

**MINUTES OF THE REGULAR MEETING OF THE
STORM WATER MANAGEMENT BOARD OF THE CITY OF JASPER
December 10, 2012**

The Storm Water Management Board of the City of Jasper, Indiana, met in regular session on Monday, December 10, 2012 in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Chairman Raymond Eckerle, who presided, called the meeting to order at 9:30 a.m.

ROLL CALL

| | |
|-----------------------------|---------|
| Chairman Raymond Eckerle | present |
| Vice Chairman Roger Messmer | present |
| Secretary David Seger | present |

Also present were City Engineer Chad Hurm, City Attorney Renee Kabrick and Storm Water Coordinator Chad Mundy.

Chairman Raymie Eckerle announced that a majority of the board members must be present for a quorum. All three of the board members were present; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Chairman Eckerle led the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The Board members examined the minutes of the regular meeting that was held on November 5, 2012. Secretary Seger **motioned** and Vice Chairman Messmer seconded to approve the minutes as presented. **Motion** carried 3-0.

CLAIMS

Chairman Eckerle presented claims in the amount of \$595.45 from November 9, 2012, through December 6, 2012. Secretary Seger **motioned** to approve the claims as presented. Vice Chairman Messmer seconded. **Motion** passed 3-0.

The November 2012 claims will need to be approved during the January 7, 2012 Storm Water meeting.

STORM WATER DEPARTMENT REPORTS by City Engineer

Bad Debt Write-off 2012 City Engineer Chad Hurm reported to the board the storm water bad debt write-offs for the year of 2012.

| <u>Name</u> | <u>Address</u> | <u>Account #</u> | <u>\$ Amount</u> |
|------------------|---------------------|------------------|------------------|
| Robert Chestnut | 851 Poplar Lane | 440-0020-002 | \$4.00 |
| Duane Leinenbach | 3187 Lakeside Drive | 410-2130-000 | \$4.80 |

Total: \$8.80

Vice Chairman Messmer **motioned** to approve the 2012 list of Bad Debt Write-Off as presented, Secretary Seger seconded the motion. **Motion** carried 3-0.

South Newton Project City Engineer Chad Hurm stated the contractor has started working at the job site. Since starting on the job, the rain has caused water to back up into the culverts. This doesn't allow the contractor to work.

Hartford Street Project City Engineer Chad Hurm stated he did send out a request for quotes on the job. Chad Hurm also stated that they will open the quotes at the next Board of Works meeting.

Rate Study City Engineer Chad Hurm stated he and Renee Kabrick had discussed the need for an updated proposal from HJ Umbaugh. Renee Kabrick stated that she has reviewed the contract and everything looks fine. Dave Seger stated that someone from the Storm Water Board should stay involved in the process of the rate study. The list of storm water projects were also discussed at this time. Raymie requested that the Storm Water Board can review the list of projects before it is send to HJ Umbaugh.

STORM WATER DEPARTMENT REPORTS by Storm Water Coordinator

ERU Update Storm Water Coordinator Chad Mundy presented to the Board a copy of the November 2012 Building Permits, with 35 additional ERUs indicated on the list. 28 of the new ERUs are from St. Thomas Properties. St. Thomas Properties was on hold, but the job is far enough along to be charged ERUs now. Vice Chairman Messmer **motioned** to approve the list as presented; with 6 new ERUs. Secretary Seger seconded the motion. **Motion** passed 3-0.

Drainage Permits Storm Water Coordinator Chad Mundy stated there were two new drainage permits since last month's Storm Water Board meeting. Chad Mundy also stated that there are a total of four open drainage permits and that open permits are reviewed every month.

IDEM Monthly Report Storm Water Coordinator Chad Mundy stated that the monthly IDEM report has been completed and filed. The report listed eighteen sites that were inspected in the month of December. There were also three rain inspections on December 1, December 5, and Decmeber 26, 2012, of all Rule 5 construction sites.

Erosion Control Permits Storm Water Coordinator Chad Mundy stated there was one new plan submitted since the last Board meeting. This plan was for the Good Samaritan Subdivision. There were no new permits issued since the last Board meeting.

The IDEM Annual Report Storm Water Coordinator Chad Mundy stated that he has not received any news from the annual report to IDEM. Chad Mundy stated that he has been in communications with IDEM on other projects.

Rate Study Storm Water Coordinator Chad Mundy stated he has made in the software Publisher an educational document for the public. He called the document "ERUs, What are they?". Chad Mundy presented to the Board the document.

Newxcal Training Vidoe Storm Water Coordinator Chad Mundy stated that Tammy Miller watched the video and would like to use it. Chad Mundy also stated that the Jasper Fire Department is already scheduled to watch the video and he has plans to set down with Chief Bennett of the Jasper Police Department to discuss the training video.

NOT Inspection of IFI Site Storm Water Coordinator Chad Mundy stated that he and Chad Hurm completed a NOT inspection of the IFI site. Chad Mundy also stated that the site is almost ready and a list of needed work was given on the report to IFI.

Site Update Storm Water Coordinator Chad Mundy updated the Storm Water Board on progress on the following sites: Smiths, St Thomas Properties, VUJC, St. Charles Development, Canterbury Green II and Stens addition. Chad Mundy noted positive changes at each site.

ADJOURNMENT

There being no further business to come before the Board, a **motion** was made by Chairman Eckerle, seconded by Vice Chairman Messmer and carried 3-0 to adjourn the meeting. The meeting adjourned at 10:20 a.m.

**Chairman Raymond Eckerle
Presiding Officer**

Attest:

David Seger, Secretary

Chad Mundy, Storm Water Coordinator