

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
APRIL 24, 2012**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, April 24, 2012, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Presiding Officer Mayor Terry Seitz called the meeting to order at 8:00 a.m.

ROLL CALL

In the absence of the clerk-treasurer, Financial Coordinator Sharon Sander called the roll:

Mayor Terry Seitz	Present
Board member Timothy Bell	Present
Board member David Prechtel	Present

Also present were Police Chief J. Michael Bennett, Street Commissioner Raymond Eckerle, City Engineer Chad Hurm, Personnel/Safety/Loss Control Director Charles Schneider, Fire Chief/Code Enforcement Officer Kenneth Hochgesang, and City Attorney William Shaneyfelt.

Absent were Building Commissioner/Zoning Administrator Darla Blazey and Clerk-Treasurer Juanita Boehm.

Sander announced that in order to have a quorum for the meeting, a majority of the board members must be present. All board members were present; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

SCAFFOLDING ON SIDEWALK

Ying Moss, owner of Indigo Roots located at 515 Main Street, asked permission to place scaffolding on the sidewalk in front of her store while the exterior of the building is being painted. The painting will be done on weekends and there will be room for people to walk around the scaffolding.

A **motion** was made by Timothy Bell and seconded by David Prechtel to approve the request and allow the scaffolding to remain on the sidewalk during the duration of the painting of the building. Motion carried 3-0.

PERFORMANCE BOND

Al Mehringer, representing Todd and Jerome Kerstiens, asked permission to extend the performance bond for one year for the subdivision known as Brookstone Estates II. A new bond and letter of credit for \$134,000.00 have been provided to the City.

A **motion** was made by David Prechtel and seconded by Timothy Bell to extend the performance bond for Brookstone Estates II. Motion carried 3-0.

PERFORMANCE BOND/WARRANTY BOND

Al Mehringer, representing Todd and Jerome Kerstiens, asked the board to release the performance bond for Whispering Pines and accept a one-year warranty bond for \$10,000.00 for that subdivision.

A **motion** was made by Mayor Seitz and seconded by David Prechtel to accept a warranty bond and letter of credit for \$10,000.00 for the Whispering Pines subdivision. Motion carried 3-0.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to release the performance bond for Whispering Pines that expires on May 3, 2012. Motion carried 3-0.

CHURCH EVENT IN THE PARK

Pastor David King with Fellowship Baptist Church asked permission to use Buehler Plaza, the gazebo, and two shelter houses on June 3, 2012 from 7:00 a.m. to 4:00 p.m. for their third annual church fellowship get together. King said this event is not a fundraiser and is open to the public. They will have church services, a breakfast, and activities for both children and adults.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to approve the request of Fellowship Baptist Church to use the plaza area on June 3, 2012 from 7:00 a.m. to 4:00 p.m. Motion carried 3-0.

BACKHOE/LOADER QUOTES

The street department sought sealed quotes for a 2012 backhoe/loader less the trade in of a 2001 Case Super-M backhoe with approximately 7268 hours on it. The quotes were as follows:

Hopf Equipment Inc
\$84,135.00 Case 580SN
-36,000.00 less trade in
48,135.00 net price

Whayne Supply Company
\$94,466.79 Caterpillar 420E
-40,300.00 less trade in
54,166.79 net price

ERB Equipment Co.
\$88,200.00 John Deere 310SK
-24,255.00 less trade in
63,945.00 net price

The quotes were taken under advisement.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on April 10, 2012. Thereafter, a **motion** was made by David Prechtel and seconded by Mayor Seitz to approve the minutes as presented. Motion carried 3-0.

RESOLUTION NO. BPWS2012-1

Resolution No. BPWS2012-1, A RESOLUTION OF THE BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER, INDIANA AMENDING THE POLICE EMPLOYEE VACATION POLICY was presented. This resolution amends Policy 303 Vacation Benefits in the Police Employee Handbook and matches the change that was made in the handbook for the other departments. Effective January 1, 2012, employees qualify for ten vacation days instead of five days for the first and second year of employment.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to adopt Resolution No. BPWS2012-1. Motion carried 3-0.

SPIRIT OF JASPER FOOD CATERING AGREEMENT

An agreement between the City of Jasper and Hanselmans Inc d/b/a Schnitzelbank Restaurant, Schnitzelbank Catering for food catering service for the 2012 Spirit of Jasper Ride and Dines was presented. City Attorney William Shaneyfelt said the agreement is consistent with similar contracts in the past.

A **motion** was made by Mayor Seitz and seconded by David Prechtel to adopt the Spirit of Jasper train excursions food catering agreement for 2012. Motion carried 3-0.

SPIRIT OF JASPER ADVERTISING AGREEMENT

An agreement between the City of Jasper and L.J.O.T. Inc dba AXIOM Marketing and Advertising Company was presented. AXIOM will perform certain marketing and advertising services including a television commercial for the Spirit of Jasper train excursions. The agreement is for an amount not-to-exceed \$12,000.00; \$2,000.00 for production and \$10,000.00 for advertising.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to accept the advertising agreement with AXIOM pending final changes by the mayor, the city attorney, or AXIOM. Motion carried 3-0.

