

**REVISED  
MINUTES  
REGULAR MEETING  
UTILITY SERVICE BOARD  
FEBRUARY 17, 2015**

The Regular Meeting of the Utility Service Board of the City of Jasper, Indiana, was held in the Council Chambers of City Hall in Jasper at 7:00 PM on Tuesday, February 17, 2015.

The meeting was called to order by Chairman Rick Stradtner.

**UPON CALL OF THE ROLL, THE FOLLOWING WERE PRESENT:**

Rick Stradtner – Chairman  
Doug Schulte – Vice Chairman  
Roger Seng – Secretary  
Alex Emmons – Wastewater Commissioner  
Wayne Schuetter – Electric Commissioner  
Dave Hurst – Water Commissioner  
Keith Masterson – Gas Commissioner

**ALSO PRESENT:**

Jerry Schitter – Electric Distribution Manager  
Ernie Hinkle – Gas & Water Manager  
Ed Hollinden – Wastewater Manager  
Bud Hauersperger – General Manager  
Ashley Kiefer – Office Manager  
Renee Kabrick – City Attorney

**PLEDGE OF ALLEGIANCE** (DVD-00:48)

Chairman Rick Stradtner led the Pledge of Allegiance.

**QUOTE OPENING: SECURITY CAMERAS AT SUBSTATIONS – ELEC. DISTRIBUTION** (DVD-01:14)

Bud Hauersperger opened the quotes and read them aloud as follows:

- |               |            |
|---------------|------------|
| 1. Video Tech | \$4,099.66 |
| Jasper, IN    |            |

No forms were included with the quote from Video Tech.

- |                                  |            |
|----------------------------------|------------|
| 2. Advanced Radio Communications | \$4,004.00 |
| Jasper, IN                       |            |

Advance Radio Communications included a Non-Collusion Affidavit, an Indiana Legal Employment Declaration, a Nepotism Policy Affirmation and an Affidavit Regarding Non-responsibility.

3. Astro Security \$4,095.00  
St. Anthony, IN

Astro Security included an Indiana Legal Employment Declaration, a Nepotism Policy Affirmation and an Affidavit Regarding Non-responsibility. They did not include a Non-Collusion Affidavit.

Jerry Schitter asked for the Board's permission to purchase the security cameras from the low bidder, Advanced Radio Communications, for \$4,004, as long as all specifications are met.

Wayne Schuetter made a motion to approve the purchase of the security cameras for the Electric Distribution substations from Advanced Radio Communications for \$4,004, if all specifications are met. Doug Schulte seconded the motion. Motion approved, 7-0.

#### **APPROVAL OF MINUTES** (DVD-05:58)

Chairman Rick Stradtner presented the minutes of the January 20, 2015 Regular Meeting and there being no corrections or amendments, asked for a motion to approve the minutes. Wayne Schuetter made a motion to approve the minutes of the meeting as presented. Alex Emmons seconded the motion. Motion approved, 7-0.

#### **PETITION TO VACATE RIGHT-OF-WAY – ECHO DRIVE – ROSS HARTINGS** (DVD-06:25)

Brad Eckerle with Brosmer Land Surveying, on behalf of Ross and Andrea Hartings, requested a petition to vacate a portion of Echo Drive close to the intersection of St. Charles and SR56. The house will be constructed on the east of St. Charles Street on two vacant lots. The house will be located across the Lot 31 and 32 common lot line. The requested vacation is just to the 90 degree bend on Echo Drive. The exact location of the residence will be determined upon completion of the vacation petition process.

Ed Hollinden stated that a sanitary sewer line is located in this area. A 25-foot Public Utility and Drainage easement will be needed for the sewer line. No other Utilities have any issues with this vacation.

Keith Masterson made a motion to recommend to the Common Council the vacation of a portion of Echo Drive, contingent on receiving a 25-foot Public Utility and Drainage easement for the sewer line in that area. Dave Hurst seconded the motion. Motion approved, 7-0.

#### **RESULTS FROM SMALL BUCKET TRUCK QUOTE OPENING** (DVD-13:47)

Jerry Schitter informed the Board that the bucket truck bids from January's Board meeting came in over the 2015 Capital Expenditure amount by approximately \$7,000 to \$12,000. Schitter explained that an extra set of rear outriggers were added to the bucket truck, which added on approximately \$5,000 to the cost of the bucket truck. A rear view safety camera was also added

to the bucket truck. Both extras are safety features that Schitter feels are necessary. Schitter also said that he expected to receive a \$10,000 trade-in for the 1995 bucket truck and only received a \$5,000 trade-in, due to the truck not being sellable due to its small size.

Schitter asked for the Board's permission to accept the bid from Sternberg Chrysler Center for \$157,207, which was the higher of the two bids. Schitter explained that the bucket truck from Sternberg Chrysler has an elevator on the bucket, which can extend 4-foot higher and has an increased 1-foot side reach. These options are \$3,200, and Altec's bucket truck did not offer these options. It also has a bigger bucket and can handle more capacity and weight. All of these options improve the safety and efficiency when doing jobs and better suits the needs of the Electric Department. Schitter stated that he would be spending approximately \$2,200 more purchasing the bucket truck from Sternberg Chrysler.

Schitter stated that he does keep the bucket trucks for 20 years, so purchasing the higher priced unit is only spending an extra \$100 a year for the next 20 years. He feels this bucket truck is more versatile for their needs.

Wayne Schuetter made a motion to accept the bid from Sternberg Chrysler Center for \$157,207 and to dispose of the old 1995 bucket truck asset #05TR002373. Doug Schulte seconded the motion. Motion approved, 7-0.

