

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
NOVEMBER 8, 2016**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, November 8, 2016, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Presiding Officer Mayor Terry Seitz called the meeting to order at 8:00 a.m.

ROLL CALL

Clerk-Treasurer Juanita Boehm then called the roll:

Mayor Terry Seitz	Present
Board member Timothy Bell	Present
Board member Nancy Eckerle	Present

Also present were Police Chief J. Michael Bennett, City Engineer Chad Hurm, Personnel/Safety/Loss Control Director Cale Knies, Fire Chief/Code Enforcement Officer Kenneth Hochgesang, City Attorney Renee Kabrick, and Clerk-Treasurer Juanita Boehm. Street Commissioner Jeffrey Theising and Director of Community Development and Planning Darla Blazey were absent.

Clerk-Treasurer Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. All three board members were present, which is a majority; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on October 25, 2016, and the minutes of the special meeting held on October 27, 2016. Thereafter, a motion was made by Nancy Eckerle and seconded by Timothy Bell to approve the minutes as published. Motion carried 3-0.

CLAIMS. The claims against the City from October 7, 2016 to November 3, 2016 were presented to and examined by the board. A motion was made by Mayor Seitz and seconded by Timothy Bell to approve the claims as published. Motion carried 3-0.

SPECIAL OLYMPICS 5K RUN/WALK

Stephanie Lane, representing the Dubois County Special Olympics, asked permission to hold their 7th annual 5K run/walk on April 1, 2017 from 6:00 a.m. to noon with the race starting at 8:00 a.m. The route which is the same as last year begins at Jaycee Park then goes north on Bartley Street, west on 15th Street, north on the walking path along St. Charles Street, west on Schuetter Road, south then

east on Cobblestone Road, south on the walking path along St. Charles Street, east on 15th Street, south on Bartley Street and back to Jaycee Park.

Mayor Seitz made Lane aware of the plans for the Parklands and said that area could be under construction next year when their event is scheduled.

A motion was made by Mayor Seitz and seconded by Timothy Bell to approve the Dubois County Special Olympics annual 5K run/walk route as presented for April 1, 2017 from 6:00 a.m. to 12:00 p.m. Motion carried 3-0.

CUPID'S DASH

Philip Wolf, representing Southern Indiana Wolfpack, asked permission to hold their 3rd annual run/walk called Cupid's Dash on Saturday, February 11, 2017 from 8:30 a.m. to noon with the event starting at 10:00 a.m. The route begins at the sports complex, travels north on Old Huntingburg Road, east on 12th Avenue, south on Kimball Blvd, west on County Road 100S, north on Old Huntingburg Road, then back to the sports complex. The purpose of the event is to raise funds to be given to someone with many medical expenses.

A motion was made by Nancy Eckerle and seconded by Timothy Bell to approve the event as presented. Motion carried 3-0.

SANTA CLAUS IS COMING TO TOWN

Ann Knies representing the Greater Downtown Jasper Business Association said they are sponsoring the annual Santa Claus is Coming to Town event on Friday, November 25, 2016. She said Santa will be at the 6th Street Fire Station from noon to 1:00 p.m. at which time he will board a fire truck and parade to the west side of the Square to Santa's house. The streets will not be closed for this event.

A motion was made by Mayor Seitz and seconded by Timothy Bell to permit the Santa Claus is Coming to Town parade and use the fire station and fire truck. Motion carried 3-0.

CARRIAGE RIDES

Ann Knies representing the Greater Downtown Jasper Business Association asked permission to use certain City streets for carriage rides during O'Tannenbaum Days on Friday, December 2, 2016 and on Saturday, December 3, 2016. The route begins in front of city hall, travels north on Main Street, east on 9th Street, south on Jackson Street, west on 6th Street to city hall. They usually put "slow moving vehicle" signs near 9th and Jackson Streets. They also use the area in front of city hall for a staging area.

A **motion** was made by Nancy Eckerle and seconded by Timothy Bell to approve as presented. Motion carried 3-0.

TRUCK ON STREET

Mayor Seitz said Wagner Bros. Construction asked to park a concrete truck on St. Charles Street today from 11:00 a.m. to 2:00 p.m. while they work at 2225 St. Charles Street.

A motion was made by Mayor Seitz and seconded by Timothy Bell to permit this to occur. Motion carried 3-0.

V CURB IN BROOKSTONE ESTATES VI

Brad Eckerle with Brosmer Land Surveying asked permission to install V curb in the Brookstone Estates VI subdivision. He said the adjacent subdivisions have V curbs.

A motion was made by Mayor Seitz and seconded by Timothy Bell to permit V curb for the Brookstone Estates VI subdivision. Motion carried 3-0.

MODIFICATIONS FOR TRINITY CROSSING SUBDIVISION

Brad Eckerle with Brosmer Land Surveying asked for two modifications for the Trinity Crossing subdivision. The developer wants to install V curb in this 23-lot subdivision.

A motion was made by Mayor Seitz and seconded by Nancy Eckerle to grant the use of V curb in the Trinity Crossing subdivision. Motion carried 3-0.

Eckerle then said the developer wants to install a 27 ft pavement width street from face-of-curb to face-of-curb in lieu of the 40 ft pavement width for a 50 ft strip area from Trinity Crossing to Gregory Lane.

A motion was made by Nancy Eckerle and seconded by Timothy Bell to approve the 27 ft width from face-of-curb to face-of-curb in lieu of the 40 ft pavement width in Trinity Crossing only for this section. Motion carried 3-0.

TRANSIT PROPERTIES STREET ACCESS

Brad Eckerle with Brosmer Land Surveying sought approval for a passenger vehicle drive with right in/right out access onto Mill Street for Transit Properties located at the corner of 30th and Mill Streets. He said they are proposing a southbound right in/right out only drive because the sight distance is inadequate for a left turn in/out when traveling northbound.

