

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER  
APRIL 28, 2015**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, April 28, 2015, in the Council Chambers of City Hall located at 610 Main Street.

**CALL TO ORDER**

Presiding Officer Mayor Terry Seitz called the meeting to order at 8:00 a.m.

**ROLL CALL**

Clerk-Treasurer Juanita Boehm then called the roll:

Mayor Terry Seitz	Present
Board member Timothy Bell	Present
Board member David Prechtel	Present

Also present were Police Chief J. Michael Bennett, Street Commissioner Raymond Eckerle, City Engineer Chad Hurm, Personnel/Safety/Loss Control Director Cale Knies, Fire Chief/Code Enforcement Officer Kenneth Hochgesang, Director of Community Development and Planning Darla Blazey, City Attorney Renee Kabrick, and Clerk-Treasurer Juanita S. Boehm.

Clerk-Treasurer Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. All three board members were present, which is a majority; therefore, there was a quorum for the meeting.

**PLEDGE OF ALLEGIANCE**

Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

**APPROVAL OF THE MINUTES**

The board members examined the minutes of the regular meeting held on April 14, 2015. Thereafter, a motion was made by David Prechtel and seconded by Timothy Bell to approve the minutes as presented. Motion carried 3-0.

**HEARTLAND HALF MARATHON**

Fire Chief Kenneth Hochgesang said the 4<sup>th</sup> annual Heartland half marathon and 5K run is planned for Saturday, September 5, 2015 beginning at 7:30 a.m. There are no changes to the event from last year.

Mayor Seitz then read the request submitted by DC Multisport. They want permission to use City streets, Buehler Plaza, and the river walk. They also want to use the depot on Friday and Saturday for packet pick up. Seitz also read that they want to use City fire trucks and they want police officers at specific locations.

A motion was made by Mayor Seitz and seconded by Timothy Bell to adopt the proposed Heartland half marathon on September 5, 2015. Motion carried 3-0.

### **KIWANIS KIDDIE KARNIVAL**

Jason Schmitt, representing the Jasper Kiwanis, asked permission to use the depot and the grassy areas in that area on Sunday, June 28, 2015 for the Kiwanis Kiddie Karnival. This is the first year for having this event in this location.

A motion was made by David Prechtel and seconded by Timothy Bell to allow the Kiddie Karnival to use the property described on June 28, 2015. Motion carried 3-0.

### **BLOCK OFF PARKING SPACES**

Jason McCoy with Bramwell-McKay Masonry asked permission to place scaffolding or a manlift in parking spaces or on the sidewalk when he works on the New Reflection's building located at 11<sup>th</sup> and Main Streets. He will be waterproofing the building and do some tuckpointing. He plans to start as soon as possible. Mayor Seitz suggested McCoy work with the police and street departments for where to place the equipment.

A motion was made by Mayor Seitz and seconded by David Prechtel to permit Bramwell-McKay Masonry to utilize the area around 11<sup>th</sup> and Main for 2-3 weeks to do work on the building contingent upon discussion with the police and street departments for optimal places to park. Motion carried 3-0.

### **UPDATES**

City Engineer Chad Hurm gave an update on the labyrinth project and on the mill wall project. He said the electric department is assisting with the trees in the mill wall area but had to contract Tree Pro to remove a tree. Hurm requested permission to pay the invoice from Tree Pro for \$500.

A motion was made by Mayor Seitz and seconded by Timothy Bell to permit payment of the \$500 bill to remove trees to prepare the site. Motion carried 3-0.

### **AUCTION ITEMS**

Street Commissioner Raymond Eckerle presented a list of items for the upcoming City auction. He asked the board to declare the items surplus.

A motion was made by David Prechtel and seconded by Timothy Bell to declare the items surplus. Motion carried 3-0.

### **METHANE MONITORING PLAN UPDATE**

At the February 24, 2015 meeting, Street Commissioner Raymond Eckerle reported that the City needed to update its methane monitoring plan for the former

landfill to include the modifications agreed upon by IDEM in a letter dated February 15, 2015. On April 1, 2015, August Mack Environmental, on behalf of the City, submitted an updated plan. The City received a letter from IDEM dated April 15, 2015 stating the plan is acceptable.

Eckerle reminded the board that the City closed the landfill early in order to be under a ten year post closure monitoring plan instead of thirty years. Because IDEM keeps extending requirements, we are now in the 22<sup>nd</sup> year of the ten year post closure period.

### **REPORTS**

Mayor Seitz acknowledged receipt of the police activity report.

Fire Chief/Code Enforcement Officer Kenneth Hochgesang presented the code enforcement report.