CITY CHAT AT THE PLAZA

Mayor Seitz said he would like to use a shelter house at Buehler Plaza at noon on May 2, 2012 for one of three City chats. Seitz said the event is open to the public and allows residents to ask questions or discuss issues.

A **motion** was made by David Prechtel and seconded by Timothy Bell to allow the mayor to host a City chat at Buehler Plaza at noon on May 2, 2012. Motion carried 3-0.

CLEAN PROGRAM REPORT

The City is working on five initiatives as part of the CLEAN program with the Indiana Department of Environmental Management. One of the initiatives is to reduce electricity usage in city hall. In the past year this usage was reduced by twenty-seven percent which translates to a savings of \$5,213.00.

MOSQUITO TESTING

Street Commissioner Raymond Eckerle said seventy-four sites were tested for mosquito larva or pupa in April 2012. A summary report of the test results was distributed.

RESOURCE RECOVERY SITE

Street Commissioner Raymond Eckerle reminded the public to follow the rules for items brought to the resource recovery site and leave only nature made rubbish items such as leaves, tree limbs, grass, flower, and bush clippings. Over the weekend someone left roof shingles and a baby buggy. The City cannot accept such items and it does not have the manpower to constantly monitor the items that are brought to the site. Eckerle explained that the items collected are stored in separate piles and once the piles become large, the pieces are ground up and used for a new purpose.

REPORTS

Street Commissioner Raymond Eckerle said their part time maintenance person was hurt during nonworking hours and will be off work for three months. He then gave an update on the South Newton Street storm sewer collapse and on the Patoka Lake water levels.

City Engineer Chad Hurm gave an update on the Badendorff Storm Sewer Replacement project. He said a resolution containing additional street mileage for INDOT to add to our road mileage inventory will be presented at the next meeting. Hurm also said emails have been sent to INDOT regarding a cut at Division Road that needs fixing.

Police Chief J. Michael Bennett distributed copies of the March 2012 police department activities report and of the Max the canine statistics report.

Personnel/Safety Director Charles Schneider said the City received the final storm damage payment of \$2,912.85 from the FEMA recovery flood and tornado disasters in April/May 2011. The reimbursement consisted of \$631.67 for debris grinding and removal, \$201.67 for administrative labor, and \$2,079.51 for volunteer labor for filling sand bags. The total amount eligible for the 75% federal reimbursement was \$60,972.73; thus making the total amount received for reimbursement \$45,729.55.

Schneider also reported that the City received \$12,322.90 from Hartford Insurance for the insurance settlement for tornado damage to the building at the former landfill. Because this building is used by the Dubois County Solid Waste Management District, the County of Dubois paid the City the \$25,000 insurance deductible that was needed to repair the building.

HIGH WEED COMPLAINTS

Fire Chief/Code Enforcement Officer Kenneth Hochgesang reported to the board the names of property owners and the locations that have been cited under 5.12.040 weed removal/notice. The names and locations are as follows:

Owner: Derek Nugent, 550 Kirkwood Dr Apt 504, Jasper
Location: 2512 Birk Drive, Skyline Subdiv Lot 26

Owner: Brian and Karla Neukam, 560 Riverside Dr, Jasper
Location: Lot behind residence

Owner: Fuhs Properties, 550 W 36th Street, Jasper
Location: Fuzzy's Second Street, DJ Realty Corp 3rd Add, Lots 1 and 2

Owner: Charles Woodhull, 1216 Second Ave, Jasper
Location: PT S one-half NE 36-1-5 .71A

Owner: Alfred Seifrig, 1728 E Riverside Dr, Evansville
Location: Lots 45, 46, 47, 48 on Fairview Ave, Schumachers Subdiv

Owner: Ray A Dunn, PO Box 26, Jasper
Location: 1851 Newton Street, Gust Eckerts 1st Add, Lots 23, 24

Owner: Herbert and Mary Ann Schwenk, 5590 W 250N, Jasper
Location: Lot on Second St, PT SW NW 35-1-5 6.30A

SEEK QUOTES

Fire Chief Kenneth Hochgesang asked permission to seek quotes for ten sets of turnout gear to replace ten sets that are worn out.

A **motion** was made by Mayor Seitz and seconded by David Prechtel to permit the fire chief to seek quotes for ten sets of turnout gear. Motion carried 3-0.

City Engineer Chad Hurm asked permission to seek quotes to demolish the house located at 120 Main Street. At the last council meeting, the council authorized the preparation of an ordinance to transfer an additional \$6,000.00 to cover the remainder of the estimated cost to demolish this house.

A **motion** was made by Mayor Seitz and seconded by David Prechtel to allow the city engineer to seek quotes to demolish the site on South Main Street. Motion carried 3-0.

PERSONNEL/SAFETY/LOSS CONTROL DIRECTOR RETIRING

Personnel/Safety/Loss Control Director Charles Schneider will be retiring April 30, 2012. Schneider was thanked for his 18+ years of service to the City. Cale Knies will serve as the new director beginning May 1, 2012.

ADJOURNMENT. There being no further business to come before the board, a motion was made by David Prechtel and seconded by Timothy Bell to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 9:00 a.m.

The minutes were hereby approved ____ with X without corrections or clarification this 8th day of May, 2012.

Mayor Terry Seitz
Presiding Officer

Attest:

Juanita S. Boehm, Clerk-Treasurer