

**MINUTES
REGULAR MEETING
UTILITY SERVICE BOARD
JUNE 17, 2024**

The Regular Meeting of the Utility Service Board of the City of Jasper, Indiana, was held in the Council Chambers of City Hall in Jasper at 7:00 PM on Monday, June 17, 2024.

APPOINT ACTING SECRETARY

Chairman Roger Seng requested appointing Bibianna Green as acting secretary for this meeting. Phil Schmidt made a motion to approve Bibianna Green as acting secretary for this evening's meeting. Brian Hostetter seconded the motion. Motion approved, 6-0.

UPON CALL OF THE ROLL, THE FOLLOWING WERE PRESENT:

<u>ROLL CALL:</u>	<u>In Person</u>	<u>By Zoom</u>
Roger Seng – Chairman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Adam Auffart – Vice Chairman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Phil Schmidt – Water Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bibianna Green – Gas Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brian Hostetter – Electric Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Steve Hale – Wastewater Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>

ALSO PRESENT:

Tim Doersam – Gas & Water Manager	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ed Hollinden – Wastewater Manager	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Stan Seifert – Electric Manager	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bud Hauersperger – General Manager	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ashley Kiefer – Office Manager	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Renee Kabrick – City Attorney	<input checked="" type="checkbox"/>	<input type="checkbox"/>

ABSENT:

Tara Eckman – Secretary

PLEDGE OF ALLEGIANCE

Chairman Roger Seng led the Pledge of Allegiance.

WATER – BID OPENING: ADMIN BUILDING HVAC REPLACEMENT PROJECT

Bud Hauersperger opened the quote and read aloud as follows:

- | | | |
|---|-----------------------------|-------------------------------|
| 1. Mehringer Plumbing & Heating
Jasper, IN | Base Price:
\$247,000.00 | Bid Guarantee:
\$12,350.00 |
|---|-----------------------------|-------------------------------|

The quote included a Non-Collusion Affidavit, an Indiana Legal Employment Declaration, an Affidavit Regarding Non-Responsibility, and a Nepotism Policy Affirmation.

Adam Auffart made a motion to approve the quote from Mehringer's for \$247,000, pending review of specifications. Bibianna Green seconded the motion. Motion approved, 5-1.

WATER - BID OPENING: MILL STREET WATER MAIN REPLACEMENT PROJECT

Bud Hauersperger opened the quotes and read aloud as follows:

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| 1. Infrastructure Systems, Inc.
Orleans, IN | Net Price:
\$644,419.00 |
| 2. Copper Ridge Contracting
Jasper, IN | Net Price:
\$560,000.00 |

The quotes included a Non-Collusion Affidavit, an Indiana Legal Employment Declaration, an Affidavit Regarding Non-Responsibility, and a Nepotism Policy Affirmation.

Phil Schmidt made a motion to approve the low quote from Copper Ridge Contracting for \$560,000.00, pending review from the engineering department. Adam Auffart seconded the motion. Motion approved, 6-0.

GAS & WATER - QUOTE OPENING: LOCATORS (2)

Bud Hauersperger advised that no quotes were received for this item. Tim Doersam requested permission to send these out for rebid.

Brian Hostetter made a motion to approve the request for rebid of 2 locators. Bibianna Green seconded the motion. Motion approved, 6-0.

WASTEWATER - BID OPENING: 2024 CIPP LINING PROJECT

Bud Hauersperger opened the quote and read aloud as follows:

1. Inliner Solutions Base Price: \$301,116.00
Orleans, IN

The quote included a Non-Collusion Affidavit, an Indiana Legal Employment Declaration, an Affidavit Regarding Non-Responsibility, and a Nepotism Policy Affirmation.

Steve Hale made a motion to approve the quote from Inliner Solutions for \$301,116 pending reviews of specifications by the engineering department. Bibianna Green seconded the motion. Motion approved, 6-0.

APPROVAL OF MINUTES: MAY 20, 2024 REGULAR MEETING

Chairman Roger Seng presented the minutes from the May 20, 2024 regular meeting with one correction needed. Tim Doersam stated that the trade in for the mini excavator was a 2017 Cat Mini, instead of a Bobcat mini as shared at last month's meeting. Seng asked for approval of the minutes as presented with the correction.

Adam Auffart made a motion to approve the minutes, Phil Schmidt seconded the motion. Motion approved, 6-0.

PUBLIC BUSINESS: UPDATE ON SUSIE PATRICK HIGH WATER BILL

Bud Hauersperger explained that they had been in contact with the meter manufacturer, Sensus, and advised that they do a special investigation when requested on meters. Ms. Patrick's meter was discarded without any investigation due to no request being made, so no findings were available. Hauersperger recommended waiting until a similar issue arises to investigate it and decide how to proceed with future billing issues for customers.

Phil Schmidt stated that he had done some research on average household usage and was concerned about how high Ms. Patrick's was for the month in question. Schmidt recommended that her bill be adjusted because there was no investigation done on the actual meter to prove whether the meter had an issue.

Ms. Patrick thanked the board for hearing her out and adjusting her bill and suggested that the billing process be to reach out to a customer when they have an unusual usage such as this.

Phil Schmidt made a motion to adjust Susie Patrick's bill to the highest month in her average billing history. Brian Hostetter seconded the motion. Motion approved, 6-0.

ELECTRIC DEPARTMENT – UPDATE ON TRANSFORMER PURCHASE

Stan Seifert stated that both parties had agreed on the price, but were working on contract terms. There is a meeting scheduled for June 18th to discuss the contract terms.

