

# Are you participating in the **DIRECT - PAY** Program?

You may enroll at any time.

**DIRECT-PAY** is an easy and convenient way to make your utility payments. By signing up for **DIRECT-PAY**, you will:

- *Have your utility payment automatically withdrawn from your checking or savings account each month*
- *Free yourself of monthly check writing*
- *Save postage and cost of checks*
- *Stop worrying about checks being lost or delayed in the mail*
- *Make payments even when you are on vacation or out of town*
- *Have a record of payments on your bank statement*

If you are currently enrolled in the **DIRECT-PAY** program, please disregard this notice.

To enroll in the **DIRECT-PAY** program, just fill out the information on the reverse side and return with your next utility payment or drop it off at the Utility Business Office located in City Hall.

**DIRECT-PAY** is a payment option offered to the customers of the Jasper Municipal Utilities.

# DIRECT-PAY

## AUTHORIZATION AGREEMENT FOR DIRECT PAYMENTS (ACH DEBITS)

Customer Name(s): \_\_\_\_\_

Utility Account Number(s): \_\_\_\_\_ Telephone: \_\_\_\_\_

Utility Service Address: \_\_\_\_\_

Billing Address (if different): \_\_\_\_\_

I/We hereby authorize the Jasper Municipal Utilities (Jasper) to initiate debit entries to my/our account at the Financial Institution (Depository) described below for the purpose of making monthly payments toward my/our utility account. Said debits are to commence in such time and manner as to afford Jasper a reasonable time to act on this authorization. I/We also acknowledge that if the account identified below becomes inactive, closed, or contain insufficient funds to cover the amount of the debit, my/our utility account will be charged the returned check charge as set forth in Jasper's non-recurring charges ordinance in effect at the time, that this authorization shall be terminated; and, that my/our utility account shall be considered unpaid on the due date, shall be assessed late payment penalties, and may be subject to termination of utility services if my/our account remains unpaid.

### DEPOSITORY INFORMATION

Financial Institution Name: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Individual Account     Company Account     Other: \_\_\_\_\_

Checking Account **Please attach a voided check below.**

Savings Account **Please provide the following information:**

Routing Number \_\_\_\_\_ Account Number \_\_\_\_\_

**\*\*\*This authorization is to remain in full force and effect until Jasper has received written notification from me (or either of us), or my/our authorized representative, of its termination in such time and in such manner as to afford Jasper, and Depository, a reasonable opportunity to act on it.**

Date: \_\_\_\_\_

\*\*\*SIGNATURE(S)\*\*\*

\*\*\*PRINTED NAME(S)\*\*\*

### FOR OFFICE USE ONLY:

Date Draft Entered in System: \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

Attach voided check here