

**Minutes of the Jasper Community Arts Commission
City of Jasper, Indiana
December 4, 2018**

The regular meeting of the Jasper Community Arts Commission was held at 4:30 PM on Tuesday, December 4, 2018, in the Council Chambers at Jasper City Hall. Roll call was held with the following **Commission Members Present:** Darla Blazey, Becky Hickman, Mike Jones, Gary Moeller, Sherry Monesmith, Kent Reyling, & Beth Seidl. **Commission Members Absent:** Jay Hamlin, Linda Kahle, Pat Thyen, & Selena Vonderheide. **Staff Members Present:** Kyle Rupert, Doreen Lechner, Corina Mack, Emily Peak, & Liz Book. **City Attorney:** Renée Kabrick. **Guests in attendance:** Christine Golden. The Pledge of Allegiance was recited.

Approval of Minutes

Kent Reyling moved to approve the minutes of the November meeting. **Becky Hickman** seconded. Motion passed 7-0.

City Financial Statement

Beth Seidl moved to approve the claims for November as presented. **Gary Moeller** seconded. Motion passed 7-0.

Director's Report/Performing Arts

Kyle reported:

- November was another busy month for the Arts Center. *Edmar Castaneda* kicked off the Backstage Series. The performance was a sellout. Those that spoke with Kyle didn't know what to expect but were pleasantly surprised and enjoyed the performance. He also reported the agent that represents Edmar donates a portion of the artist fee to go towards music education.
- Kyle presented the Board with a show that would be for the Main Stage series for 2019-2020 season. *Six Guitars*, features one person portraying six different characters and six different guitar styles. Ticket prices for this performance would be lower due to the lower artist fee, similar to what was done for *O Sole Trio* this season. **Kent Reyling** made a motion to accept *Six Guitars* as part of the Main Stage series. **Sherry Monesmith** seconded. Motion passed 7-0.
- Kyle will be attending the APAP booking conference in early January. Once he is back he will meet with the Performing Arts Committee to finalize the 2019-2020 season. He hopes to finalize the season in February.
- Next month he will update the board on what has been completed with the prior strategic plan and what has been completed with the new plan. He will also report how the Department did for the year. Revenue is up over last year, and expenses are down.

Building and Structure Report

Doreen reported:

- The wireless internet does not reach into the box office when the door is closed. This has become critical since moving to online ticket sales. She has contacted Matrix Integration to remedy the situation by hardwiring the internet access. **Darla Blazey** made a motion to accept the quote from Matrix Integration. **Beth Seidl** seconded. Motion passed 7-0.
- The drain under the backstage stair entrance has collapsed. It is 3 feet below grade, and would be expensive to explore and correct the drainage issue. She recommends installing a building awning that would help divert water and snow. She presented the board with the following options. Those in yellow represent the lowest quote for each model.

Mfr/Model	Vendor	Size, Color	Snow Load	Price
Palram Vega	Wayfair	19.5 ft, Clear/blk frame	25 lbs	\$2,180.97 (Qty. 3)
Palram Vega	Amazon	19.5 ft, Clear/blk frame	25 lbs	\$2,186.82 (Qty. 3)

Palram Vega	Home Depot	19.5 ft, Clear/blk frame	25 lbs	\$2,193.87 (Qty. 3)
Palram Olympia	Sheds for Less	10 x 20 ft Gray/bronze	35 lbs	\$2,299.95
Palram Feria	Home Depot	10 x 20 ft Gray/bronze	30 lbs	\$2,377.58
Palram Feria	Sheds for Less	10 x 20 ft Gray/bronze	30 lbs	\$2,449.95
Palram Feria	Hayneedle	10 x 20 ft Gray/bronze	30 lbs	\$2,377.58
Heritage Patios	Heritage Patios	10 x 20 ft Tan	20 lbs	\$1,869.00
Integra	Home Depot	10 x 20 ft Beige	20 lbs	\$1,869.99
Integra	Home Depot	10 x 20 ft Beige	30 lbs	\$2,447.28
Americana Bldg	Lowe's	10 x 20 ft Clay	20 lbs	\$2,447.72

Doreen noted that the Palram Vega is the most aesthetically pleasing option but would require 3 separate awnings to be joined together. This would require additional work to install and each joining would not be completely sealed, creating the potential for water to leak. Palram Olympia has a higher snow rating and would cover the span. Palram Feria is similar to Olympia with a slightly lower snow rating. The last four options are metal awnings that have a lower snow load rating or are more expensive than other options. Regardless of which one is chosen the legs will have to be adjusted due to a slope in the concrete. The maintenance staff will install the awning. She went to several local vendors and they were either not interested or it would be more than what was budgeted. She recommended either the Palram Olympia from Sheds for Less for \$2,299.95 or the Palram Feria from Home Depot for \$2,377.58. **Darla Blazey** made a motion to allow Doreen to select the awning, not to exceed \$2,400. **Gary Moeller** seconded. Motion passed 7-0.

