



**TENTATIVE AGENDA  
REGULAR MEETING  
UTILITY SERVICE BOARD  
SEPTEMBER 15, 2025, 6:00PM**

**MEMBERS**

<b>Member</b>	<b>Appointing Authority</b>	<b>Term Began</b>	<b>Expiration Date</b>	<b>Member Since</b>
Philip Schmidt	Mayor	01/01/2023	12/31/2026	01/01/2019
Bibianna Green	Mayor	01/01/2025	12/31/2028	06/01/2022
Roger Seng	Mayor	01/01/2023	12/31/2026	01/01/2015
Steve Hale	Mayor	01/01/2025	12/31/2028	01/26/2021
Tara Eckman	City Council	01/01/2023	12/31/2026	09/20/2017
Adam Auffart	City Council	01/01/2025	12/31/2028	06/23/2016
Brian Hostetter	City Council	01/01/2024	12/31/2027	06/27/2018

INFO      DISCUSS      ACTION

- |                                     |                                     |                                     |  |
|-------------------------------------|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <b>1. CALL TO ORDER</b>  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <b>2. ROLL CALL</b>  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <b>3. PLEDGE OF ALLEGIANCE</b>   |
|                                     |                                     |                                     | <b>4. APPROVAL OF MINUTES</b>  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <ul style="list-style-type: none"> <li>• Regular Meeting- August 18, 2025</li> </ul>                       |
|                                     |                                     |                                     | <b>5. MANAGERS' REPORTS</b>  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <b>A. ELECTRIC- Stan Seifert</b>   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | 1. Electric Committee Report- Brian Hostetter  |
|                                     |                                     |                                     | <b>B. GAS &amp; WATER- Tim Doersam</b>   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            | 1. Update on Fall hydrant flushing   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            | 2. Beaver Lake drain to open on November 17 <sup>th</sup> for winter drawdown                              |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | 3. Request approval to renew subscription with 120 Water for service line inventory                        |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            | 4. Annual gas leak survey to begin on October 14 <sup>th</sup>   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            | 5. Updates on main replacement projects – 4 <sup>th</sup> Street, 13 <sup>th</sup> Street & Dorbett Street |

- |                                     |                          |                                     |  |
|-------------------------------------|--------------------------|-------------------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 6. Request approval for 5 employees to attend Midwest Damage Prevention conference – Conference \$2,750 (\$550 each) |
| <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/>            | 7. Gas Committee Report- Bibianna Green  |
| <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/>            | 8. Water Committee Report- Phil Schmidt  |
- C. WASTEWATER- Ed Hollinden**
- |                                     |                                     |                                     |  |
|-------------------------------------|-------------------------------------|-------------------------------------|--|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | 1. Request approval of quote for 3 actuators for primary sludge for \$21,858 – (3 quotes requested)                        |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | 2. Request approval of quote for tuckpointing vehicle/lift station maintenance building for \$6,563 – (3 quotes requested) |
| <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | 3. Wastewater Committee Report- Steve Hale   |
- D. BUSINESS MANAGER- Ashley Kiefer**
- |                          |                          |                                     |   |
|--------------------------|--------------------------|-------------------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 1. Resolution #USB 2025-2 – Close underground storage tank fund |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 2. Asset Disposal Authorizations                                |
- E. GENERAL MANAGER- Rob Young**
- |                          |                          |                                     |  |
|--------------------------|--------------------------|-------------------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 1. Resolution #USB 2025-3 – Authorizing Signatory for SRF Loan Program |
|--------------------------|--------------------------|-------------------------------------|--|
- F. FINANCE COMMITTEE REPORT- Tara Eckman**
- |                                     |                          |                                     |  |
|-------------------------------------|--------------------------|-------------------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/>            | <b>6. LEGAL BUSINESS</b>   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | <b>7. GENERAL BUSINESS</b>   |
|                                     |                          |                                     | <ul style="list-style-type: none"> <li>• Mayor, Council Members, etc.</li> </ul>   |
| <input type="checkbox"/>            | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <b>8. ADJOURNMENT</b>  |
|                                     |                          |                                     | <ul style="list-style-type: none"> <li>• Next Regular Meeting set for Monday, October 20<sup>th</sup> at 6:00PM</li> </ul> |

**Join Zoom Meeting**

<https://us06web.zoom.us/j/81462386903?pwd=u0aIKbmgemZe4TzPbPa3XZhOhNptlP.1>

**Meeting ID: 814 6238 6903**

**Passcode: 308724**

**All Meetings are Archived on YouTube**

[https://www.youtube.com/@cityofjasper\\_indiana](https://www.youtube.com/@cityofjasper_indiana)