

**MINUTES
REGULAR MEETING
UTILITY SERVICE BOARD
JULY 15, 2024**

The Regular Meeting of the Utility Service Board of the City of Jasper, Indiana, was held in the Council Chambers of City Hall in Jasper at 7:00 PM on Monday, July 15, 2024. √

UPON CALL OF THE ROLL, THE FOLLOWING WERE PRESENT:

<u>ROLL CALL:</u>	<u>In Person</u>	<u>By Zoom</u>
Roger Seng – Chairman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Adam Auffart – Vice Chairman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Phil Schmidt – Water Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tara Eckman – Secretary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brian Hostetter – Electric Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Steve Hale – Wastewater Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>

ALSO PRESENT:

Tim Doersam – Gas & Water Manager	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ed Hollinden – Wastewater Manager	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Stan Seifert – Electric Manager	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Rob Young – General Manager	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Renee Kabrick – City Attorney	<input checked="" type="checkbox"/>	<input type="checkbox"/>

ABSENT:

Bibianna Green – Gas Commissioner
Ashley Kiefer – Office Manager

PLEDGE OF ALLEGIANCE

Chairman Roger Seng led the Pledge of Allegiance.

ELECTRIC – QUOTE OPENING: DUMP TRUCK

Rob Young opened the quotes and read aloud as follows:

1. Bob Luegers Motors Jasper, IN Model: GMC Sierra	Base Price: \$71,000.00	Trade In: \$13,000.00	Net Price: \$58,000.00
2. Uebelhor and Sons Jasper, IN Model: Chevy 3500	Base Price: \$68,600.00	Trade In: \$13,000.00	Net Price: \$55,600.00
3. Sternberg Ford Dale, IN Model: Ford F350	Base Price: \$73,330.00	Trade In: \$9000.00	Net Price: \$64,330.00

The quotes included a Non-Collusion Affidavit, an Indiana Legal Employment Declaration, an Affidavit Regarding Non-Responsibility, and a Nepotism Policy Affirmation.

Adam Auffart made a motion to approve the quote from Uebelhor's for \$55,600.00, pending review of specifications. Tara Eckman seconded the motion. Motion approved, 6-0.

WASTEWATER - BID OPENING: SLUDGE HEATER REPLACEMENT

Rob Young opened the quotes and read aloud as follows:

1. Debra-Kuempel, Inc. Evansville, IN	Total Base Bid: \$460,101.00
2. Graves Construction Services Switz City, IN	Total Base Bid: \$616,161.00
3. Love Excavating Huntingburg, IN	Total Base Bid: \$516,650.00

The quotes included a Non-Collusion Affidavit, an Indiana Legal Employment Declaration, an Affidavit Regarding Non-Responsibility, and a Nepotism Policy Affirmation.

Tara Eckman made a motion to take all bids under advisement. Brian Hostetter seconded the motion. Motion approved, 6-0.

APPROVAL OF MINUTES: JUNE 17, 2024 REGULAR MEETING

Chairman Roger Seng presented the minutes from the June 17, 2024 regular meeting with no corrections needed.

Phil Schmidt made a motion to approve the minutes, Adam Auffart seconded the motion. Motion approved, 6-0.

ELECTRIC DEPARTMENT – REVIEW QUOTES & APPROVE CIVIL ENGINEERING FOR NORTHWEST SUBSTATION

Stan Seifert presented the recommendation letter from IMPA along with the two quotes received for the civil engineering for the Northwest Substation. Seifert stated that Phil Lopresto with IMPA recommended the quote from Banning Engineering for \$30,300. Seifert also stated that this amount is part of the total cost estimate of \$1,500,000 for the substation. City Attorney Renee Kabrick shared that she and Lopresto have been working with Banning on an agreement for the civil engineering portion of the project.

Tara Eckman made a motion to approve the quote for \$30,300 from Banning Engineering. Steve Hale seconded the motion. Motion approved, 6-0.

ELECTRIC – APPROVE PURCHASE OF OIL FILTERING SYSTEM

Seifert asked for approval to purchase a new oil filtering system for the department as the current one is 40 years old. Seifert presented two quotes from Sun Source for \$6,885.44 total and Baron USA for \$13,500.00. Sun Source's quote was for the reconfiguring of the old system to work with new filter housing. Baron USA's quote was for a complete turnkey ready to use press. Seifert recommended the Baron USA as the electric department's research determined that the cost savings per use for the would pay it off in about 3.5 years.

