

**MINUTES OF THE REGULAR MEETING OF THE
STORMWATER MANAGEMENT BOARD OF THE CITY OF JASPER
November 16, 2023**

The Stormwater Management Board of the City of Jasper, Indiana, met in regular session on November 16, 2023, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Chairman Roger Messmer, who presided, called the meeting to order at 8:00 a.m.

ROLL CALL

Chairman Roger Messmer	present
Vice Chairman Terry Tanner	present
Secretary Greg Kuntz	present

Also, present were Mayor Dean Vonderheide, City Engineer Chad Hurm, City Attorney Renee Kabrick, Planning Commissioner Josh Gunselman, Engineering Technician Scott Schnell, Stormwater Coordinator Chad Mundy, and Legal Administrative Assistant Jane Chambers.

Chairman Roger Messmer announced that a majority of the board members must be present for a quorum. Three of the three members were present; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Chairman Roger Messmer led the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The Board members examined the minutes of the regular meeting that was held on October 9, 2023. Secretary Kuntz **motioned** to approve the minutes as presented. Vice Chairman Tanner seconded. **Motion** passed 3-0.

CLAIMS

City Engineer Chad Hurm presented claims in the amounts of \$55,659.99 from October 6, 2023, through November 9, 2023. Chairman Messmer made a **motion** to approve the claims as presented. Vice Chairman Tanner seconded. **Motion** passed 3-0.

City Engineer Chad Hurm stated that a change order was requested. The original contract amount was \$42,000, but with the unused tap which deducted \$90 for the lining of the storm sewer that brings the amount to \$41,910. Chairman Roger Messmer made a **motion** to accept the contract deduct \$90. Vice Chairman Tanner seconded. **Motion** passed 3-0.

STORMWATER DEPARTMENT REPORTS by City Engineer Chad Hurm

Holy Family Project: City Engineer Chad Hurm stated this project is completed.

HRJ Lane and Power Drive Project: City Engineer Chad Hurm stated this project is completed.

Dewey Street Project: City Engineer Chad Hurm stated that this project has been contracted to Kerns Excavating and it is a Community Crossing Grant project. They are currently installing storm sewers.

Downtown Phase II: City Engineer Chad Hurm stated that stormwater improvements located on Main Street between 7th Street to 9th Street and 5th Street to 3rd Street will be in two phases to be completed in 2024 and 2025. Plans for bids are to be expected at a later date to complete the project.

2024 Budget Request: City Engineer Chad Hurm requested for a rate increase for 2024 Budget Rate from \$3.96 per ERU to \$5.00 per ERU. Our current ERU is 5,000 square feet. This is listed in a new ordinance and the Standards Manual. Chairman Roger Messmer made a **motion** to the approve resolution 2023-1 to present to the Common Council. Vice Chairman Tanner seconded. **Motion** passed 3-0.

STORM WATER DEPARTMENT REPORTS by Stormwater Coordinator Chad Mundy

ERU Update: Stormwater Coordinator Chad Mundy presented to the Board a copy of the October 2023 Building Permits, with a total of **eight** ERUs indicated on the list. Secretary Kuntz made a **motion** to approve the lists as presented with **seventeen** total ERUs from the Building Permits. Vice Chairman Tanner seconded the motion. **Motion** Passed 3-0.

IDEM Monthly Report: Stormwater Coordinator Chad Mundy stated that the monthly IDEM report has been completed and filed. The report listed 12 open sites that were inspected.

Erosion Control Permits: Stormwater Coordinator Chad Mundy stated that there were three new plans received since the last Stormwater Board meeting. The three permits were Jasper Baseball Field, Jasper Softball Field, and Keith Hedinger house.

Site updates: Stormwater Coordinator Chad Mundy updated the Board on several construction sites in the city. He noted progress on each site.

Illicit Discharge & Spills: Stormwater Coordinator Chad Mundy stated there was one illicit spill to report. A total of 10 batteries fell off the back of a truck on 15th Street between Mill Street and Jackson Street. When the batteries fell off the truck, they did crack open to spill battery acid on the road. Street Department and Jasper City Police helped with the situation.

IDEM Update: Stormwater Coordinator Chad Mundy stated that he has not received the new format to complete his annual IDEM report.

Topo Box: Stormwater Coordinator Chad Mundy stated that he spoke to Soil and Water to help support the Topo Box and Melissa is looking into others to donate. Chad Mundy stated he will keep the Board updated.

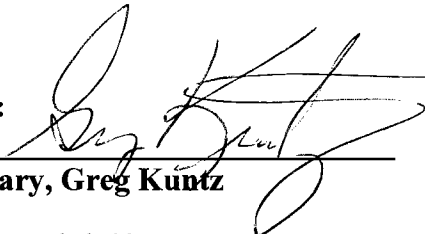
2023 Stormwater Employee Training: Stormwater Coordinator Chad Mundy stated that this program will start on December 5th to educate city employees about the proper handling for situations regarding the stormwater.

Public Education Plan: Stormwater Coordinator Chad Mundy stated he is working with Christopher Burke Engineering & Southwestern Indiana Stormwater Partnership to create a template for a Public Education Plan.


Utility Bill Stuffer: Stormwater Coordinator Chad Mundy stated that with the Public Education Outreach Program there was a coloring contest, and he welcomed the board to narrow it down to the top 3 choices.

Public notification: City Engineer Chad Hurm stated a reminder to the public regarding where the public should place their leaves for the city pick up. To make sure the leaves are away from the storm sewers to prevent clogging.

There being no further business to come before the Board, a **Motion** was made by Chairman Roger Messmer, seconded by Vice Chairman Tanner. **Motion** carried 3-0, and the meeting was adjourned at 9:30 a.m.

Attest: 

Secretary, Greg Kuntz



Chairman Roger Messmer
Presiding Officer

Jennifer Vonderheide