

**Minutes of the Jasper Community Arts Commission
City of Jasper, Indiana
September 4, 2012**

The regular meeting of the Jasper Community Arts Commission was held at 4:30 p.m. on Tuesday, September 4, 2012, at the Jasper Arts Center. Roll call was held with the following **Commission Members Present:** Mike Jones, Robin Norris, Pat Thyen, Gary Moeller, Kendall Martin, Kara Bodle, Linda Kahle, Becky Hickman, Sherry Monesmith and Mickey Seger. **Commission Members Absent:** Nanette Parsons. **Staff Members Present:** Kit Miracle, Doreen Lechner, Karen Grewe, Corina Mack, Emily Colucci and Donna Schepers. **City Attorney:** Renee Kabrick. **Guests in attendance:** Forest Park student MaLeah Sylve, Herald Reporter Candy Neal, Dubois County Free Press Publisher Matt Crane, and Mayor Terry Seitz. A moment of Silence was observed for LCpl Alec Terwiske of Dubois who was killed by a roadside bomb while serving in Afghanistan, and the Pledge of Allegiance was recited.

APPROVAL OF MINUTES

Pat Thyen moved to approve the minutes of the August meeting. **Sherry Monesmith** seconded. Motion passed 10-0.

City Financial Statement

Kendall Martin moved to approve the claims and financial statement as presented. **Gary Moeller** seconded. Motion passed 10-0.

- Kit reported that Juanita Boehm has advised the JCAC to move the money in the budget for the new gallery displays from equipment line 440 to general supplies line 260. The displays are being built and not purchased as equipment. Kit also reported there have been no cuts to the 2013 Arts Commission budget at this time.

PUBLIC BUSINESS

Forest Park student, MaLeah Sylve introduced herself.

COMMITTEE REPORTS

Director's Report/Performing Arts

Kit reported.

- Individual tickets sales have just begun. Peter Yarrow is sold out and Kyle Eastwood is very close to sold out. Discussion followed regarding number of seats for backstage. The max is 140 seats.
- We now have a new blog, jaspercommunityarts.com. Kit has asked the staff to contribute articles, and she invited the board to do so. She reported the more internet usage the better for your business.
- Kit thanked Doreen for all the new signs which are ADA compliant. Baby changing stations have also been installed in the rest rooms.
- The 1st show in 3 weeks, *Capitol Steps*, is a satirical musical comedy.
- Next week we have the 1st Community Conversation at the Habig Center on Wednesday, September 12th at 7:30 a.m. Only 5 communities were selected across the state to participate in this program. Mayor Seitz stated there will be 3 county-wide conversations in the county with the 1st to be held in Jasper, the 2nd in Huntingburg, and the 3rd in Ferdinand.
- Kit and Donna are heading to the Midwest Arts Conference next week to begin planning for the 2013/2014 performing arts season.
- Rental brochures, created by summer intern, Tara Hasenour, were distributed to board members. We will be pursuing rentals much heartier. She also created new birthday fliers. We took advantage of a new postal program Every Door Direct mailing. This is much less labor intensive than other bulk mailing programs. Each piece mailed at only 14.5¢.

Building and Structure Report

Doreen reported.

- City Hall purchased a new color copy machine and they have given us their old one. Doreen asked the board to accept this transfer. **Mike Jones** moved to accept the color copier. **Robin Norris** seconded. Motion passed 10-0.

- Doreen requested permission to attend the LDI Conference in Las Vegas. This is the premier conference for new technology, lighting, rigging, sound, etc. She would like to attend a 4 pack of sessions. The approximate costs would be \$550 for the flight, \$325 for the conference, and \$420 for lodging. The conference is in October 2012. **Gary Moeller** moved to allow Doreen to participate in the LDI institute. **Kendall Martin** seconded. Motion passed 10-0.

Education Report

Donna reported.

- The 1st Brown Bag event will be October 3rd and will feature Courtney Heberer, music choral director/instructor at JMS. She will introduce a keyboard and new way of providing music education. She will also provide some vocal and musical entertainment.
- Approximately 3700 students are enrolled in and will receive JCA services this year in the Jasper Schools, including the parochial schools.
- Donna thanked the board for the opportunity to attend the Midwest Arts Conference. She is looking forward to connecting with the companies that provide education and family programming.

Visual Arts Report

Emily reported.

- The Juried Show just went up. It was a team effort to get this show hung. The awards and reception is this Sunday.
- Fall Workshops schedule is complete and will be mailed this week.
- Jasper Community Arts will have a booth at the Ferdinand Folk Festival. Corina and Emily will be promoting JCA programs.
- Emily passed out flyers for FiRST THURSDAYS with participating downtown merchants. Post cards have been ordered and will be in soon.

Project Coordinator Report

Corina reported.

- Birthday party brochures and invitations were distributed. Corina explained the themes. A suggestion was made to send to Family Fun Series ticket holders. A question was asked if we are worried about this program growing too successful. This is a concern, due to limited staff time and available weekends. Corina is hoping to develop a volunteer list for the birthday parties. The 1st party is booked for September 14th.

Old Business

- Mike Jones reported that he and Kit are working on the business plan for the building expansion. A draft was distributed to the board. The City Council asked the JCAC to develop the plan. Mayor Seitz stated the plan is important and the council wants to hear what financial contributions will come from the private sector. Kit will seek guidance from Juanita regarding the bonding process the City has to follow for the project. Discussion followed regarding the benefits of the building expansion plan.

New Business

- Mike Jones reported the Mayor called and asked if he would bring up moving the JCAC board meetings to City Hall. All other City departments hold their meetings at City Hall. Discussion followed. Issues are that the Arts Center is open until 5:00, and on board meeting days JAC would have to close early. Pros for the move are that the Arts Department will be more visible as a City Department. The Mayor stated this would begin in January so it can get on the City calendar. **Gary Moeller** moved to accept the invitation from the Mayor to move the monthly meetings to City Hall beginning in January 2013 at the standard day and time which will necessitate the office to close at 4:00 p.m. **Pat Thyen** seconded. Motion passed 10-0.

Adjournment

Kendall Martin moved to adjourn the meeting at 5:25 p.m. **Sherry Monesmith** seconded. Motion passed 10-0.

Mike Jones

Attested