



**TENTATIVE AGENDA
REGULAR MEETING
UTILITY SERVICE BOARD
DECEMBER 15, 2025 – 6:00PM**

MEMBERS

| Member | Appointing Authority | Term Began | Expiration Date | Member Since |
|-----------------|-----------------------------|-------------------|------------------------|---------------------|
| Philip Schmidt | Mayor | 01/01/2023 | 12/31/2026 | 01/01/2019 |
| Bibianna Green | Mayor | 01/01/2025 | 12/31/2028 | 06/01/2022 |
| Roger Seng | Mayor | 01/01/2023 | 12/31/2026 | 01/01/2015 |
| Steve Hale | Mayor | 01/01/2025 | 12/31/2028 | 01/26/2021 |
| Tara Eckman | City Council | 01/01/2023 | 12/31/2026 | 09/20/2017 |
| Adam Auffart | City Council | 01/01/2025 | 12/31/2028 | 06/23/2016 |
| Brian Hostetter | City Council | 01/01/2024 | 12/31/2027 | 06/27/2018 |

INFO DISCUSS ACTION

- | | | | |
|-------------------------------------|-------------------------------------|-------------------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 1. CALL TO ORDER |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 2. ROLL CALL |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 3. PLEDGE OF ALLEGIANCE |
| | | | 4. APPROVAL OF MINUTES |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <ul style="list-style-type: none"> • Regular Meeting – November 17, 2025 |
| | | | 5. MANAGERS' REPORTS |
| | | | A. ELECTRIC - Stan Seifert |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 1. Update on Northwest Substation project |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 2. Request approval of quote from Hubill Power Systems for \$14,805 for NW Substation DC battery system |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | 3. Electric Committee Report- Brian Hostetter – Approve 2026 Capital Expenditure plan |
| | | | B. GAS & WATER - Tim Doersam |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | 1. Results of chemical quote openings in November |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 2. Update on 13 th & Dorbett Street water main replacement project |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | 3. Gas Committee Report - Bibianna Green – Approve 2026 Capital Expenditure plan |

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|--|-------------------------------------|-------------------------------------|---|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | 4. Water Committee Report - Phil Schmidt – Approve 2026 Capital Expenditure plan |
| C. WASTEWATER - Ed Hollinden | | | |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | 1. Purchase mini excavator for \$62,702.76 (with trade-in) with Sourcewell pricing |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 2. Wastewater Committee Report - Steve Hale – Approve 2026 Capital Expenditure plan |
| D. BUSINESS MANAGER - Ashley Kiefer | | | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 1. Annual bad debt write-off |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 2. Update on collection activities for 2025 |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 3. Approval to use TRECS Clearinghouse letter service for \$3.00 per letter |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 4. Identity theft prevention program report for 2025 |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 5. Reminder – Next meeting on Tuesday, January 20th |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | E. GENERAL MANAGER- Rob Young |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 1. Electric GIS data migration will be complete this month |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 2. Request approval of R Hopf Farms crop damage claim of \$17,918.37 |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | F. FINANCE COMMITTEE REPORT- Tara Eckman |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 6. LEGAL BUSINESS – Renee Kabrick |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 7. GENERAL BUSINESS |
| | | | <ul style="list-style-type: none"> Mayor, Council Members, etc. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 8. ADJOURNMENT |
| | | | <ul style="list-style-type: none"> Next Regular Meeting set for Tuesday, January 20th at 6:00PM |

Join Zoom Meeting

<https://us06web.zoom.us/j/81462386903?pwd=u0aIKbmgemZe4TzPbPa3XZhOhNptlP.1>

Meeting ID: 814 6238 6903

Passcode: 308724

All Meetings are Archived on YouTube

https://www.youtube.com/@cityofjasper_indiana