

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
JUNE 10, 2014**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, June 10, 2014, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Presiding Officer Mayor Terry Seitz called the meeting to order at 8:00 a.m.

ROLL CALL

Clerk Bernita Heim then called the roll:

Mayor Terry Seitz	Present
Board member Timothy Bell	Present
Board member David Prechtel	Present

Also present were Police Chief J. Michael Bennett, Street Commissioner Raymond Eckerle, City Engineer Chad Hurm, Personnel/Safety/Loss Control Director Cale Knies, Fire Chief/Code Enforcement Officer Kenneth Hochgesang, Director of Community Development and Planning Darla Blazey, and City Attorney Renee Kabrick. Clerk-Treasurer Juanita S. Boehm was absent.

Clerk Bernita Heim announced that in order to have a quorum for the meeting, a majority of the board members must be present. All three board members were present; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on May 27, 2014. Thereafter, a motion was made by David Prechtel and seconded by Timothy Bell to approve the minutes as presented. Motion carried 3-0.

CLAIMS

Board members reviewed the claims from May 9, 2014 through June 5, 2014. Thereafter, a motion was made by Timothy Bell and seconded by David Prechtel to approve the claims as presented. Motion carried 3-0.

CLOSE SIDEWALK/STREET

Julie Schutz, 915 Clay Street, said a contractor is going to put a new roof on her house and because she has a small yard she asked permission to allow the contractor to place some equipment such as a lift on the sidewalk and possibly the street when they do the work. Since she lives on the corner of 10th and Clay Streets, both sides may need to be blocked off. The contractor will probably begin on July 2 and it should take less than one week.

A motion was made by Mayor Seitz and seconded by Timothy Bell to allow Julie Schutz to close the sidewalk and part of the street at 10th and Clay Streets starting July 2nd only when roof repair work is being done. Motion carried 3-0.

ST. ANTHONY SESQUICENTENNIAL BIKE RIDE

Shane Lindauer, representing the St. Anthony Sesquicentennial Bike Ride Committee, asked permission to use certain City streets as part of the 49-mile bike ride throughout Dubois County. The route begins in St. Anthony. When the riders approach Jasper they will be traveling south on Kellerville Road, then east on 15th Street to Meridian Road, then south on Meridian Road. While on Meridian Road, participants will cross 2nd Avenue, 3rd Avenue, and State Road 162 as they head to County Road 130W. The event will be held on August 17, 2014 beginning at 8:00 a.m. They will probably be in the Jasper area around 8:45-9:00 a.m. There will be a rest stop in Bohnert Park.

A motion was made by David Prechtel and seconded by Mayor Seitz to allow the St. Anthony Sesquicentennial Bike Ride through parts of Jasper on August 17, 2014. Motion carried 3-0.

KIMBALL INDUSTRIAL PARK SUBDIVISION REPLAT

Phil Buehler with Brosmer Land Surveying and representing Kimball International Inc, presented a subdivision plat known as A Replat of Lots 1A, 2B and 2C of A Replat of Lot Two of Kimball Industrial Park and A Replat of Lot 1A of the Second Replat of Lot One of Kimball Industrial Park. He explained the areas that are being replatted.

A motion was made by Mayor Seitz and seconded by Timothy Bell to approve the plat known as A Replat of Lots 1A, 2B and 2C of A Replat of Lot Two of Kimball Industrial Park and A Replat of Lot 1A of the Second Replat of Lot One of Kimball Industrial Park. Motion carried 3-0.

ENCROACHMENT REQUEST

Brittany Brockman, 205 Main Street Suite A, is renting office space from Jasper Leasing Company Inc and wants to install a sign for her law firm that will hang over the sidewalk and therefore will be encroaching over City right-of-way. She asked permission to allow the encroachment.

A motion was made by Mayor Seitz and seconded by David Prechtel to accept the Brockman encroachment request for a sign at 205 Main Street. Motion carried 3-0.

JUNK ASSETS

City Engineer Chad Hurm asked permission to junk the following old computers; asset numbers 101476, 102005, 102044, 101446, and 101371.

A motion was made by David Prechtel and seconded by Timothy Bell to declare the stated assets as junked. Motion carried 3-0.

LABYRINTH DESIGN WORK CONTRACT

Director of Community Development and Planning Darla Blazey asked the board to approve a professional services contract with Blue Marble Design for \$4,500.00 for the labyrinth design work.

A motion was made by Mayor Seitz and seconded by Timothy Bell to approve the contract with Blue Marble Design for \$4,500.00. Motion carried 3-0.

AGREEMENT WITH RATIO ARCHITECTS

The board was asked to approve a professional services agreement with Ratio Architects for \$10,500.00 to assist the City with the application process to place Jasper's downtown on the National Register of Historic Places. The City has been approved for a \$5,000.00 grant towards this work.

A motion was made by Mayor Seitz and seconded by David Prechtel to approve the professional services agreement with Ratio Architects for an amount not-to-exceed \$10,500.00. Motion carried 3-0.