ELECTRIC COMMITTEE REPORT

Brian Hostetter, Chairman of the Electric Committee, stated the Electric Committee did not meet during the past month.

WATER - APPROVE BILL FROM CALCAR PAVING TO REPAIR ROADWAY AT NEWTON STREET WATER TOWER

Tim Doersam presented the quote from Calcar Paving for \$29,398.00 to repave the road leading to the Newton Street water tower. He stated that Maguire agreed to pay a portion of the bill totaling \$15,720.00. Doersam asked for approval of the remaining portion of the bill totaling \$13,678.00.

Phil Schmidt made a motion to approve the remaining balance of \$13,678.00. Steve Hale seconded the motion. Motion approved, 6-0.

GAS – APPROVE QUOTE FOR GAS TAPPING & STOPPING MACHINE

Tim Doersam presented the quotes from the below vendors for a gas tapping & stopping machine. He stated that when they need to repair lines, they usually have USDI come with their machine and the average bill is around \$17,000. Doersam said having a machine available to use would be safer for everyone involved and allow them to react and repair lines quicker.

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|---------------------------|----------------------------|
| 1. KGM
Shelbyville, KY | Net Price:
\$114,055.63 |
| 2. Mueller
Decatur, IL | Net Price:
\$85,541.72 |
| 3. USDI
Olney, IL | Net Price:
\$90,546.12 |

Doersam asked for approval of the lowest quote from Mueller for \$85,541.72.

Adam Auffart made a motion to approve the quote from Mueller. Bibiana Green seconded the motion. Motion approved, 6-0.

GAS PLANNING COMMITTEE REPORT

Bibianna Green, Chairman of the Gas Planning Committee, stated the Gas Committee did not meet during the past month.

WATER PLANNING COMMITTEE REPORT

Phil Schmidt, Chairman of the Water Planning Committee, stated the Water Committee did not meet during the past month.

WASTEWATER – APPROVE PURCHASE OF TRACTOR FROM SOURCEWELL CONTRACT

Ed Hollinden asked for the board's approval of the purchase of a new John Deere tractor with GSA Pricing through the Sourcewell Contract. The total quote was for \$145,162.00 with a trade in allowance of \$25,000.00 for the 1998 John Deere that will be traded. The remaining total is \$120,162.00, which includes an extended warranty for 48 months.

Phil Schmidt made a motion to approve the purchase of the tractor for \$120,162.00. Brian Hostetter seconded the motion. Motion approved, 6-0.

WASTEWATER PLANNING COMMITTEE REPORT

Steve Hale, Chairman of the Wastewater Planning Committee, stated the Wastewater Committee did not meet during the past month.

GENERAL MANAGER – RECOMMEND REPLACEMENT TO IMPA BOARD OF COMMISSIONERS – ROB YOUNG, GM

General Manager Bud Hauersperger stated he would like the board to recommend the new General Manager, Rob Young, to the IMPA Board of Commissioners to replace him. If approved, it will go to the City Council to recommend.

Adam Auffart made a motion to recommend Rob Young to the IMPA Board of Commissioners. Bibianna Green seconded the motion. Motion approved, 6-0.

GENERAL MANAGER – APPROVE ENGAGEMENT LETTER FROM BAKER TILLY FOR MUNICIPAL ADVISORY SERVICES RELATED TO THE NORTHSIDE WWTP EXPANSION PROJECT

Hauersperger asked the board to approve the engagement letter for Municipal Advisory Services from Baker Tilly for the Northside WWTP expansion. He explained that scope sections A & B are reimbursable by SRF, with C & E being reimbursable after the project is approved by them. Renee

Kabrick explained that the billing process is like bonding, and these are not unexpected figures. A financial advisor is needed for SRF loan projects such as this.

Phil Schmidt made a motion to approve the engagement letter from Baker Tilly. Adam Auffart seconded the motion. Motion approved, 6-0.

An update on the project was provided by Kabrick stating that the county has submitted their SRF application and is waiting on the city utilities to submit theirs to move forward. Derrick Wiggins with Midwestern Engineers has been in contact with IDEM on an anti-degradation demonstration and has resubmitted a draft application. The county has a board and members set up for a regional sewer district and the city has requested an advisory role within the district board.

FINANCE COMMITTEE REPORT & PRESENTATION OF CLAIM DOCKET

Acting Secretary Bibianna Green reported the Finance Committee had met tonight and reviewed the claims on the Claim Docket.


The Finance Committee recommended approval of the claims as presented.

Adam Auffart made a motion to approve the claims as presented. Brian Hostetter seconded the motion. Motion approved, 6-0.

MAYOR DEAN VONDERHEIDE – UPDATE ON GENERAL MANAGER OF UTILITIES HIRING PROCESS

Mayor Vonderheide thanked Bud Hauersperger for his years of service to the Jasper Municipal Utilities and shared that during his time as General Manager there were many ups and downs along with unique experiences, and Hauersperger did a great job leading the utilities through it. Vonderheide is grateful for his service and appreciates all Hauersperger's efforts in training the new general manager, as he sees his enthusiasm transferring through to the new GM, Rob Young.

There being no further business to come before the Board, the meeting was adjourned at 7:46PM upon motion by Bibianna Green and seconded by Brian Hostetter. Motion approved, 6-0.

The minutes were hereby approved _____ with  without corrections this 15 day of July, 2024.

Attest:


Secretary


Chairman