### **VOLUNTEER FIREFIGHTER RESIGNS**

Fire Chief Kenneth Hochgesang said he received a letter of resignation from Volunteer Firefighter Bret Vaal because he moved outside of the Jasper Fire Department coverage area. He served on the department for less than six years.

A motion was made by Mayor Seitz and seconded by Timothy Bell to accept the resignation of Bret Vaal. Motion carried 3-0.

### **RESERVES FOR REAL ESTATE**

City Attorney Renee Kabrick said an auction of public real estate is on April 30, 2015 at 6:00 p.m. She requested permission to set the reserves at 90% of the average of the two appraisals for the Truman Road property, the Lechner property, and the 30<sup>th</sup> Street Park property.

A motion was made by Mayor Seitz and seconded by David Prechtel to authorize a foundation of reserves of 90% of the average of two appraisals. Motion carried 3-0.

### **AGREEMENTS**

City Attorney Renee Kabrick presented three agreements that have to do with services and fees for the studies for the former Hoosier Desk building. The first agreement is a professional services agreement between the City of Jasper and Universal Design Associates Inc for \$23,000, the second agreement is a professional services agreement between the City of Jasper and CityVisions Associates and Gamble & Associates for \$28,800, and the third agreement is an interlocal agreement between the City of Jasper and the Jasper Public Library whereby the library agrees to pay the City as lead agency 25% of the fees not-to-exceed \$15,000. Kabrick then asked the board to approve the agreements.

Timothy Bell so moved. David Prechtel seconded the motion and the motion carried 3-0.

### **PHONE SYSTEM RFPs**

Brian Scott said he sought proposals for Voice and Data Network Systems.

City Attorney Renee Kabrick said a notice appeared in the Herald on April 10 and April 17, 2015.

City Hall/Utility Business Office

	Matrix	Netech	Gibson Teldata
Network equipment	46,623.82	33,631.90	N/A
VoIP system	95,722.34	70,067.17	61,202.00
Combination bid	142,346.16	101,200.00	N/A

Police and Fire Department

	Matrix	Netech	Gibson Teldata
Network equipment	36,570.65	36,943.25	N/A
VoIP system	12,022.66	30,757.34	18,616.00
Combination bid	48,593.31	66,200.00	N/A

Park and Rec

	Matrix	Netech	Gibson Teldata
Network equipment	18,043.90	15,318.12	N/A
VoIP system	7,272.75	15,725.64	9,876.67
Combination bid	25,316.65	30,044.00	N/A

Arts Department

	Matrix	Netech	Gibson Teldata
Network equipment	14,818.60	10,256.55	N/A
VoIP system	4,473.33	8,924.80	7,116.07
Combination bid	19,291.93	18,680.00	N/A

Street Department

	Matrix	Netech	Gibson Teldata
Network equipment	8,859.05	9,944.36	N/A
VoIP system	3,133.77	23,522.50	5,312.03
Combination bid	11,992.82	32,467.00	N/A

Electric

	Matrix	Netech	Gibson Teldata
Network equipment	8,647.48	6,247.91	N/A
VoIP system	2,156.40	5,914.28	3,696.46
Combination bid	10,803.88	11,862.00	N/A

Gas and Water

	Matrix	Netech	Gibson Teldata
Network equipment	8,887.05	11,529.56	N/A
VoIP system	4,754.33	8,484.58	7,011.38
Combination bid	13,641.38	19,514.00	N/A

Wastewater

	Matrix	Netech	Gibson Teldata
Network equipment	12,220.08	12,532.90	N/A
VoIP system	4,661.77	8,747.65	7,168.27
Combination bid	16,881.85	20,780.00	N/A

Alternate

	Matrix	Netech	Gibson Teldata
Alt 1-block hours	5,800.00	5,600.00	4,580.00
Alternate 2-E911	4,337.21	7,364.00	9,078.00

Unit prices

	Matrix	Netech	Gibson Teldata
Hourly labor rate- Technical	145.00	140.00	114.50
Hourly labor rate- Trainer	72.00	140.00	114.50

A motion was made by Mayor Seitz and seconded by Timothy Bell to take the bids for a communications system under advisement until the next meeting. Motion carried 3-0.

**ADJOURNMENT.** There being no further business to come before the board, a motion was made by David Prechtel and seconded by Timothy Bell to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 8:55 a.m.

The minutes were hereby approved \_\_\_\_\_ with  X  without corrections or clarification this 12<sup>th</sup> day of May, 2015.

\_\_\_\_\_  
**Mayor Terry Seitz, Presiding Officer**

**Attest:** \_\_\_\_\_  
**Juanita S. Boehm, Clerk-Treasurer**