Adam Auffart made a motion to approve the Baron USA quote for \$13,500. Brian Hostetter seconded the motion. Motion approved, 6-0.

ELECTRIC – APPROVE PURCHASE OF NEW SURVALENT SMS MODEM FOR SCADA NOTIFICATION ALARM SYSTEM

Stan Seifert presented the quote for a new SMS Modem for the Remote Alarm system for the substations from Survalent. The current alarm system is 10 years old and is inconsistent with notifications and goes through several system emails and gets lost sometimes. This Survalent system sends alarm notices in a more direct way through texts to department member's phones. The total quote is \$5,753 and will be shipped approximately 6-10 after order.

City Attorney Renee Kabrick clarified that the SCADA notification system is a single source item through Survalent so there are no other companies to bid on this system.

Adam Auffart made a motion to approve the Survalent quote for \$5,753. Phil Schmidt seconded the motion. Motion approved, 6-0.

ELECTRIC COMMITTEE REPORT

Brian Hostetter, Chairman of the Electric Committee, stated the Electric Committee did not meet during the past month.

GAS & WATER – APPROVE QUOTE FOR PURCHASE OF 2 NEW LOCATORS

Tim Doersam presented the quote for 2 new locators from C&S Solutions in the amount of \$22,059.99. Doersam stated that we have 2 locators because in the past we have had several water main breaks at one time and having 2 locators speeds up the response time.

Adam Auffart made a motion to approve the quote from C&S Solutions for \$22,059.99. Steve Hale seconded the motion. Motion approved, 6-0.

WATER – APPROVE PROPOSAL FOR INSPECTION & CLEANING OF RIVER INTAKE & TRAVELING SCREEN BY AQUEOUS INFRASTRUCTURE MANAGEMENT

Doersam presented the proposal from Aqueous Infrastructure Management for debris removal and inspection of the Patoka River Dam and intake area in the amount of \$4,895. Doersam advised that this was last done in 2012, because the river was low enough for them to access what is needed for the inspection and cleaning and the river is currently low enough for it to be done again.

Tara Eckman made a motion to approve the proposal from Aqueous Infrastructure Management. Brian Hostetter seconded the motion. Motion approved, 6-0.

WATER – UPDATE ON MILL STREET WATER MAIN REPLACEMENT PROJECT

Doersam stated the project is looking at a mid-late August start with an estimated finish in October. The main replacement will run on Mill Street from 9th – 15th Streets.

WATER – UPDATE ON BACKUP WATER SUPPLY PROJECT

Tim Doersam advised that 2 casing pits for a 24” main had been installed at 42nd Street and Portersville Road.

Doersam also requested a change order for the project in the amount of \$5,400 for valves and other materials to add to the lines for future homes to connect much easier. The complete project cost will increase from \$1,576,200 to \$1,581,600.

Phil Schmidt made a motion to approve change order #1 in the amount of \$5,400. Adam Auffart seconded the motion. Motion approved, 6-0.

WATER - APPROVE UPDATED AMOUNTS FROM CALCAR PAVING TO REPAIR ROADWAY AT NEWTON STREET WATER TOWER

Tim Doersam presented the updated quote amounts from Calcar Paving to repave the road leading to the Newton Street water tower. He stated that Maguire agreed to pay a portion of the bill totaling \$17,280.00. Doersam asked for approval of the remaining portion of the bill totaling \$12,120.00.

Adam Auffart made a motion to approve the update quote amount of \$12,120.00. Tara Eckman seconded the motion. Motion approved, 6-0.

GAS PLANNING COMMITTEE REPORT

Roger Seng, Chairman of the Utility Service Board, stated the Gas Committee did not meet during the past month.

WATER PLANNING COMMITTEE REPORT

Phil Schmidt, Chairman of the Water Planning Committee, stated the Water Committee did not meet during the past month.

WASTEWATER – ADJUST EXPENDITURE AMOUNT FOR SEWER RELINING QUOTE OPENED LAST MONTH

Ed Hollinden asked for the board's approval to adjust the amount for the sewer relining project to not exceed \$300,000. Hollinden stated the total quote approved from Inliner Solutions was for \$301,116, and the Stormwater department was going to pay \$19,200 of the quote for related work of their own during the project. The new total for the Wastewater department is \$281,916. Hollinden stated that the capital expenditure amount for this project was projected at \$300,000 so he would like to keep that amount as the total and have more relining done.

