

**Minutes of the Jasper Community Arts Commission
City of Jasper, Indiana
March 6, 2018**

The regular meeting of the Jasper Community Arts Commission was held at 4:30 p.m. on Tuesday, March 6, 2018, in the Council Chambers at City Hall. Roll call was held with the following **Commission Members Present**: Darla Blazey, Jay Hamlin, Becky Hickman, Mike Jones, Linda Kahle, Gary Moeller, Sherry Monesmith, Kent Reyling, Beth Seidl, & Pat Thyen. **Commission Member Absent**: Selena Vonderheide. **Staff Members Present**: Kyle Rupert, Doreen Lechner, Corina Mack, Emily Peak, Donna Schepers & Liz Book. **City Attorney**: Absent. **Guests in attendance**: Dean Vonderheide & Christine Golden. The Pledge of Allegiance was recited.

Approval of Minutes

Sherry Monesmith moved to approve the minutes of the regular February meeting. **Pat Thyen** seconded. Motion passed 10-0.

Pat Then moved to approve the minutes of the Strategic Planning Session. **Kent Reyling** seconded. Motion passed 10-0.

City Financial Statement

Gary Moeller moved to approve the claims as presented. **Linda Kahle** seconded. Motion passed 10-0.

Public Business

Director's Report/Performing Art

Kyle reported:

- The performance fee for *Matt Beilis* increased from \$2,500 to \$3,000 to include community outreach. **Gary Moeller** moved to approve the change in performance fee to \$3,000. **Linda Kahle** seconded. Motion passed 10-0.
- Kyle was offered a spot a on the IAC Steering Committee, which handles the planning for the IAC Homecoming. The intention is that the Cultural Center will be used a host site once construction is completed.
- *On Golden Pond* had over 400 audience members in attendance. Had great audience feedback, and we will be looking at bringing in plays for future seasons. The experience was a positive one for the cast, crew, and staff. Kyle thanked Doreen and her volunteers for the hard work they put in to make the show a success.
- *Justin Roberts and the Not Ready for Naptime Players* had a little over 100 people in attendance.
- Following the last board meeting, Kyle sent out a request for quotes for the season guide.

Name	Brochure	Mailing	Poster	Design	Total
Ewing Printing	\$2,866.00	\$168 plus postage at cost	\$0 (donation)	\$0 (included)	\$3034.00
Woods Printing	\$2589.09	Prep included, plus postage	\$101.27	\$375	\$3065.36
Inform Design					Did not submit

Based on the information received, Ewing Printing was the low quote. **Mike Jones** moved to accept the quote from Ewing Printing for printing and designing the season guide. **Sherry Monesmith** seconded. Motion passed 10-0.

Building and Structure Report

Doreen reported:

- She had busy month with numerous school performances and rentals and hoped to have the stage drapery quotes ready for the board to approve at the next board meeting.

Visual Art Report

Emily reported:

- The exhibit for *Lenny Dowhie & Darryl Halbrooks* closed at the end of the month. Both artists were great to work with.
- *Youth Art Month* High School reception was attended by over 250 people. The High School exhibit will be open until March 12th. The Middle School exhibit opens on March 14th with a reception on the 18th. The exhibit will close on the 29th.
- The Visual Arts Committee will meet on the 28th to look through the submitted artist portfolios.
- The winter workshops will finish up next week and the ARTventures flyers will go out in the next few weeks. ARTventures will take place in June and July.
- Emily reported that there will be three *Paint your Own Pottery* events which will take place in March, April, and May. There will be a variety of events geared towards both children and adults.

Education Report

Donna reported:

- *Bam! Percussion* performed at the Jasper Middle School. The percussion and comedy group had two performances for over 700 students from grades 6 through 8.
- *Justin Roberts and the Not Ready for Naptime Players* gave two performances at the Arts Center for roughly 1,000 students in grades Kindergarten through 2nd. She thanked her volunteers for making the performance a great experience for the students.
- Donna reported that her trip to the annual Kennedy Center Partnership training was one of the best experiences she has had at the event. She was able to meet with GJCS vice-superintendent, Todd Hitchcock to map out the future of the partnership and was pleased with the work they accomplished.
- The upcoming Brown Bag series begins on March 22 and will cover a variety of art history topics. Jennifer Wohlberg will present the three events. Those who wish to attend may attend each event separately or as part of the entire series.
- There will be a *Journey to Oz* regional performance on March 23rd, and will have students in attendance from area schools in grades Kindergarten through 6th. She will need additional volunteers for the performances.