INTERN

Director of Community Development and Planning Darla Blazey introduced Shelby Hettinger, an intern who is working in that department this summer.

QUOTES FOR A 4-WHEEL DRIVE UTILITY VEHICLE

At the last meeting quotes for a 4-wheel drive utility vehicle for the street department were taken under advisement.

Street Commissioner Raymond Eckerle said he reviewed the quotes and recommended accepting the low quote for \$11,995.00 submitted by Hopf Outdoor Power for a 2014 Kubota RTVX900.

A motion was made by Timothy Bell and seconded by David Prechtel to accept the recommendation of the street department and accept the quote from Hopf Outdoor Power for \$11,995.00 for a 2014 Kubota RTVX900 4-wheel drive utility vehicle. Motion carried 3-0.

STREET PROJECTS REPORT

Street Commissioner Raymond Eckerle distributed and reviewed a report that contained estimated costs for 2014 paving and asphalt preservation projects. The street projects include paving, asphalt liquid road surfacing, and asphalt rejuvenating agent. Because of budget restraints, micro-surfacing projects are not included in the 2014 plan. Eckerle said the cost for materials such as rock and salt must also come out of the street paving budget.

IN-CAR VIDEO SYSTEM QUOTES

Police Chief J. Michael Bennett presented the following quotes for an in-car video system for the 2014 Dodge Charger.

Advanced Radio Communications	\$2,195.00 system <u>200.00</u> installation \$2,395.00 total cost
Harmonic Electronics	\$2,495.00 system <u>320.00</u> installation \$2,815.00 total cost
MPH Industries	\$2,295.00 system do not install

Bennett recommended accepting the quote from Advanced Communications because the cost to install the system from MPH Industries would be more than \$100.00. He also said a grant from the Dubois County Community Foundation will fund the purchase.

A motion was made by David Prechtel and seconded by Timothy Bell to accept the quote from Advanced Radio Communications for \$2,395.00. Motion carried 3-0.

BULLETPROOF VEST QUOTES

Police Chief J. Michael Bennett presented the following quotes to purchase two bulletproof vests. They applied for a 50/50 grant from the Criminal Justice program.

Cost for 2
\$1,280.00 Siegels Uniforms
\$1,420.00 Ray O'Herron Co
\$1,707.98 Officer Store
No quote Galls

A motion was made by Mayor Seitz and seconded by Timothy Bell to accept the quote from Siegels Uniforms for two bulletproof vests for a total of \$1,280.00. Motion carried 3-0.

MONON CAR CONTRACT

City Attorney Renee Kabrick asked the board to approve a one-year contract for the use of the monon car for the 2014 Spirit of Jasper train rides. She said there are no changes to the remuneration.

A motion was made by Mayor Seitz and seconded by David Prechtel to accept the renewal of the monon train car contract. Motion carried 3-0.

PARKLANDS

City Attorney Renee Kabrick said there had been some inquiries about the maintenance of the Parklands property and whether or not it is in violation of the City's weed ordinance. It had been said by the City that the property would not be maintained like a golf course. She said the plan developed by CityVisions calls for some of the property to be maintained as managed meadows.

Our ordinance says; it is unlawful for anyone to permit any weed, rank vegetation, grass or plants, other than trees, bushes, flowers or other ornamental plants, to grow to a height exceeding nine (9) inches anywhere in the City. The definition of "weeds and rank vegetation" does not include agricultural crops such as hay and pasture or vegetation planted for some useful or ornamental purpose or a natural or developed wooded area or forest which does not create a health or safety hazard. The determination as to whether vegetation meets the definition of "weeds and rank vegetation" shall be at the discretion of the Street Commissioner, the Code Enforcement Officer, and/or the Board of Public Works and Safety, or the Board's designee. Weeds or rank vegetation exceeding such a height are hereby declared to be a nuisance.

Kabrick said in her opinion the development of a managed meadow does not fall within the definition of "weeds and rank vegetation" as provided in our ordinance. This area is being developed for a useful purpose and it is occurring in a natural semi-wooded area plus it does not create a health or safety hazard.

The park department has developed a maintenance plan for this property. Park and Rec Asst Director in Charge of Operations Mike Oeding explained those plans. He said they want to have the walking area on that property open on July 1, 2014.

Kabrick said the board needs to take action stating whether or not the property is being maintained outside the definition of weeds and rank vegetation.

A motion was made by Mayor Seitz and seconded by David Prechtel to acknowledge that the Parklands property is maintained outside the definition of weeds and rank vegetation. Motion carried 3-0.

PRESIDING OFFICER APPOINTMENT

Mayor Seitz said he would be absent at the July 8, 2014 Board of Public Works and Safety meeting and appointed David Prechtel to be the presiding officer at that meeting.

ADJOURNMENT. There being no further business to come before the board, a motion was made by David Prechtel and seconded by Timothy Bell to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 8:53 a.m.

The minutes were hereby approved _____ with X without corrections or clarification this 24th day of June, 2014.

Mayor Terry Seitz, Presiding Officer

Attest: _____
Juanita S. Boehm, Clerk-Treasurer