Visual Art Report

Emily reported:

- Local artists, *Nancy Gerber and Barb McCullough* were in the Krempp Gallery for November. The exhibit and reception were very well attended. Twelve pieces were sold, and an additional piece was commissioned. This was the most pieces she's sold in a month. Both artists were very pleased with the results.
- The *Visual Arts Committee Exhibit* will be in a gallery for the month of December. The Volunteer Thank You and Opening Reception will be held on Friday from 7 – 9 pm.
- Kyle, Corina, and Emily held a painting event at Northwood for their residents. There were more than 20 that participated.
- *The Magic Yarn Project* was a great success. The chapter volunteer has received multiple phone calls from those that want to help, following the event. Emily thanked the Herald's staff writer Allen Laman, for the wonderful article he wrote. She plans to continue to have more Magic Yarn Project workshops in the future.
- She is currently working on setting the schedule for the winter workshops and she hopes to have those out this month.
- The Call for Artists has been sent out and the deadline is in March.

Education Report

Kyle reported:

- *We the People* was presented in early November. He received great feedback from the schools and teachers. The production covered the branches of government and how they work. It was a timely performance as it was done the same week as the election.
- *Doktor Kaboom* was supposed to have performed the last week in November but was canceled due to weather. The artist was stranded in Chicago. The schools and volunteers were all contacted the night before. He is working with the artist and agent to find an alternate date for this school year.
- Donna and Kyle have been working with Kimball for a corporate outreach opportunity with *The Poulenc Trio*. They will perform an informal “Cappuccino Concert” that will take place on January 28th. They are working on finalizing the details.
- An application was submitted in conjunction with the Library and the Dubois County Museum to have a traveling *Smithsonian Exhibit* in late 2019 or early 2020 that would focus Change in Rural America. There were 25 applicants and six were selected. The Smithsonian Exhibit was not awarded, however a \$1,500 grant was awarded to help fund the creation of an exhibit or programs. He has for feedback on how the application could have been improved.

Project Coordinator Report

Corina reported:

- She handled hospitality and transportation for *Edmar Castaneda*. He was great to work with and she enjoyed learning how he overcame his humble beginnings to become a world class performer.
- The first *Special Needs Art Workshop* was a great success. There were 19 participants at the workshop. She appreciated the additional help and information that the Optimist Club was able to provide. The artwork was displayed in the gallery. There were roughly 65 people that attended the reception and everyone was excited to view the exhibit. She plans to make this workshop an annual event.
- Tomorrow there will be a *Paint Your Own Pottery – Christmas Edition*. The event is completely sold out. At the event they will glaze an ornament and platter.
- *The Amazing Max* will do outreach on February 25 at the Memorial Hospital Children’s ward. She is working to add an outreach with those with special needs.
- After she attended the *IAC Homecoming* she decided to implement sensory friendly bags for those with special needs. Each bag contains instruction on what is in the bag and where to return it to, a stability disc – fidget/wiggle, earmuff/ear plugs – noise reduction, sunglasses – light, and stress ball. They will be available at the box office for each performance. She working out how best to display the information that the bags are available.

Old Business

- Mike reminded the board that the next meeting will be held on Wednesday, January 2, as the first Tuesday of the month falls on the first.
- Thyen-Clark Cultural Center – Renée reminded the board that on Wednesday the LLC board will meet to accept and close the bids. The bids will then be opened. Brief information will be given by legal counsel. Hafer will then take, compile, and do due diligence on each bid. That information will then be reviewed before any bids are awarded. Mike commented that it’s been four years since the Library and the Arts Commission initially toured the Hoosier Desk and how much has already been accomplished.

New Business

- Mike asked for two volunteers to form an officer nominating committee. Becky Hickman agreed and volunteered Pat Thyen [*Note: Pat was contacted and agreed*].

Adjournment

Gary Moeller moved to adjourn the meeting at 5:11. **Beth Seidl** seconded. Motion passed 7-0.

Michael Jones

Attested