Community Services Guidelines for Vendors

This is a family event and fine art festival. In addition to chalking the sidewalks, children participate in many free arts activities. Entertainers perform all day long and we host food vendors and an arts market featuring local artists and craftsmen.

We welcome groups wishing to have a booth with an activity or information relevant to the youth.

Please submit a brief biography, and an explanation of what you would like to have at your booth on the attached registration form. This information may be used as part of our promotion and advertising plan.

The Chalk Walk Committee of the JCA Chalk Walk Arts Festival reserves the right to determine acceptability of booth activity.

Vendor Fees

$25 per 10' x 10' space on paved surface.

There is no fee for non-profit companies not selling items or services.

No commission will be charged on sales.

Vendors are responsible for conducting all sales.

Schedule

Saturday, June 4, 2016
(Rain date: Saturday, June 11, 2016)

Festival Hours: 8:00 a.m. to 3:00 p.m.
Set Up: 6:00 a.m. to 8:00 a.m.
Take Down: 3:00 p.m. to 5:00 p.m.

Note: All vehicles must be unloaded and removed from the Square by 7:30 a.m.

Set Up

- Vendors will be able to unload directly in front of assigned booth space during hours listed.
- Parking will be available in the lot on the NW side of the Square on a first come basis.
- Stakes are not permitted in paved streets. Weights are necessary to secure booth.
- Volunteers are available to help you set up if requested.
- If you are not using a tent as your booth, we highly recommend that you bring a market umbrella for shade or inclement weather.
- Please plan to take down booths immediately following the Festival at 3:00 p.m.

You may demonstrate in your booth.

If you are interested in sharing your talents during the day, please check I will have a demonstration box on the registration form.

Questions?

Chalk Walk Contact: Corina Mack at 812-482-3070

Entry Form Community Services 2016

Please complete both sides.

Vendor Name(s)

Address

City, State, Zip

Daytime phone

Cell phone

E-mail

☐ **I will bring my own tent. (No tents provided).**

☐ **I will have a demonstration**

Return this form along with a check for $25 (if applicable) made payable to:

Jasper Community Arts
951 College Avenue
Jasper, IN 47546
Attn: Community Services

DEADLINE: FRI. May 13, 2016