A motion was made by Mayor Seitz and seconded by Nancy Eckerle to give Transit Properties approval for passenger vehicles to access Mill Street with a right in/right out only drive. Motion carried 3-0.

STREET CLOSURE

City Engineer Chad Hurm said Dave Duell with Miller Valentine wants to close Dewey Street by 13th Street from this Wednesday until Friday afternoon in order to put concrete in two trenches. This matter has been discussed with the neighboring businesses.

A motion was made by Mayor Seitz and seconded by Timothy Bell to permit the street to be closed from November 9-11, 2016. Motion carried 3-0.

AIR COMPRESSOR QUOTES

Fire Chief Kenneth Hochgesang presented the following quotes for a new air compressor.

\$23,000	Proair
\$23,200	Hoosier Fire Equipment Inc
\$25,000	Mid America Fire and Safety

Hochgesang recommended accepting the quote from Proair.

A motion was made by Timothy Bell and seconded by Nancy Eckerle to approve the purchase of an air compressor from Proair for \$23,000. Motion carried 3-0.

TELEHANDLER QUOTES

Assistant Street Commissioner Scott Eckerle said at the last meeting the quotes for a new telehandler including a trade in of a 2009 Bobcat V723 telehandler with two material buckets and a 48" pallet fork were taken under advisement.

He recommended accepting the low quote that was submitted by Black Equipment Co Inc for \$119,853.43 less a trade in amount of \$27,500.00 for a net price of \$92,353.43.

A motion was made by Mayor Seitz and seconded by Nancy Eckerle to accept the recommendation of the street department and accept the quote from Black Equipment Co. Motion carried 3-0.

TASER QUOTES

Police Chief J. Michael Bennett presented the following quotes for a taser.

\$1273.34	Taser International
\$1682.96	The Home Security Superstore
\$1350.00	Patriot Safety Solutions

Bennett recommended accepting the low quote from Taser International for \$1273.34.

A motion was made by Nancy Eckerle and seconded by Mayor Seitz to accept the low quote from Taser International for \$1273.34. Motion carried 3-0.

IACP CONFERENCE

Police Chief J. Michael Bennett requested permission for he and the assistant police chief to attend the Indiana Association of Chiefs of Police mid-winter conference in Indianapolis from January 25-27, 2017.

A motion was made by Mayor Seitz and seconded by Nancy Eckerle to authorize the assistant police chief and the police chief to attend the conference in January, 2017. Motion carried 3-0.

RECYCLING SCHEDULE

Mayor Seitz reported that the 2017 City of Jasper recycling calendar will be a stuffer with a utility bill.

MOLITOR AGREEMENT

City Attorney Renee Kabrick asked the board to approve a professional services agreement between the City of Jasper and Attorney John Molitor to assist with the development of the rules and regulations for the Unified Development Ordinance for an amount not-to-exceed \$2880.00.

A motion was made by Nancy Eckerle and seconded by Timothy Bell to enter into an agreement with Molitor. Motion carried 3-0.

RESOLUTION NO. BPWS 2016-1 A RESOLUTION OF THE BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER, INDIANA PROVIDING WRITTEN DETERMINATIONS REGARDING THE DISPOSAL OF REAL ESTATE

City Attorney Renee Kabrick said the following actions must be taken by this board as the disposing agent in order for there to be a parking lot for the River Centre which is the area identified as the flood mitigation area between 1st and 2nd Streets and Main and Jackson Streets.

Mayor authorizes the use of Indiana code 36-1-11-3(b);
consider a resolution to use the alternate method of disposition;
request to issue RFP for obtaining specifications for use of the property;
and establish a date and time for a special meeting and public hearing to open RFPs and award

Bill Kaiser, representing Boxer Girl, said they want to lease City property north of the train depot [North Parcel] and west of the former Jasper Cabinet property [West Parcel] for parking for the River Centre. He said IC 36-1-11-12 allows an alternate process to be used when an area is considered for a specific purpose. This alternate process would support parking for a redevelopment project.

City Attorney Renee Kabrick said parking would be the best use for this area because if there is no parking, there is no project. The board needs to consider Resolution No. BPWS 2016-1 in order for Boxer Girl to lease the property from the City.

Kabrick then read the title of Resolution No. BPWS 2016-1.

Thereafter, a motion was made by Mayor Seitz and seconded by Timothy Bell to adopt Resolution No. BPWS 2016-1. Motion carried 3-0.

**ACTIONS FOR DISPOSING OF REAL ESTATE THROUGH A LEASE
FOR PARKING FOR THE RIVER CENTRE**

A motion was made by Nancy Eckerle and seconded by Timothy Bell to proceed with the RFP process for obtaining specifications for use of the property. Motion carried 3-0.

City Attorney Renee Kabrick asked permission to proceed with obtaining two commercial appraisals to determine the fair market value of the real estate to be leased for parking. The developer will incur the appraisal costs.

A motion was made by Mayor Seitz and seconded by Nancy Eckerle to seek two appraisals on the property discussed. Motion carried 3-0.

Kabrick then said a public hearing and special meeting date and time need to be scheduled.

A motion was made by Timothy Bell and seconded by Nancy Eckerle to schedule a public hearing and special meeting for Friday, December 2, 2016 at 8:00 a.m. Motion carried 3-0.

ADJOURNMENT. There being no further business to come before the board, a motion was made by Nancy Eckerle and seconded by Mayor Seitz to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 9:09 a.m.

The minutes were hereby approved ____ with X without corrections or clarification this 22nd day of November, 2016.

Mayor Terry Seitz, Presiding Officer

Attest: _____
Juanita S. Boehm, Clerk-Treasurer