

**TENTATIVE AGENDA
REGULAR MEETING
UTILITY SERVICE BOARD
OCTOBER 21, 2024**

INFO	DISCUSS	ACTION	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	1. ROLL CALL
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	2. PLEDGE OF ALLEGIANCE
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3. QUOTE OPENING: SMALL AERIAL BUCKET TRUCK - ELECTRIC *Advertised in the Herald on September 26th and October 3rd
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4. QUOTE OPENING: LOADER BACKHOE - GAS - *Trade-in asset #08TE008308
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	5. APPROVAL OF MINUTES: SEPTEMBER 16, 2024 REGULAR MEETING
			6. MANAGER'S REPORTS:
			A. ELECTRIC - STAN SEIFERT
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	1. REQUEST APPROVAL OF SURVALENT SCADA SUPPORT PLAN (1 YEAR) FOR \$14,707
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2. ELECTRIC COMMITTEE REPORT - BRIAN HOSTETTER
			B. GAS & WATER - TIM DOERSAM
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1. UPDATE ON ANNUAL GAS LEAK SURVEY
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	2. PERMISSION TO SEND OUT CHEMICALS REQUEST FOR QUOTES
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3. UPDATE ON FALL HYDRANT FLUSHING
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	4. REQUEST APPROVAL TO PURCHASE VALVE BOX CUTTER & REPAIR KIT - 3 QUOTES REQUESTED - (SHARED BY GAS & WATER)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5. GAS COMMITTEE REPORT - BIBIANNA GREEN
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	6. WATER COMMITTEE REPORT - PHIL SCHMIDT
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A. MEETING HELD ON OCTOBER 2ND
			C. WASTEWATER - ED HOLLINDEN
			1. WASTEWATER COMMITTEE REPORT - STEVE HALE
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	A. MEETING HELD ON OCTOBER 1ST
			i. RECOMMEND 50/50 PROGRAM TO REPLACE LATERALS IN MILL STREET AREA
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	D. BUSINESS OFFICE MANAGER - ASHLEY KIEFER
			E. GENERAL MANAGER - ROB YOUNG
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	1. RESOLUTION #USB 2024-4 - RECOMMENDING SALARIES & WAGES FOR 2025
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2. REMINDER TO REVIEW IMPA ELECTRIC RATE STUDY FOR 2025
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3. NOTIFICATION LETTERS FOR "UNKNOWN MATERIAL" WATER SERVICE LINES TO BE MAILED BY NOVEMBER 1ST
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4. PRELIMINARY SCOPING ACTIVITY FOR WATER ASSET MANAGEMENT PLAN UNDERWAY
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	5. UPDATE ON PROPOSED NORTHSIDE WASTEWATER TREATMENT PLANT
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	A. REQUEST APPROVAL FOR WETLANDS DELINEATION - NOT TO EXCEED \$20,000
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	B. REQUEST APPROVAL FOR SITE SURVEY - NOT TO EXCEED \$10,000
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	C. REQUEST APPROVAL FOR 2 LAND APPRAISALS - NOT TO EXCEED \$4,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	6. REQUEST APPROVAL OF 120 WATER ANNUAL AGREEMENT
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	7. SERVICE ALERT COMMUNICATION PROTOCOL / WATER MAIN BREAK & BOIL ADVISORY - (formal Resolution will be presented at November USB Meeting)
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	F. FINANCE COMMITTEE REPORT - TARA ECKMAN
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	7. CITY ATTORNEY - RENEE KABRICK
			8. OTHER BUSINESS
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A. MAYOR, COUNCIL MEMBERS, etc.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	9. ADJOURNMENT