

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER  
JUNE 9, 2020**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, June 9, 2020, in the Council Chambers of City Hall located at 610 Main Street.

**CALL TO ORDER**

Presiding Officer Mayor Dean Vonderheide called the meeting to order at 8:00 a.m.

**ROLL CALL**

Clerk-Treasurer Allen Seifert called the roll:

Mayor Dean Vonderheide	Present
Board member Tim Bell	Present
Board member Nancy Eckerle	Present

Also present were Police Chief Nathan Schmitt, Street Commissioner Jeff Theising, City Engineer Chad Hurm, Personnel/Safety/Loss Control Director Cale Knies, Fire Chief/Code Enforcement Officer Kenneth Hochgesang, Director of Community Development and Planning Darla Blazey, City Attorney Renee Kabrick, and Clerk-Treasurer Allen Seifert.

Seifert announced that in order to have a quorum for the meeting, a majority of the board members must be present. Three of three board members were present, which is a majority; therefore, there was a quorum for the meeting.

**APPROVAL OF THE MINUTES.** The board members examined the minutes from the regular meeting held on May 26, 2020. Thereafter, a motion was made by Nancy Eckerle and seconded by Tim Bell to approve the minutes. Motion carried 3-0.

**CLAIMS.** The claims against the City from May 8, 2020 to June 4, 2020 were presented to and examined by the board. Thereafter, a motion was made by Timothy Bell and seconded by Nancy Eckerle to approve the claims as presented. Motion carried 3-0.

**PROCLAMATION**

Mayor Vonderheide read a proclamation recognizing L. H. Sturm Hardware for 125 years of operation in its original location. The Mayor gave a certificate to the current owners, Bernie and Sharon Messmer.

**PURCHASE A NEW THERMAL CAMERA**

Fire Chief Kenny Hochgesang requested approval to purchase a new thermal camera. He advised the Fire Dept. has been awarded a \$6,800 grant for the purchase. The only quote is from Mid-America Fire & Safety for \$6,580.50.

A motion was made by Tim Bell and seconded by Nancy Eckerle to allow the Fire Dept to purchase a new thermal camera from Mid America Fire & Safety for \$6,580.50. Motion carried 3-0.

**ASSETS FOR AUCTION**

Kenny requested permission to place asset 100453 into the auction, it is a generator that is older and no longer needed.

A motion was made by Tim Bell and seconded by Nancy Eckerle to accept the auction item, asset 100453, from the Jasper Fire Department. Motion carried 3-0.

**MOVING ITEMS FOR AUCTION**

Personnel/Safety/Loss Control Director Cale Knies requested permission to block three parking spaces in front of City Hall all day on June 15<sup>th</sup> for the removal of items for the auction.

A motion was made by Tim Bell and seconded by Nancy Eckerle to allow permission to block three parking spaces in front of City Hall all day on June 15<sup>th</sup> for the removal of items for the auction. Motion Carried 3-0.

#### **JUNK ASSETS**

Police Chief Nathan Schmitt asked permission to junk seven desktop computers; asset tags 102451, 102688, 102131, 102448, 102449, 102366, and 102450.

A motion was made by Nancy Eckerle and seconded by Tim Bell to junk seven desktop computers; asset tags 102451, 102688, 102131, 102448, 102449, 102366, and 102450. Motion carried 3-0.

#### **IRREVOCABLE LETTER OF CREDIT**

Street Commissioner Jeff Theising said the City needs to update its financial assurance information as part of the landfill post-closure requirements. The City must provide a letter of credit to IDEM as part of the financial assurance. The current letter of credit is \$85,414.20. A revised letter of credit that contains an inflation factor of 1.5% is needed. Theising asked the Board to approve the amount of \$86,695.41 for the updated irrevocable letter of credit from German American Bank.

A motion was made by Mayor Vonderheide and seconded by Nancy Eckerle to raise the letter of credit at German American Bank for the former landfill for \$86,695.41. Motion carried 3-0.

#### **AED FROM RUXER GOLF COURSE**

Street Commissioner Jeff Theising requested permission to accept an AED from the Park Dept to the Street Dept, Asset tag 102255.

A motion was made by Tim Bell and seconded by Nancy Eckerle to allow the transfer of the AED from the Park Dept to the Street Dept. Motion Carried 3-0.

#### **CHAIRS FOR UPSTAIRS CONFERENCE ROOM**

City Attorney Renee Kabrick requested permission to seek quotes for the replacement of the chairs in the upstairs conference room, 12 chairs.

A motion was made by Nancy Eckerle and seconded by Tim Bell to allow City Attorney Renee Kabrick permission to seek quotes on 12 chairs for the upstairs conference room. Motion carried 3-0.

#### **AMEND PARKING LEASE RESPONSIBILITY**

City Attorney Renee Kabrick requested permission to amend the parking lease at River Center, clarifying who is responsible for the various items for maintenance and the lot itself.

A motion was made by Tim Bell and seconded by Nancy Eckerle to allow the amending of the parking lease responsibilities at River Center. Motion Carried 3-0.


#### **GRANT ADMINISTRATIVE SERVICES**


City Attorney Renee Kabrick advised the only response to RFP received for the grant administration is from Indiana 15 Regional Planning Commission.

A motion was made by Mayor Vonderheide and seconded by Nancy Eckerle to accept Indiana 15 Regional Planning Commission for grant administrative services. Motion carried 3-0.

**ADJOURNMENT.** There being no further business to come before the board, a motion was made by Tim Bell and seconded by Nancy Eckerle to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 8:44 a.m.

The minutes were hereby approved \_\_\_\_\_ with  without corrections or clarification this 23rd day of June, 2020.

  
\_\_\_\_\_  
Mayor Dean Vonderheide, Presiding Officer

Attest:   
\_\_\_\_\_  
Allen J. Seifert, Clerk-Treasurer