motion Carried 2-0.

ADJOURNMENT. There being no further business to come before the board, a motion was made by Mayor Dean Vonderheide and seconded by Nancy Eckerle to adjourn the meeting. The motion carried 2-0 and the meeting adjourned at 8:50 a.m.

The minutes were hereby approved ____ with X without corrections or clarification this 28th day of July, 2020.



Mayor Dean Vonderheide, Presiding Officer

Attest: 

Allen J. Seifert, Clerk-Treasurer