

**MINUTES  
REGULAR MEETING  
UTILITY SERVICE BOARD  
JUNE 17, 2019**

The Regular Meeting of the Utility Service Board of the City of Jasper, Indiana, was held in the Council Chambers of City Hall in Jasper at 7:00 PM on Monday, June 17, 2019.

**UPON CALL OF THE ROLL, THE FOLLOWING WERE PRESENT:**

Roger Seng – Chairman  
Tara Eckman – Vice Chairman  
Eber Menjivar - Secretary  
Phil Schmidt – Electric Commissioner  
Brian Hostetter – Gas Commissioner  
Adam Auffart – Wastewater Commissioner

**ALSO PRESENT:**

Jerry Schitter – Electric Manager  
Ed Hollinden – Wastewater Manager  
Tim Doersam – Gas & Water Manager  
Bud Hauersperger- General Manager  
Ashley Kiefer – Office Manager  
Renee Kabrick – City Attorney

**ABSENT:**

Rick Stradtner – Water Commissioner

**PLEDGE OF ALLEGIANCE** (DVD-00:34)

Chairman Roger Seng led the Pledge of Allegiance.

**APPROVAL OF MINUTES: MAY 20, 2019 REGULAR MEETING** (DVD-00:58)

Chairman Roger Seng presented the minutes from the May 20, 2019 Regular Meeting and there being no corrections or amendments, Seng asked for a motion to approve the minutes as presented. Phil Schmidt made a motion to approve the minutes of the meeting as presented. Tara Eckman seconded the motion. Motion approved, 6-0.

**ELECTRIC DEPARTMENT – UPDATE ON POWER PLANT DEMOLITION** (DVD-01:33)

Bud Hauersperger updated the Board on the demolition of the Power Plant. Hauersperger stated that the shell of the Power Plant including the brick office is still standing. Green Earth Technologies is working through the rain. They are trying to salvage the panels, which is

delaying some of the demolition. Hauersperger is hopeful the demolition will be done soon, and the reseeding work will begin.

#### **ELECTRIC PLANNING COMMITTEE REPORT** (DVD-02:48)

Phil Schmidt, Chairman of the Electric Planning Committee, stated that the Electric Committee did not meet during the past month.

#### **GAS DEPARTMENT – UPDATE ON PEFA GAS DISCOUNT PROGRAM** (DVD-2:59)

Tim Doersam informed the Board that the PEFA gas discount program takes effect August 1, 2019. Hauersperger explained that the discount will not be given all at one time. It will be on a monthly basis and only 40% of the discount will be applied monthly. Hauersperger explained that the monthly 40% discount will blend into the tracker. The remaining 60% of the discount will be applied at the end of the year, August 2020. Hauersperger stated the additional end of the year discount may be put toward a project or filtered into the rates.

#### **GAS DEPARTMENT- STATE ROAD 56 GAS CUSTOMERS UPDATE** (DVD-04:50)

Tim Doersam informed the Board that the State Road 56 Gas project has been completed. All customers have been hooked up to Jasper Gas. Huntingburg Gas has completed the seeding and strawing of the area.

#### **WATER DEPARTMENT – UPDATE ON US-231 WATER LINE PROJECT-** (DVD-05:08)

Tim Doersam updated the Board regarding the US-231 Water Line project. Doersam stated that Ragle is finished with the project. The City still needs to review the punch list and make sure the tracer wire is communicable.

#### **WATER DEPARTMENT – GLEN HEEKE RETIREMENT** (DVD-05:37)

Tim Doersam informed the Board that Glen Heeke, Plant Maintenance Mechanic, will be retiring August 30, 2019. Doersam asked for the Board's permission to fill the position internally and then fill the subsequent opening from the pool of applicants, which was compiled for the Filter Operator position recently posted.

Adam Auffart made a motion to give Doersam permission to fill the Plant Maintenance Mechanic position internally and then fill the subsequent opening from the current pool of applicants from the recent Filter Operator position. Brian Hostetter seconded the motion. Motion approved, 6-0.

#### **GAS PLANNING COMMITTEE REPORT** (DVD-07:10)

Brian Hostetter, Chairman of the Gas Planning Committee, stated that the Gas Committee did not meet during the past month.

#### **WATER PLANNING COMMITTEE REPORT** (DVD-07:23)



Bud Hauersperger, General Manager, stated that the Water Committee did meet on June 7<sup>th</sup> to discuss the Ireland Water contract and territory map.

Hauersperger informed the Board that at the Water Committee meeting the Committee reviewed the territory map of Jasper and the surrounding areas outside the corporate boundaries. The City of Jasper would like to include an area to their territory on the west side of Jasper west of Kluemper Road owned by Mike Hochgesang. Hauersperger explained that the area has dead end streets and Jasper fire hydrants are already in place. Ireland Water has an eight-inch water line that borders the east side of the property and they would also like control of the area. Hauersperger stated that since Jasper already has infrastructure in place it makes more sense for Jasper to take control of the area. The Water Committee agreed to recommend to the Board the revised territory map as presented.

At tonight's Utility Service Board meeting Andy Hulsman, with Ireland Water, informed the Board that Ireland Water is not ready to sign the water contract as presented at this time.

