

**MINUTES
REGULAR MEETING
UTILITY SERVICE BOARD
JUNE 15, 2020**

The Regular Meeting of the Utility Service Board of the City of Jasper, Indiana, was held in the Council Chambers of City Hall in Jasper and via a Zoom meeting at 7:00 PM on Monday, June 15, 2020.

UPON CALL OF THE ROLL, THE FOLLOWING WERE PRESENT:

Roger Seng – Chairman
Eber Menjivar – Secretary
Phil Schmidt – Electric Commissioner
Mike Harder – Water Commissioner
Brian Hostetter – Gas Commissioner
Adam Auffart – Wastewater Commissioner

ALSO PRESENT:

Jerry Schitter – Electric Manager
Tim Doersam – Gas & Water Manager
Ed Hollinden – Wastewater Manager
Bud Hauersperger – General Manager (present via Zoom)
Ashley Kiefer – Office Manager
Renee Kabrick – City Attorney

ABSENT:

Tara Eckman – Vice Chairman

PLEDGE OF ALLEGIANCE (DVD-00:40)

Chairman Roger Seng led the Pledge of Allegiance.

WASTEWATER- QUOTE OPENING: MANHOLE REHABILITATION (DVD-01:05)

Attorney Kabrick opened the quotes and read them aloud as follows:

- | | |
|---------------------------------------|--------------------------------|
| 1. Advanced Rehabilitation Technology | \$ 210.00 per vertical ft. |
| Bryan, OH | \$ 550.00 per rebuilt bench |
| | \$4,500.00 per special manhole |
| 2. Culy Contracting, Inc. | \$ 207.00 per vertical ft. |
| Winchester, IN | \$ 400.00 per rebuilt bench |
| | \$5,750.00 per special manhole |

3. Spectra Tech, LLC
Noblesville, IN

\$ 225.00 per vertical ft.
\$ 750.00 per rebuilt bench
\$7,200.00 per special manhole

All quotes included a Non-Collusion Affidavit, an Indiana Legal Employment Declaration, a Nepotism Policy Affirmation, and an Affidavit Regarding Non-responsibility.

Mike Harder made a motion to approve the low quote amount for the manhole rehabilitation project for a not-to-exceed \$30,000, pending review of specifications and how much work can be done by each vendor for \$30,000. Phil Schmidt seconded the motion. Motion approved, 6-0.

APPROVAL OF MINUTES: MAY 18, 2020 REGULAR MEETING (DVD-06:30)

Chairman Roger Seng presented the minutes from the May 18, 2020 Regular Meeting and there being no corrections or amendments, Seng asked for a motion to approve the minutes as presented. Phil Schmidt made a motion to approve the minutes of the meeting as presented. Adam Auffart seconded the motion. Motion approved, 6-0.

ELECTRIC PLANNING COMMITTEE REPORT (DVD-07:01)

Phil Schmidt, Chairman of the Electric Planning Committee, stated the Electric Committee did not meet during the past month.

WATER DEPARTMENT – REQUEST APPROVAL OF CUMMINS GENERATOR MAINTENANCE AGREEMENT (DVD-07:27)

Tim Doersam asked for the Board's permission to approve the Cummins Generator Agreement for annual inspections in the amount of \$3,656.50. Doersam stated that additional repairs are not included in the inspection price. Eber Menjivar made a motion to approve the Cummins generator maintenance agreement in the amount of \$3,656.50. Brian Hostetter seconded the motion. Motion approved, 6-0.

WATER DEPARTMENT – APPROVAL TO REPLACE INLET ACTUATOR VALVES-HAROLD BECK & SONS (DVD-08:47)

Tim Doersam asked for the Board's permission to replace the inlet actuator valves at the Water plant. The actuator valves are 19 years old and have had lots of issues and repairs over the past 9 years. Doersam informed the Board that the new actuator valves will be electric. They should last approximately 20 years. Doersam stated that the 2020 Capital Expenditure Plan to replace the inlet actuator valves is \$35,000, but due to utilizing stainless steel for the fittings, screws, and bolts, the price to replace the inlet actuator valves is now \$40,648. Harold Beck & Sons is a sole source provider of electric actuator valves; therefore, no quotes are necessary.

Brian Hostetter made motion to approve the replacement of the inlet actuator valves from Harold Beck & Sons for \$40,648. Adam Auffart seconded the motion. Motion approved, 6-0.

WATER DEPARTMENT – PERMISSION TO REQUEST BIDS FOR MAIN REPLACEMENT PROJECT ON NORTHWOOD AVENUE BETWEEN US-231 & WESTWOOD – JULY MEETING (DVD-11:06)

Tim Doersam asked for the Board's permission to request bids for the main replacement project on Northwood Avenue between US-231 and Westwood Boulevard. Doersam explained that an old 6-inch water line installed in 1958 needs to be replaced, due to numerous complaints from residents regarding dirty water since the US-231 main replacement project. Doersam stated about 1,600 feet will be replaced by 12-inch water line. Doersam explained that the project will cost approximately \$190,000, and the project will be included in the 2020 Main Replacement Capital Expenditure line item. The project will take approximately one month to complete. Bids for the project will be opened at the July Utility Service Board meeting.

Adam Auffart made a motion to give Doersam permission to request bids for the main replacement project on Northwood Avenue between US-231 and Westwood Boulevard. Phil Schmidt seconded the motion. Motion approved, 6-0.