**QUOTE FOR POWER QUALITY RECORDER/ANALYZER FOR METER DEPT.**  
(DVD-23:45)

Schitter stated that the Meter Department researched many power quality recorder/analyzers for the department. They found one from Power Monitors Inc. for \$12,158.95 that meets all the Meter Department's specific needs. The 2015 Capital Expenditure plan for this unit was \$12,200. The unit is pocket sized and fits in the home owner's meter base, therefore meter readers do not have to enter the resident's home. The unit is also wireless and has bluetooth capability. The vendor sent a letter stating that they are the only vendor that sells this equipment. This unit has a single source provider; therefore only one quote is necessary.

Wayne Schuetter made a motion to approve the purchase of the power quality recorder/analyzer for the Meter Department from Power Monitors Inc. for \$12,158.95. Keith Masterson seconded the motion. Motion approved, 7-0.

**UPDATE ON ENVIRONMENTAL ASSESSMENT AT POWER PLANT** (DVD-27:42)

Bud Hauersperger informed the Board that the second phase of the Environmental Assessment has started. Indiana 15 Regional Planning Commission will continue funding the assessment through the grant received from EPA. Last week they took paint samples for testing and next week they will do soil testing. Hauersperger said that once all the test results are received, he will report back to the Board.

**ELECTRIC PLANNING COMMITTEE REPORT** (DVD-28:32)

Wayne Schuetter, Chairman of the Electric Planning Committee, stated the committee did not meet during the past month.

**UPDATE ON UV PROJECT** (DVD-28:37)

Ernie Hinkle said there was not much to report on the UV project due to the cold wintery weather this past month. Mitchell and Stark have completed concrete foundations for the UV building and they are continuing to place forms for weir boxes and installing wall sleeves. Materials for the project have been received. A progress report was received with a week to week breakout of the upcoming work scheduled. Hinkle stated that they are going to start having monthly meetings the Thursday before Utility Service Board meetings at 2:00 at the Water Treatment plant. Utility Service Board members are welcome to attend.

**BEAVER LAKE VALVE** (DVD-30:13)

Hinkle informed the Board that the valve at Beaver Lake will be shut on March 1<sup>st</sup>.

**GAS PLANNING COMMITTEE REPORT** (DVD-30:38)

Keith Masterson, Chairman of the Gas Planning Committee, stated the committee did not meet during the past month.

**WATER PLANNING COMMITTEE REPORT** (DVD-30:44)

Dave Hurst, Chairman of the Water Planning Committee, stated the committee did not meet during the past month.

**PERMISSION TO PURCHASE PROCESS PUMP** (DVD-30:50)

Ed Hollinden asked for the Board's permission to purchase a process pump. This pump is the third pump of three that have been purchased over the last three years. This pump was quoted from BL Anderson for \$34,907; they are a single source provider. The 2015 Capital Expenditure plan allocated \$45,000 for the process pump.

Keith Masterson made a motion to give Hollinden permission to purchase the process pump from BL Anderson for \$34,907. Doug Schulte seconded the motion. Motion approved, 7-0.

**WASTEWATER PLANNING COMMITTEE REPORT** (DVD-32:41)

Alex Emmons, Chairman of the Wastewater Planning Committee, stated the committee did not meet during the past month.

**UPDATE ON WATER RATE STUDY** (DVD-32:57)

Bud Hauersperger informed the Board that he received a draft for the water rate study and it is being reviewed in-house. A Water Committee meeting will be scheduled the first week of March to review the water rate study.

**UPDATE ON EMAIL SYSTEM UPGRADE PROJECT** (DVD-33:36)

Hauersperger explained that the City is in the process of upgrading its email system. The City is switching from PSC to Microsoft. There will be an in-house training session on Thursday. Next

week the email system will be switched over, and all email addresses will then end with @jasperindiana.gov, instead of @ci.jasper.in.us.

**UPDATE ON SENATE BILL 309 – CONCERNING ELECTRIC POWER TERRITORIES** (DVD-34:25)

Hauersperger informed the Board that Mayor Seitz received an email earlier this evening regarding Senate bill 309. Today the Senate voted on the third reading of Bill 309. They voted 42 to 7 in favor of the territories staying the same as they are today. This means that municipalities will not be allowed to serve customers in newly annexed areas. An amendment to the bill was proposed, but failed. Chairman Stradtner, Wayne Schuetter, and Hauersperger all testified against this bill. This bill will now go to the House of Representatives. Chairman Stradtner urged the Board members to send emails to representatives and speak out on the issue.

**BEAVER LAKE SPILLWAY BIDDING SCHEDULE** (DVD-40:16)

Hauersperger informed the Board that the DNR approved the plans and specifications for the Beaver Lake spillway project. Hauersperger stated that the City is waiting to send out bid documents due to a pending lawsuit on the recent wage determination hearing.

Attorney Kabrick stated that the Storm Water Management Board is going to meet in Executive Session tomorrow to discuss the litigation and the options going forward.

**FINANCE COMMITTEE REPORT & PRESENTATION OF CLAIM DOCKET** (DVD-41:36)

Roger Seng reported that the Finance Committee had met and reviewed the claims on the Claim Docket.

The Finance Committee recommended approval of the claims as presented.

Wayne Schuetter made a motion to approve the claims as presented. Keith Masterson seconded the motion. Motion approved, 7-0.

**MAYOR** (DVD-42.34)

Mayor Seitz informed the Board that the House and Employment Labor Committee voted 8 to 4 Tuesday afternoon to support repealing Indiana's Common Wage Law.

There being no further business to come before the Board, the meeting was adjourned at 7:44PM upon motion by Alex Emmons and seconded by Dave Hurst. Motion approved, 7-0.

The minutes were hereby approved \_\_\_\_\_ with X without corrections this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

Attest: \_\_\_\_\_  
Secretary

\_\_\_\_\_ Chairman