

## JASPER ARTS CENTER FACILITY RENTAL SCHEDULE

Original Effective Date: January 1, 1995  
Last updated May, 2018

Community <sup>1</sup> Arts Organizations	Block Rental Charges (Base Rates)		
	Jasper Arts Center (all areas)	Community Room	Krempp Gallery
One Event Only - 4 hours minimum	\$265	\$35	\$45
Move in /Set up/Rehearsal - 4 hours minimum	\$55	\$25	\$35
Technical Rehearsal/Strike - 4 hours minimum	\$125	n/a	n/a
All Day - 8 hours maximum	\$430	\$55	\$75
Each Additional Event - 4 hours minimum	\$265	\$35	\$45
Community <sup>1</sup> Non-Arts Organizations			
One Event Only - 4 hours minimum	\$295	\$55	\$65
Move in/Set up/ Rehearsal - 4 hours minimum	\$65	\$35	\$45
Technical Rehearsal/Strike - 4 hours minimum	\$135	n/a	n/a
All Day - 8 hours maximum	\$475	\$85	\$105
Each Additional Event - 4 hours minimum	\$295	\$55	\$65
Commercial <sup>2</sup>			
One Event Only - 4 hours minimum	\$360	\$65	\$95
Move in/Set up/Rehearsal - 4 hours minimum	\$75	\$45	\$55
Technical Rehearsal/Strike - 4 hours minimum	\$160	n/a	n/a
All Day - 8 hours maximum	\$545	\$135	\$160
Each Additional Event - 4 hours minimum	\$360	\$65	\$95

**The above rates include heat, air conditioning and use of facility rented. Applicable sales tax will be charged. Additional fees may be charged for equipment and labor. Please see equipment rental and personnel listings for detailed information.**

“Event Use” times may be contractually extended in advance and such extension shall receive a discounted rate of 50% of the scheduled base rate. If an “Event Use” extends beyond either the original **contracted rental period, or a contractually extended rental period**, then the Lessee will be charged at the full rate, pro-rated in ½ hour increments.

Discounted fees for multiple or extended usages may be negotiated by the Arts Director.

*The Jasper Arts Center is managed by the Jasper Community Arts Commission, a Board of the City of Jasper.*

<sup>1</sup> The “Community” categories consist of not-for-profit or unincorporated organizations whose purpose is to serve the community.

<sup>2</sup> The “Commercial” category is applicable to for-profit organizations or individuals who seek to gain a profit from the use of the Jasper Arts Center.

## Equipment Rental

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The following equipment is included in the rental rates for full Jasper Arts Center or stage usage:

- General stage lighting including the use of follow spots
- Permanent house sound system with microphones

The following equipment may be rented on a daily basis, with 'daily' being defined as up to 8 hours.

Applicable sales tax will be charged.

9'-6" Bosendorfer Grand		Slide projector	\$10
Imperial Concert Piano	\$50	Front/rear projection screen	
Kimball Grand Piano	\$35	(10' x 8')	\$50
Kimball Upright Piano	\$20	Slide projection screen 5' x 5'	\$10
Drum riser(s) (3' x 8' each)	\$ 5 per section	Skirted table(s) 6' or 8'	\$10 each
TV	\$10	Coffee Maker(s)	\$ 5 each
VCR / DVD player	\$ 5	Follow Spot(s) (off-site usage)	\$25 each
Lectern	\$10	LCD Projector	\$25
Overhead projector	\$10		

## Personnel

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All auditorium rentals are considered full building usages. The City of Jasper will provide one on-site manager for full building usage. One gallery supervisor shall also be provided during the Event period. Usages of the Gallery and Community Room areas and rehearsal/set up periods do not include auditorium personnel with the exception of technical rehearsals. The Lessee will provide all other personnel required to prepare and operate the facility for the event at its own expense. Such personnel may include but is not limited to any ushers, ticket takers, ticket sellers, gallery attendants, parking attendants, police, lighting operators, sound system operators or stage hands. These personnel may be paid or volunteer. Such personnel of the Lessee will be under the supervision of the Arts Department manager on duty.

Upon consultation with the Arts Director, the minimum number of personnel and hours of work will be assigned for proper operation of the facility. If additional Arts Department staff is required, the following rates have been established.

Box Office Attendant	\$15/hr.
Front House Attendants (Ushers, Ticket Takers, Program Distributors)	\$12/hr.
Gallery Attendant	\$15/hr.
Parking Attendant	\$ 11/hr.
Lighting Operator	\$19/hr.
Sound System Operator	\$19/hr.
Curtain Operator	\$12/hr.
Stage Hand	\$15/hr.
Custodian	\$12/hr.