Project Coordinator Report

Corina reported:

- After the last board meeting, she received quotes from 4 different vendors for *Chalk Walk* t-shirts.

Business		Purple AS-AXL	Purple A2XL	Purple A3XL
Jasper Embroidery '18 2017		\$5.10 \$4.90	\$7.00 \$7.25	\$7.50 \$7.60
m.a.s. WHATKNOTS SHOP		\$6.62	\$8.96	\$9.64
The Printing Co., LLC		\$6.00	\$7.50	\$9.00
CG Promotions, LLC.		\$5.00	\$6.75	\$8.25
Business	White YXS-YL	White AS-AXL	White A2XL	White A3XL
Jasper Embroidery '18 2017	\$3.40 \$3.30	\$3.60 \$3.40	\$4.80 \$4.90	\$5.25 \$5.20
m.a.s. WHATKNOTS SHOP	\$3.63	\$4.44	\$6.05	\$6.72
The Printing Co., LLC	\$4.00	\$4.00	\$5.50	\$7.00
CG Promotions, LLC.	\$4.70	\$4.70	\$6.45	\$7.95

Based on the quotes and the number of youth shirts needed, she recommended going with Jasper Embroidery. **Sherry Monesmith** made a motion to accept the quote from Jasper Embroidery for *Chalk Walk* t-shirts. **Beth Seidl** seconded. Motion passed 10-0.

- Corina encouraged the board to sign-up to volunteer at *Chalk Walk*.

Old Business

- At the Strategic Planning session it was brought up that all price changes must be approved by the board. The board felt this was prohibitive. Following some discussion, **Jay Hamlin** made a motion to allow the Arts Director to modify activity fees for arts events hosted by Jasper Community Arts not to exceed \$100 per activity without board approval. **Darla Blazey** seconded. Motion passed 10-0.
- Kyle reported that a draft copy of the strategic plan should be available at the next board meeting.

Becky Hickman left the meeting at 5:14 PM.

New Business

- Kyle proposed the prices for the 2018/2019 season to reflect the change of the performer's series and new venue. The present series discount prices varies across the series and ticket type. Kyle proposed a discount of 15% across the board for individual series. He also proposed that for each adult/senior ticket purchased in the family fun series, 1 child 10 and under will get in free. He also discussed changing the individual ticket prices for a couple of the shows. However, the price of the grand packages will not change. He feels the individual series price increase will help close the gap of revenue/expense. **Gary Moeller** made a motion to accept the season ticket pricing as presented. **Beth Seidl** seconded. Motion passed 9-0.
- Jay reported for Next Act. The Astra sign and marquee have been re-hung. The flooring is currently being installed and they hope to start installing the seats towards the end of the month. He also reported that the grand opening is sold out and the next performer, *Smooth Hound Smith*, is set for May 12th.
- Mike reported that the Cultural Center core team will meet on Thursday. They are currently working through the specifications for the major systems and looking at the construction drawings. The bid packets for deconstruction will hopefully be sent out in the next few weeks, with deconstruction bid to be awarded in April.
- LEADs will meet on Wednesday, March 7th.
- Kyle reported that he looked at 5 different ticketing vendors after it was announced that the current box office software, *Choice Classic*, would no longer be supported after June 30th. After reviewing the information, he recommended going with *Arts People*. The ticketing cost is assigned on a per ticket basis, and *Arts People* was the least expensive. There would be no contract which would allow flexibility going forward if it doesn't work. The Park and Recreation Department currently uses *Arts People* for the Train Depot. **Kent Reyling** made a motion to accept Kyle's recommendation of *Arts People* as the new ticketing vendor. **Beth Seidl** seconded. Motion passed. 9-0.
- As the new ticketing system allows for online ticket sales Kyle recommended updating the current ordinance that covers the handling fee. **Sherry Monesmith** made a motion to modify the current ordinance to include the handling fee for online tickets to be brought to city council. **Beth Seidl** seconded. Motion passed 9-0.

Adjournment

Mike Jones moved to adjourn the meeting at 5:34. **Gary Moeller** seconded. Motion passed 9-0.

Michael Jones

Attested