

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF PUBLIC  
WORKS AND SAFETY OF THE CITY OF JASPER  
DECEMBER 8, 2020**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on  
Tuesday, December 8, 2020, via a video meeting.

**CALL TO ORDER**

Presiding Officer Mayor Dean Vonderheide called the meeting to order at 8:00 a.m.

**ROLL CALL**

Clerk-Treasurer Allen Seifert called the roll:

Mayor Dean Vonderheide	Present-video conference
Board member Tim Bell	Absent
Board member Nancy Eckerle	Present-video conference

Also present via video conference were Police Chief Nathan Schmitt, Street Commissioner Jeff Theising, City Engineer Chad Hurm, Fire Chief/Code Enforcement Officer Kenneth Hochgesang, Director of Community Development and Planning Darla Blazey, City Attorney Renee Kabrick, and Clerk-Treasurer Allen Seifert. Personnel/Safety/Loss Control Director Cale Knies was absent.

Clerk-Treasurer Allen Seifert announced that in order to have a quorum for the meeting, a majority of the board members must be present. Two of three board members were present, which is a majority; therefore, there was a quorum for the meeting.

**APPROVAL OF THE MINUTES.** The board members examined the minutes from the regular meeting and special meeting held on November 24. Thereafter, a motion was made by Nancy Eckerle and seconded by Mayor Dean Vonderheide to approve both sets of minutes. Motion carried 2-0.

**CLAIMS.** The claims against the City from November 6, 2020 to December 3, 2020 were presented to and examined by the board. Thereafter, a motion was made by Nancy Eckerle and seconded by Mayor Dean Vonderheide to approve the claims as presented. Motion carried 2-0.

**DEDICATION OF RIGHT OF WAY**

Brad Eckerle of Brosmer Land Surveying requested a dedication of right of way at St. Charles St. and 13<sup>th</sup> St. for the land owners, Jenny Caldwell and Timothy Sanders. He advised they will be building a house at the location.

A motion was made by Mayor Dean Vonderheide and seconded by Nancy Eckerle to accept the dedication of right of way. Motion carried 2-0.

**PURCHASE A NEW DISPATCH CHAIR FOR THE POLICE DEPARTMENT**

Police Chief Nathan Schmitt advised he received three quotes for the purchase of two Dispatch Chairs, model IRON HORSE 310S intensive use, for the Police Department.

	Rate per Chair	Shipping	Total
Seatworks LLC	\$2,535.11	\$150.00	\$5,220.22
EFurnituremax	\$2,669.99		\$5,339.98
United Group, Inc.	\$3,511.28	\$132.00	\$7,154.56

Police Chief Schmitt advised he wished to purchase one chair to determine how it would stand up to the wear and tear before buying a second chair. He recommended purchasing one chair from Seatworks, LLC for \$2,535.11 with a shipping cost of \$75.00, for a total of \$2,610.11

A motion was made by Nancy Eckerle and seconded by Mayor Dean Vonderheide to purchase the chair from Seatworks, LLC for \$2,535.11 with a shipping cost of \$75.00, for a total of \$2,610.11. Motion carried 2-0.

**START HIRING PROCESS**

Police Chief Nathan Schmitt advised Becky Schmitt has resigned her position as Chief Communications Officer and request permission to interview for the position. He advised the

position will be filled internally. He also requested permission to start the hiring process for a new dispatcher.

A motion was made by Mayor Dean Vonderheide and seconded by Nancy Eckerle to allow Police Chief Schmitt to interview for the Chief Communications Officer position and to start the hiring process for a new dispatcher. Motion carried 2-0.

### **TOWING SERVICE PROPOSAL**

The City of Jasper sought a \$10 franchise fee per tow proposal for the removal, towing, and storage of vehicles resulting from police action and/or vehicle accidents on November 24, 2020.

<b><u>Business</u></b>	<b><u>Amount to be Paid to City Per Tow</u></b>
Luegers Motors	<u>\$10.00</u>
Sternberg Auto	<u>\$10.00</u>
Ruxer Ford	<u>\$10.00</u>

A **motion** was made by Mayor Dean Vonderheide and seconded by Nancy Eckerle to accept the 2021 Towing Proposals. Motion carried 2-0.

Police Chief Nathan Schmitt advised he was contacted by Uebelhor & Sons and was advised due to a COVID situation the proposal from Uebelhors was late. Police Chief Schmitt request he be able to contact the other three bidders to determine if any of them has an objection to including Uebelhor & Sons in the tow rotation.

A motion was made by Mayor Dean Vonderheide and seconded by Nancy Eckerle to allow Police Chief Schmitt to contact the other three bidders to determine if any of them have an objection to including Uebelhor & Sons in the tow rotation. Motion carried 2-0.

### **34<sup>TH</sup> ST PROJECT FINAL CHANGE ORDER**

City Engineer Chad Hurm requested the board to approve the final change order for the 34<sup>th</sup> St. project in the amount of \$8,335.44. He advised the change order was due to compacted aggregate, pipe, and soil issues.

A motion was made by Mayor Vonderheide and seconded by Nancy Eckerle to approve the final change order in the amount of \$8,335.44. Motion a 2-0.

### **ANNUAL SUPPLY BIDS FOR 2021**

The supply bids for 2021 were taken under advisement at the November 24, 2020 meeting. Street Commissioner Jeffrey Theising said the street department reviewed the bids for Items 1 thru 8 and made the following recommendations;

- Item #1 Crushed Stone-Cave Quarries
- Item #2 Bituminous Paving Material-Cal Car Paving
- Item #3 Bituminous Patching Material-Cave Quarries and J.H. Rudolph
- Item #4 Concrete Paving Material-River Town Construction
- Item #5 Concrete and Flowable Fill-Central Concrete Supply and IMI Southwest
- Item #6 Gasoline regular unleaded-Ackerman Oil Co.
- Item #7 Diesel Fuel-Synenergy Partners, LLC
- Item #8 Gas and Diesel-supply 500 gallons or more @ Jasper location-Ackerman Oil Co.

City Engineer Chad Hurm made the following recommendation for Item #9.  
Item #9 Sidewalk Replacement Program-Ralph Schroering

A motion was made by Mayor Dean Vonderheide and seconded by Nancy Eckerle to accept the annual supply bid recommendations as presented. Motion carried 2-0

### **TREE GRINDING QUOTES**

At the November 24, 2020 meeting, the quote for the grinding of 7,095 cubic yards of trees/limbs/yard waste was taken under advisement.

Street Commissioner Jeffrey Theising recommended accepting the quote, with alternate, from Smith Creek, Inc. for \$19,528.00 where the contractor takes the material for \$25.00 per load plus \$1.95 per cubic yard for additional piles.

A motion was made by Mayor Dean Vonderheide and seconded by Nancy Eckerle to accept the quote from Smith Creek, Inc. for \$19,528.00 where the contractor takes the material for \$25.00 per load plus \$1.95 per cubic yard for additional piles, not to exceed \$21,000. Motion carried 2-0.

**ADJOURNMENT.** There being no further business to come before the board, a motion was made by Mayor Dean Vonderheide and seconded by Nancy Eckerle to adjourn the meeting. The motion carried 2-0 and the meeting adjourned at 9:03 a.m.

The minutes were hereby approved \_\_\_\_ with X without corrections or clarification this 22nd day of December, 2020.

  
Mayor Dean M. Vonderheide, Presiding Officer

Attest:   
Allen J. Seifert, Clerk-Treasurer