Attorney Kabrick informed the Board that the contract with Ireland remains the same, except for the territory provisions. Kabrick stated that legally the City of Jasper can define its territory and will allow Ireland to keep their territory where they already service customers. Ireland will have to come to Jasper in the future and ask permission to service customers in Jasper's corporate boundaries.

Phil Schmidt made a motion to approve the territory map as presented. Brian Hostetter seconded the motion. Motion approved, 6-0.

Tara Eckman made a motion to approve the contract with Ireland Water. Brian Hostetter seconded the motion. Motion approved, 6-0.

**WASTEWATER DEPARTMENT – RESULTS OF QUOTE OPENING FOR SERVICE TRUCK & TRADE-IN OF ASSET #07TR005948 (DVD-14:48)**

Ed Hollinden asked for the Board's permission to purchase the service truck for the Wastewater Department from Sternberg Chrysler for the low bid of \$15,990 and include the trade-in of asset #07TR005948.

Brian Hostetter made a motion to approve the purchase of the service truck from Sternberg Chrysler for the low bid of \$15,990 and trade-in of asset #07TR005948. Adam Auffart seconded the motion. Motion approved, 6-0.

**WASTEWATER DEPARTMENT – REQUEST TO APPROVE CHANGE ORDER #1 ON ROLLING HILLS SANITARY SEWER PROJECT WITH LOVE EXCAVATING (DVD-15:37)**

Ed Hollinden presented change order #1, from Love Excavating, in the amount of a deduct for \$1,860 for the Rolling Hills Sanitary Sewer project to the Board. Hollinden explained that 2 four- inch service lines were substituted for 2 lift stations and appurtenances, therefore a change order in the amount of a deduct for \$1,860 was issued.

Brian Hostetter made a motion to approve Change Order #1 from Love Excavation for the Rolling Hills Sanitary Sewer project in the amount of a deduct for \$1,860. Adam Auffart seconded the motion. Motion approved, 6-0.

**WASTEWATER DEPARTMENT – REQUEST TO APPROVE CHANGE ORDER #1 ON PATOKA RIVER FORCE MAIN PROJECT WITH KIEFFER BROS. CONSTRUCTION (DVD-17:45)**

Ed Hollinden presented change order #1, from Kieffer Brothers, in the amount of an additional \$3,737.50 for the Patoka River Force Main project. Hollinden explained that the change order is for an upgrade in material. The contractor suggests an alternate pipe upgrade from SDR11 to SDR9. The contractor felt that the SDR11 which was specified, would not be strong enough when pulled under the river. The City Engineer agrees with the change.

Adam Auffart made a motion to approve change order #1, from Kieffer Brothers, in the amount of \$3,737.50 for the Patoka River Force Main project. Eber Menjivar seconded the motion. Motion approved, 6-0.

**WASTEWATER DEPARTMENT - NEWTON STREET LATERALS (DVD-19:38)**

Ed Hollinden informed the Board that the Newton Street Lateral project is complete. Hollinden reminded the Board that 100 letters were sent out and 70 residents responded. Thirty-five out of 70 lateral inspections failed and were repaired. A summary was presented to each Board member.

**WASTEWATER PLANNING COMMITTEE REPORT (DVD-20:25)**

Adam Auffart, Chairman of the Wastewater Planning Committee, stated that the Wastewater Committee did not meet during the past month.

**ALL UTILITIES – APPROVAL TO BEGIN PROCESS TO HIRE AN INFORMATION SYSTEMS COORDINATOR (DVD-20:43)**

Bud Hauersperger asked for the Board's permission to begin the process to hire an Information Systems Coordinator. Hauersperger feels there is a huge need for an Information Systems Coordinator within the City. He has a job description of duties ready to take to Human Resources for review. This position will be dealing with the day to day computer and security needs of the City. Eck Mundy will still be consulting on computers and Matrix on the phone system. Hauersperger explained that the Civil City will mostly likely do a 50/50 cost share. Hauersperger will come back to the Board before making any final decision regarding the hiring and cost share determined.

Tara Eckman made a motion to approve beginning the process to hire an Information Systems Coordinator. Adam Auffart seconded the motion. Motion approved, 6-0.

**WASTEWATER DEPARTMENT – UPDATE ON WASTEWATER RATE STUDY- COMMITTEE MEETING SCHEDULED FOR JUNE 24<sup>TH</sup> AT 10:00AM (DVD-29:17)**



Bud Hauersperger informed the Board that the Wastewater Committee will be meeting on June 24<sup>th</sup> at 10:00AM to review the Wastewater Rate Study. Hauersperger stated they do not have the draft at this time.

**FINANCE COMMITTEE REPORT & PRESENTATION OF CLAIM DOCKET (DVD-29:52)**

Eber Menjivar reported that the Finance Committee had met tonight and reviewed the claims on the Claim Docket.

The Finance Committee recommended approval of the claims as presented.

Adam Auffart made a motion to approve the claims as presented. Phil Schmidt seconded the motion. Motion approved, 6-0.

There being no further business to come before the Board, the meeting was adjourned at 7:33PM upon motion by Brian Hostetter and second by Tara Eckman. Motion approved, 6-0.

The minutes were hereby approved \_\_\_\_\_ with ✓ without corrections this 15<sup>th</sup> day of July, 2019.

Attest:

B. K. Hostetter  
Acting Secretary

Roger Song  
Chairman