

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER  
JANUARY 26, 2016**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, January 26, 2016, in the Council Chambers of City Hall located at 610 Main Street.

**CALL TO ORDER**

Presiding Officer Mayor Terry Seitz called the meeting to order at 8:02 a.m.

**ROLL CALL**

Clerk-Treasurer Juanita Boehm then called the roll:

Mayor Terry Seitz	Present
Board member Timothy Bell	Present
Board member Nancy Eckerle	Present

Also present were Police Chief J. Michael Bennett, Street Commissioner Jeffrey Theising, City Engineer Chad Hurm, Personnel/Safety/Loss Control Director Cale Knies, Fire Chief/Code Enforcement Officer Kenneth Hochgesang, Director of Community Development and Planning Darla Blazey, City Attorney Renee Kabrick, and Clerk-Treasurer Juanita S. Boehm.

Clerk-Treasurer Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. All three board members were present, which is a majority; therefore, there was a quorum for the meeting.

**PLEDGE OF ALLEGIANCE**

Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

**APPROVAL OF THE MINUTES**

The board members examined the minutes of the regular meeting held on January 12, 2016. Thereafter, a motion was made by Nancy Eckerle and seconded by Timothy Bell to approve the minutes as presented. Motion carried 3-0.

**EASTER EGG HUNT**

Scott Meneilly, representing the Jasper Jaycees, asked permission to use Jaycee Park on March 26, 2016 for the annual Easter Egg Hunt. The event starts at 10:00 a.m.

A motion was made by Nancy Eckerle and seconded by Timothy Bell to approve the Easter Egg Hunt for March 26, 2016. Motion carried 3-0.

**ARMED FORCES DAY 5K RUN/WALK**

Dave Englert, representing the Southern Indiana Leathernecks Marine Corps League, asked permission to use certain City streets on May 21, 2016 for

the 12<sup>th</sup> annual Armed Forces Day 5K Run/Walk. Registration is at 7:00 a.m. with the race beginning at 8:00 a.m. The route, which is the same as last year, begins at the Jasper Youth Sports Complex, travels north on Old Huntingburg Road to Division Road, then Quality Drive, then Kimball Blvd, then County Road 100S to Old Huntingburg Road and back to the lot at the sports complex. Englert said he sought approval from the County for the portion of the route that is located outside the City.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to permit the Southern Indiana Leathernecks to hold a 5K run/walk on May 21, 2016 from 6:00 a.m. to 10:00 a.m. Motion carried 3-0.

### **5K RUN/WALK**

Dara O'Neil and Tara Bair, representing the JHS cross country booster club, asked permission to hold a 5K run/walk on April 2, 2016. Registration begins at 7:00 a.m. with the race starting at 8:00 a.m. The route begins on the north side of Jasper High School, heads west to St. Charles Street, then runs north on the walking path along St. Charles Street to 36<sup>th</sup> Street and returns using the same route.

Mayor Seitz recommended informing the participants to stay on the walking path along St. Charles Street and do not use the street.

A motion was made by Timothy Bell and seconded by Nancy Eckerle to approve the JHS cross country booster club's 5K run/walk on April 2, 2016. Motion carried 3-0.

### **REPORTS**

Mayor Seitz acknowledged receipt of the December and the annual police activity reports. Seitz also acknowledged receipt of the January 2016 code enforcement report.

Mayor Seitz reported that the closure of 25<sup>th</sup> Street at Cathy Lane was approved earlier. He said the street will be closed tomorrow.

### **RESIGNATION**

Police Chief J. Michael Bennett asked the board to accept a letter of resignation dated January 15, 2016 that was submitted by Traffic Safety Auxiliary Officer Jamison L. Denning that is effective immediately. Bennett also asked permission to allow the personnel/safety/loss control director to start the process to fill this position.

A motion was made by Nancy Eckerle and seconded by Mayor Seitz to accept the resignation and open up the process to fill the spot. Motion carried 3-0.

### **QUOTES FOR POLICE VEHICLES**

Police Chief J. Michael Bennett said four quote packets were sent out for two new Dodge Charger police cars. A 2005 Chev and a 2008 Chev are being traded in.

City Attorney Renee Kabrick opened the following quotes.

Fletcher Chrysler Products Inc  
\$45,426 base quote  
\$ 6,000 less trade in allowance  
\$39,425\* net quote amount

\*Note: this is the amount listed on the Supplier's Quote Form

Washington Chrysler Center  
\$46,808 base quote  
\$ 5,500 less trade in allowance  
\$41,308 net quote amount

Bennett recommended taking the quotes under advisement and if they meet specifications then proceed with the low quote.

A motion was made by Mayor Seitz and seconded by Timothy Bell to permit the police department to take bids under advisement and report back with the low quote. Motion carried 3-0.

#### **CONFLICT OF INTEREST STATEMENT**

Mayor Seitz presented a conflict of interest disclosure statement that was submitted by Nancy Eckerle. Eckerle is the director of the chamber of commerce and the City has a contract with the chamber whereby the chamber agrees to provide certain services for the City.

A motion was made by Mayor Seitz and seconded by Timothy Bell to accept the conflict of interest disclosure statement. Eckerle abstained from voting. Motion carried 2-0.

#### **TRANSFER ASSET**

Mayor Seitz asked permission to transfer an Apple computer, asset #102442, from the Mayor's department to the arts department.

A motion was made by Mayor Seitz and seconded by Nancy Eckerle to transfer the computer from the Mayor's department to the arts department. Motion carried 3-0.

#### **CONTRACT TO UPDATE CODE BOOK**

City Attorney Renee Kabrick presented a contract for services between the City of Jasper and Indiana 15 Regional Planning Commission to update the City's code book to include the ordinances adopted in 2015 for an amount not-to-exceed \$3,500.00.

A motion was made by Nancy Eckerle and seconded by Mayor Seitz to approve the contract with Region 15 to update the code book. Motion carried 3-0.

**LITIGATION**

City Attorney Renee Kabrick said the Plan Commission recommended to the Board of Public Works and Safety to proceed with litigation against the Planning Workshop to recover the extra dollars being spent to finish the Unified Development ordinance project. Kabrick explained what services the Planning Workshop has and has not done for the City.

She said the Board of Public Works and Safety met in executive session prior to this meeting to discuss strategy with respect to potential litigation. This board now needs to consider how to proceed.

Mayor Seitz thanked the steering committee working on this project. Nancy Eckerle also thanked the committee. Timothy Bell said there has been concern about the cost to litigate this matter but the City will use in-house counsel for the litigation. Kabrick said there is always a cost of one’s time to litigate. The cost for this litigation is an internal cost.

A motion was made by Mayor Seitz and seconded by Timothy Bell to proceed with litigation. Motion carried 3-0.

**ADJOURNMENT.** There being no further business to come before the board, a motion was made by Timothy Bell and seconded by Nancy Eckerle to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 8:30 a.m.

The minutes were hereby approved \_\_\_\_ with  X  without corrections or clarification this 9<sup>th</sup> day of February, 2016.

\_\_\_\_\_  
**Mayor Terry Seitz, Presiding Officer**

**Attest:** \_\_\_\_\_  
**Juanita S. Boehm, Clerk-Treasurer**