GAS & WATER DEPARTMENT – APPROVAL TO SEND C136 TAPPING MACHINE FOR REFURBISHMENT & TO REPLACE THE AIR OPERATOR WITH MUELLER – WITH 1 YR WARRANTY ON REFURBISHMENT (DVD-14:35)

Tim Doersam asked for the Board's permission to send the C136 tapping machine to be refurbished for a total of \$9,900, which will be split 50/50 between the Gas and Water departments. Doersam also asked for permission to replace the air operator machine, which is over 20 years old and is having leak issues, from Mueller, a sole source provider, which includes a one-year warranty on refurbishment for a total of \$7,000. This amount will also be split 50/50 between the Gas and Water departments. The refurbishment includes a one-year warranty.

Adam Auffart made a motion to approve refurbishing the C136 tapping machine for \$9,900 and to replace the air operator with Mueller, for \$7,000. Eber Menjivar seconded the motion. Motion approved, 6-0.

GAS PLANNING COMMITTEE REPORT (DVD-17:49)

Brian Hostetter, Chairman of the Gas Planning Committee, stated the Gas Committee did not meet during the past month.

WATER PLANNING COMMITTEE REPORT (DVD17:57)

Mike Harder, Chairman of the Water Planning Committee, stated the Water Committee did meet on June 5, 2020 via Zoom to discuss the Ireland Utilities, Inc. water agreement. The City and Ireland Utilities, Inc. have been discussing the agreement for 1 ½ years. Currently there are two separate agreements, the Ireland Sale of Water Agreement, and the Service Territory Map agreement. At the meeting, Attorney Kabrick discussed a few provisions regarding the water agreement. Kabrick stated that several changes were agreed upon, but the main discussion was regarding the City's approval regarding oversight within the City's two-mile jurisdiction.

Typically, the Ireland Utilities, Inc. infrastructure installed within the City's two-mile jurisdiction is undersized, according to City standards. Currently Ireland Utilities, Inc. does not coordinate with the City if they develop an area within our two-mile jurisdiction. Therefore, the City has no oversight or approval on new infrastructure. The Committee agreed that without oversight revisions in the agreement, the City will not agree to move forward with the agreement. Kabrick stated that a provision was added to the agreement regarding installation standards and oversight. Language was also added to the agreement regarding a waiver process. If circumstances warranted, Ireland Utilities, Inc. could come to the City and get approval for a waiver regarding installation on new infrastructure.

Attorney Kabrick stated that the territory map agreement was discussed but the Committee decided that the water sale agreement needs to be finalized before further decisions regarding the territory map are made.

Attorney Kabrick stated that Ireland Utilities, Inc. will have to review the provisions made to the water sales agreement. Kabrick stated that she and other City officials plan to attend Ireland Utilities, Inc. July meeting to discuss the provisions. Kabrick hopes she will know more regarding both agreements by the end of the summer.

WASTEWATER PLANNING COMMITTEE REPORT (DVD-23:36)

Adam Auffart, Chairman of the Wastewater Planning Committee, stated the Wastewater Committee did not meet during the past month.

ALL UTILITIES – UPDATE ON AMI PROPOSALS RECEIVED (DVD-23:45)

Bud Hauersperger updated the Board regarding the AMI proposals received. The Board received spreadsheets of 2020 AMI pricing from eight different vendors and proposal comparisons with brief summaries. Hauersperger stated that most items from vendors met our specifications.

Hauersperger stated that he will meet with each department manager and review all vendors and specifications. Hauersperger stated that the next step will be to schedule an Executive Committee meeting and choose the most responsive three vendors to present their proposals. Hauersperger stated that the pricing is estimated to be under the Capital Expenditure budget over the three-year period. Hauersperger encouraged Board members and Managers to call or email him with any questions.

FINANCE COMMITTEE REPORT & PRESENTATION OF CLAIM DOCKET (DVD-26:58)

Eber Menjivar reported the Finance Committee had met tonight and reviewed the claims for April, May, and June of 2020. April and May claim dockets were previously reviewed & approved by Mayor Vonderheide and Bud Hauersperger per Council Resolution #2020-6, during the public health emergency.

The Finance Committee recommended approval of the June claims for payment as presented, and to retroactively approve the April and May claims.

Brian Hostetter made a motion to approve the claims for April, May, and June, as presented. Adam Auffart seconded the motion. Motion approved, 6-0.

WASTEWATER DEPARTMENT- APPROVE SANITARY SEWER FORCE MAIN ENCROACHMENT AGREEMENT FOR RIVER CENTRE (DVD-28:26)

Attorney Kabrick explained to the Board that River Centre is asking for the Board's approval regarding a sanitary sewer force main encroachment agreement. Kabrick explained that behind River Centre there is a 15-foot sanitary sewer force main and a 12-foot trail access easement, both which are in the southeast corner. River Centre is wanting to build a patio and a dog park area over the section of the two easements.

Ed Hollinden stated that the Wastewater Department does have a couple of force mains within the area, but he does not see any problems with the encroachment agreement. Kabrick stated that the encroachment agreement clearly states that if there is an issue where the City must make repairs within the encroachment, the property owner is responsible for any damages or repairs needed in the encroachment area.

Brian Hostetter made a motion to approve the sanitary sewer force main encroachment agreement with River Centre. Mike Harder seconded the motion. Motion approved, 6-0.

There being no further business to come before the Board, the meeting was adjourned at 7:36PM upon motion by Brian Hostetter and second by Eber Menjivar. Motion approved, 6-0.

The minutes were hereby approved _____ with ☒ without corrections this 20th day of July, 2020.

Attest:


Secretary


Chairman