Tara Eckman made a motion to adjust the new total to not exceed \$300,000. Steve Hale seconded the motion. Motion approved, 6-0.

WASTEWATER – REVIEW AND APPROVE QUOTE FOR SEAL COATING ASPHALT

Ed Hollinden presented 3 quotes for asphalt sealing.

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|--|------------------------|
| 1. Ring Asphalt Sealing
Calhoun, KY | Quote Amount: \$11,000 |
| 2. Superior Asphalt Maintenance
Utica, KY | Quote Amount: \$15,960 |
| 3. Hughes Paving Company | Quote Amount: \$15,800 |

French Lick, IN

Hollinden recommended the lowest quote from Ring Asphalt in the amount of \$11,000.

Steve Hale made a motion to approve the quote from Ring Asphalt. Adam Auffart seconded the motion. Motion approved, 6-0.

WASTEWATER PLANNING COMMITTEE REPORT

Steve Hale, Chairman of the Wastewater Planning Committee, stated the Wastewater Committee did not meet during the past month.

GENERAL MANAGER – APPROVE USB RESOLUTION #2024-2 REGARDING LOANS OF FUNDS FROM THE GAS DEPARTMENT TO THE WATER DEPARTMENT – FUND 2 PROJECTS

General Manager Rob Young presented USB Resolution #2024-2 regarding the loans of funds for 2 projects. The Gas department will loan funds for the backup water supply project in the amount of \$870,534.68, which matches the funds invested by the EDA. The Mill Street Water Main Replacement project loan will be for the amount of \$560,000.00. The resolution states that each loan will be for a period of 60 months with the interest rate not to exceed 2 percent.

Phil Schmidt made a motion to approve Resolution #2024-2 regarding loans from the Gas Department to the Water department. Tara Eckman seconded the motion. Motion approved, 6-0.

GENERAL MANAGER – ELECTRIC RATE UPDATE

Young stated that IMPA reported a slight decrease in the electric rate, but will have no significant change to the current electric rate in the city.

GENERAL MANAGER – UPDATE ON SRF FUNDING/RESPONSE FOR NORTHSIDE WWTP EXPANSION PROJECT

Young advised that there is a meeting scheduled for July 16 with the county and the engineers for this project. The nature of the project requires SRF funding, which has a slightly higher interest rate. There is an August 1st deadline for all fundable projects, so the information needs to be finalized and submitted for the funding.

GENERAL MANAGER – UPDATE ON AMI IMPLEMENTATION PROJECT

Rob Young shared an update on the current status of the AMI meter implementation progress in each department. In total, the utilities are about 70% complete on the replacement of meters with AMI meters. Electric is 87% complete, with around 930-1,000 yet to change over. They received 500 on Friday 7/12 and are waiting on the next 500. The water department is 54% completed with 1,106 meters on order. The gas department is 66% completed with 500 meters on open purchase

orders. EJP has been honoring the meter pricing that was agreed upon and a new provider has been secured for the remainder of the meters needed.

GENERAL MANAGER – CUSTOMER SERVICE TRAINING PLANNING WITH PERSONNEL/SAFETY/LOSS CONTROL DEPARTMENT

Young shared that the Utility Business Office is in the process of scheduling customer service training with the Personnel/Safety/Loss Control office with Pryor Learning. They are looking at possibly two days of training in September in house for employees to attend either day. An update will be provided once it is scheduled.

FINANCE COMMITTEE REPORT & PRESENTATION OF CLAIM DOCKET

Secretary Tara Eckman reported the Finance Committee had met tonight and reviewed the claims on the Claim Docket.

The Finance Committee recommended approval of the claims as presented.

Brian Hostetter made a motion to approve the claims as presented. Steve Hale seconded the motion. Motion approved, 6-0.

There being no further business to come before the Board, the meeting was adjourned at 7:41PM upon motion by Brian Hostetter and seconded by Phil Schmidt. Motion approved, 6-0.

The minutes were hereby approved _____ with ☒ without corrections this 19th day of August, 2024.

Attest:


Secretary


Chairman