



AGENDA
REGULAR MEETING
UTILITY SERVICE BOARD
JULY 21, 2025 – 6:00PM

MEMBERS

| Member | Appointing Authority | Term Began | Expiration Date | Member Since |
|-----------------|-----------------------------|-------------------|------------------------|---------------------|
| Philip Schmidt | Mayor | 01/01/2023 | 12/31/2026 | 01/01/2019 |
| Bibianna Green | Mayor | 01/01/2025 | 12/31/2028 | 06/01/2022 |
| Roger Seng | Mayor | 01/01/2023 | 12/31/2026 | 01/01/2015 |
| Steve Hale | Mayor | 01/01/2025 | 12/31/2028 | 01/26/2021 |
| Tara Eckman | City Council | 01/01/2023 | 12/31/2026 | 09/20/2017 |
| Adam Auffart | City Council | 01/01/2025 | 12/31/2028 | 06/23/2016 |
| Brian Hostetter | City Council | 01/01/2024 | 12/31/2027 | 06/27/2018 |

INFO DISCUSS ACTION

- | | | | |
|-------------------------------------|--------------------------|-------------------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 1. APPOINT ACTING SECRETARY – Phil Schmidt |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 2. CALL TO ORDER |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 3. ROLL CALL |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 4. PLEDGE OF ALLEGIANCE |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 5. QUOTE OPENING: Wire Trailer – Electric Dept. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 6. APPROVAL OF MINUTES |

- June 16, 2025 Regular Meeting

7. MANAGERS' REPORTS

A. ELECTRIC - Stan Seifert

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|-------------------------------------|-------------------------------------|-------------------------------------|---|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | 1. Request approval to purchase Milwaukee 12-ton Crimping Press for \$4,450 |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 2. Request approval for Pat Miley to attend Great Lakes Meter School – August 4 th to 7 th – Conference \$649, plus lodging & meals |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | 3. Request approval to purchase Ethernet Switch for SCADA system for new Northwest Substation for \$3,090 |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 4. Update on transformer at Southwest Substation |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 5. Electric Committee Report - Brian Hostetter |

B. GAS & WATER - Tim Doersam

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|-------------------------------------|--------------------------|--------------------------|---|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 1. Update on water main relining project in Skyline Subdivision |
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| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 2. Update on 4 th Street Water Main Replacement project |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | 3. Request retroactive approval for high service pump #4 repairs for \$34,710 from National Water Services |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 4. Gas Committee Report - Bibianna Green |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 5. Water Committee Report - Phil Schmidt |

C. WASTEWATER - Ed Hollinden

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|-------------------------------------|-------------------------------------|-------------------------------------|--|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | 1. Request approval for camera van software from PipeTech for \$7,398.75 – (One-time fee of \$4,608.75 & \$2,790 annual subscription) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 2. Request approval for 3 employees to attend IWEA state conference – August 20 th to 22 nd - Conference \$1,290, plus lodging (approx. \$1,074) & meals |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 3. Wastewater Committee Report- Steve Hale |

D. BUSINESS MANAGER - Ashley Kiefer

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|-------------------------------------|--------------------------|--------------------------|---|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 1. Aquatics Informatics & Cloudpoint quotes approved at June meeting – One quote covered under Indiana Code Section 5-22-10-7 |
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E. GENERAL MANAGER - Rob Young

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| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | 1. Request amendment to agreement with Banning Engineering for \$2,400 for additional services to site plan/grading for Northwest Substation project |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 2. Update on agreement with landowners for terms of land acquisition for Northside Wastewater Treatment Plant project |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 3. Update on Midwestern Engineers work performed to date on Northside Wastewater Treatment Plant project |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 4. Update on Landfill to Solar project with IMPA |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 5. Update on MuniCast project – updated graphics & information |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 6. 2026 Capital Expenditure planning details |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 7. Request approval to obtain export of data from CentraWorks for \$6,000 – (Utilities to pay for half or \$3,000) |

F. FINANCE COMMITTEE REPORT- Acting Secretary

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| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 8. LEGAL BUSINESS |
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| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 9. GENERAL BUSINESS |
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- Mayor, Council Members, etc.

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|--------------------------|--------------------------|-------------------------------------|------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 10. ADJOURNMENT |
|--------------------------|--------------------------|-------------------------------------|------------------------|

- Next Regular Meeting set for August 18, 2025 at 6:00PM

Join Zoom Meeting

<https://us06web.zoom.us/j/81462386903?pwd=u0aIKbmgemZe4TzPbPa3XZhOhNptlP.1>

Meeting ID: 814 6238 6903

Passcode: 308724

All Meetings are Archived on YouTube

https://www.youtube.com/@cityofjasper_indiana