



**TENTATIVE AGENDA
REGULAR MEETING
UTILITY SERVICE BOARD
AUGUST 18, 2025, 6:00PM**

MEMBERS

Member	Appointing Authority	Term Began	Expiration Date	Member Since
Philip Schmidt	Mayor	01/01/2023	12/31/2026	01/01/2019
Bibianna Green	Mayor	01/01/2025	12/31/2028	06/01/2022
Roger Seng	Mayor	01/01/2023	12/31/2026	01/01/2015
Steve Hale	Mayor	01/01/2025	12/31/2028	01/26/2021
Tara Eckman	City Council	01/01/2023	12/31/2026	09/20/2017
Adam Auffart	City Council	01/01/2025	12/31/2028	06/23/2016
Brian Hostetter	City Council	01/01/2024	12/31/2027	06/27/2018

INFO DISCUSS ACTION

☐ ☐ ☒ **1. CALL TO ORDER**

☐ ☐ ☒ **2. ROLL CALL**

☐ ☐ ☒ **3. PLEDGE OF ALLEGIANCE**

☐ ☐ ☒ **4. APPROVAL OF MINUTES**

- July 21, 2025 Regular Meeting

5. MANAGERS' REPORTS

A. ELECTRIC - Stan Seifert

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1. Results of Wire Trailer Quote Opening in July
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2. Update on Northwest Substation project
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3. Update on transformer at Southwest Substation
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4. Electric Committee Report - Brian Hostetter

B. GAS & WATER - Tim Doersam

<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	1. Request approval to renew agreement with Municipal H2O for \$4,200 for annual EPA Risk Management Program Compliance Service
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2. Request approval to hire Christopher B Burke Engineering, LLC to perform Beaver Creek Lake Dam 2025 safety inspection for not-to-exceed \$5,900

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|-------------------------------------|--------------------------|-------------------------------------|---|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 3. Request approval of Non-Resident Water Connection – Evan Elrod & Brooke Kieffner-Elrod – 4801 N Portersville Road |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 4. Update on water main projects – 4 th Street, 13 th Street & Dorbett Street |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 5. Fall hydrant flushing to begin on September 2nd |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 6. Request approval for 1 operator to attend Alliance Fall conference – October 21 st – 23 rd - Conference \$640, including lodging |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 7. Gas Committee Report - Bibianna Green |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 8. Water Committee Report – Roger Seng |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | C. WASTEWATER - Ed Hollinden |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 1. Wastewater Committee Report - Steve Hale |
| | | | D. BUSINESS MANAGER - Ashley Kiefer |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 1. Request approval of computers quote from Exos – due to Windows 11 upgrades |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 2. Request approval of Hoosier Business/Square 9 quote for document management system to replace CentraWorks for \$11,646 – (Utilities to pay 50%) – (One-time fee of \$5,250 & Annual subscription of \$6,396) |
| | | | E. GENERAL MANAGER- Rob Young |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 1. Request approval for Baker Tilly to perform financial analysis portion of Water Asset Management Plan |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | F. FINANCE COMMITTEE REPORT- Tara Eckman |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 6. LEGAL BUSINESS |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 7. GENERAL BUSINESS |
| | | | <ul style="list-style-type: none"> • Mayor, Council Members, etc. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 8. ADJOURNMENT |
| | | | <ul style="list-style-type: none"> • Next Regular Meeting set for Monday, September 15th at 6:00PM |

Join Zoom Meeting
<https://us06web.zoom.us/j/81462386903?pwd=u0aIKbmgemZe4TzPbPa3XZhOhNptlP.1>
Meeting ID: 814 6238 6903
Passcode: 308724

All Meetings are Archived on YouTube
https://www.youtube.com/@cityofjasper_indiana