

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
SEPTEMBER 25, 2018**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, September 25, 2018, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Presiding Officer Mayor Terry Seitz called the meeting to order at 8:00 a.m.

ROLL CALL

Clerk-Treasurer Juanita S. Boehm then called the roll:

Mayor Terry Seitz	Present
Board member Timothy Bell	Present
Board member Nancy Eckerle	Present

Also present were Police Chief Nathan Schmitt, Street Commissioner Jeffrey Theising, City Engineer Chad Hurm, Fire Chief/Code Enforcement Officer Kenneth Hochgesang, Director of Community Development and Planning Darla Blazey, City Attorney Renee Kabrick, and Clerk-Treasurer Juanita Boehm. Personnel/Safety/Loss Control Director Cale Knies was absent.

Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. All three board members were present, which is a majority; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

POLICE OFFICERS RECOGNIZED

Police Chief Nathan Schmitt said on September 16, 2018 officers were dispatched to an accident scene. Schmitt then explained that Officers Duncan and Goffinet assisted a victim out of a burning vehicle and the City wants to honor them for their heroic act. Mayor Seitz then read and presented them with a certificate of recognition.

APPROVAL OF THE MINUTES. The board members examined the minutes from the regular meeting held on September 11, 2018, and the minutes from the special meeting held on September 17, 2018. Thereafter, a motion was made by Nancy Eckerle and seconded by Timothy Bell to approve both sets of minutes as presented. Motion carried 3-0.

USE JAYCEE PARK SHELTER HOUSE

Kiersten Knies, candidate for Dubois County Clerk, asked permission to use the Jaycee Park shelter house on Sunday, October 7, 2018 from 10:00 a.m. to 3:00 p.m. for a pork chop dinner fundraising event.

A motion was made by Timothy Bell and seconded by Mayor Seitz to approve the Knies for County Clerk fundraising event on October 7, 2018 from 10:00 a.m. to 3:00 p.m. at Jaycee Park. Motion carried 3-0.

RESERVE PARKING SPACES ON W. 8TH STREET

Kurt Vonderheide, representing Trinity United Church of Christ, 310 W. 8th Street, asked permission to create two temporary parking spaces on 8th Street near the front of the church from mid-October to mid-December while construction is being done. This temporary parking is mainly needed when they have church services. Street Commissioner Jeffrey Theising said the street department can provide some large cones for the church to place on the street when they need to reserve the two spaces.

A motion was made by Nancy Eckerle and seconded by Mayor Seitz to approve Jeff's offer and allow them to reserve temporary parking spaces during church services. Motion carried 3-0.

WEST VIEW ESTATES III

Phil Buehler with Brosmer Land Surveying and Engineering and representing Streicher Construction Inc presented the subdivision plat known as West View Estates III. He said the plan commission approved this plat. Buehler said his client had petitioned to vacate certain easements and future roadway in West View Estates II. The vacation was granted on condition new easements are provided and this plat contains those easements.

A motion was made by Mayor Seitz and seconded by Timothy Bell to accept the plat for West View Estates III as presented. Motion carried 3-0.

JASPER SURGERY ADDITION

Phil Buehler with Brosmer Land Surveying and Engineering and representing Jasper Surgery LLC presented the subdivision plat known as Jasper Surgery Addition. This property consisting of approximately 5.83 acres is located along 2nd Street and there are plans to build a digestive care center.

A motion was made by Timothy Bell and seconded by Nancy Eckerle to accept the plat for the Jasper Surgery Addition. Motion carried 3-0.

STUMBLE HILL

Phil Buehler with Brosmer Land Surveying and Engineering and representing Mark and Karen Moeller and Joseph and Naomi Buehler presented the subdivision plat known as Stumble Hill. This plat is a three-lot subdivision located at 830 and 832 2nd Avenue.

A motion was made by Mayor Seitz and seconded by Timothy Bell to accept the plat for Stumble Hill as presented by Brosmer Land Surveying. Motion carried 3-0.

GARDEN VIEW ESTATES

Phil Buehler with Brosmer Land Surveying and Engineering and representing Brian and Theresa Stenftenagel presented the two-lot subdivision plat known as Garden View Estates. This property is located just west of County Road 400 W and north of Division Road.

A motion was made by Mayor Seitz and seconded by Timothy Bell to accept the plat for Garden View Estates. Motion carried 3-0.

HIGH WEED COMPLAINTS

Fire Chief/Code Enforcement Officer Kenneth Hochgesang reported to the board the names of property owners and the locations that have been cited under 5.12.040 weed removal/notice. The names and locations are as follows:

Owner: Krystie Smith
Location: 4131 Portersville Road

Owner: Nicholas Hemann
Location: 2413 Sunset

Owner: Carrie Schmitt
Location: 1442 Briarcliff Pkwy

VOLUNTEER FIREFIGHTER RETIRES

Fire Chief Kenneth Hochgesang said he received a letter from John P. [J.P.] Stemply stating he is retiring from the Jasper Volunteer Fire Department after serving as a volunteer firefighter for 37 years. His last day is October 5, 2018.

A motion was made by Mayor Seitz and seconded by Nancy Eckerle to accept the retirement letter from Volunteer Firefighter J.P. Stempley effective October 5, 2018. Stempley was serving as a lieutenant on the department. Motion carried 3-0.

APPOINT LIEUTENANT TO THE FIRE DEPARTMENT

Fire Chief Kenneth Hochgesang recommended appointing Matthew Werner to the position of lieutenant on the volunteer fire department to replace J.P. Stempley who is retiring. This appointment will be effective October 6, 2018.

A motion was made by Nancy Eckerle and seconded by Timothy Bell to appoint Matthew Werner to the position of lieutenant effective October 6, 2018. Motion carried 3-0.

GEO-MELT 55 QUOTES

Street Commissioner Jeffrey Theising presented the following quotes for Geo-Melt 55 [beet juice] to be used for de-icing and snow fighting for the 2018-2019 winter season.

Busler Enterprises	\$1.73 per delivered gallon
Road Solutions	\$1.91 per delivered gallon
K-Tech Specialty Coatings	no quote submitted

Theising recommended accepting the low quote that was submitted by Busler Enterprises.

A motion was made by Mayor Seitz and seconded by Nancy Eckerle to accept the Busler Enterprises quote for \$1.73 per delivered gallon for the 2018-19 season. Motion carried 3-0.

SNOW PLOW QUOTES

Street Commissioner Jeffrey Theising said quotes were due today for two, steel snow plows for the new one-ton trucks. No quotes were received. Theising will check why no quotes were submitted.

A motion was made by Nancy Eckerle and seconded by Timothy Bell to table the quotes for two snow plows. Motion carried 3-0.

ENCROACHMENT REQUEST

Street Commissioner Jeffrey Theising said when they were replacing a storm sewer in the W. 14th Street area between the Greg Kuper and Kyle Wood property, they noticed there were some pine trees on the easement. The row of pine trees was on the Wood property when Wood purchased the property. The property is officially owned by K & S Real Estate LLC and Kyle Wood, the manager, is making an encroachment request.

A motion was made by Mayor Seitz and seconded by Timothy Bell to adopt the encroachment agreement with Kyle Wood, manager of K & S Real Estate LLC as owner of Lot 8 Elegante II known as 985 W 14th Street. Motion carried 3-0.

ECK-MUNDY CONTRACT

City Attorney Renee Kabrick asked the board to approve a contract between the City of Jasper and Eck-Mundy Associates for IT management services. The cost is \$2110.00 per month plus labor costs for additional services. The utilities will share the cost for this service.

A motion was made by Mayor Seitz and seconded by Nancy Eckerle to accept the IT management services agreement as presented by the city attorney for \$2110.00 per month shared 50%/50% with the utilities plus additional labor costs. Motion carried 3-0.

HALLOWEEN AT CENTRAL GREEN

Mayor Seitz said the City would like to host Halloween at Central Green on Sunday, October 28, 2018 from 6:00 p.m. to 7:00 p.m. The park department wants to use Central Green from 5:30 p.m. to 7:30 p.m.

A motion was made by Nancy Eckerle and seconded by Timothy Bell to use Central Green for the Halloween at Central Green event on October 28, 2018 from 6:00 p.m. to 7:00 p.m. Motion carried 3-0.

TRICK OR TREAT HOURS

The Halloween trick or treat hours in Jasper are set for October 31, 2018 from 6:00 p.m. to 8:00 p.m.

HIDDEN DRIVEWAY SIGN REQUEST

At the September 11, 2018 meeting, the traffic safety committee was asked to review the request made by Howard Scott, 129 N 400 W, to install a 'hidden driveway' sign on the southbound lane of County Road 400 W.

City Attorney Chad Hurm said the committee looked at the area and there is a 'hidden driveway' sign on the northbound lane. The committee recommends installing a 'hidden driveway' sign on the southbound lane of County Road 400 W as well.

A motion was made by Mayor Seitz and seconded by Timothy Bell to adopt the recommendation of the traffic safety committee for a 'hidden driveway' sign on the southbound lane of County Road 400 W. Motion carried 3-0.

CLOSE PARKING LOT

City Engineer Chad Hurm asked permission to close the parking lot near the horseshoe pits in the Dave Buehler Plaza so the contractor can use that lot for a staging area for the Patoka River Shelf project. Hurm said work will begin next week or so.

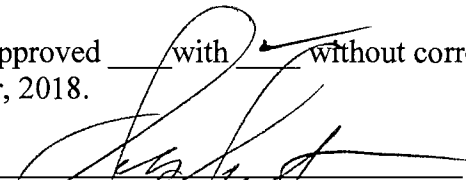
A motion was made by Nancy Eckerle and seconded by Timothy Bell to close the parking area near the horseshoe pits so it can be used for a staging area for the Patoka River Shelf project. Motion carried 3-0.

MAPPING TOOL FOR US 231 WATERLINE PROJECT STATUS

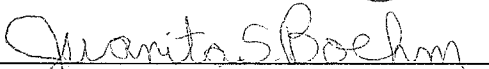
City Engineer Chad Hurm said as part of the public outreach for the US 231 waterline project, GIS Technician Jeff Warren put together a story map so people can look at the map and know what traffic restrictions to expect during project construction. Warren then gave a presentation of the mapping tool that will be linked to the City's website and Facebook page.

ADJOURNMENT. There being no further business to come before the board, a motion was made by Nancy Eckerle and seconded by Timothy Bell to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 9:08 a.m.

The minutes were hereby approved with without corrections or clarification this 9th day of October, 2018.



Mayor Terry Seitz, Presiding Officer

Attest: 

Juanita S. Boehm, Clerk-Treasurer