

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
SEPTEMBER 10, 2013**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, September 10, 2013, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Presiding Officer Mayor Terry Seitz called the meeting to order at 8:00 a.m.

ROLL CALL

Clerk-Treasurer Juanita S. Boehm then called the roll:

Mayor Terry Seitz	Present
Board member Timothy Bell	Present
Board member David Prechtel	Present

Also present were Police Chief J. Michael Bennett, Street Commissioner Raymond Eckerle, City Engineer Chad Hurm, Personnel/Safety/Loss Control Director Cale Knies, Fire Chief/Code Enforcement Officer Kenneth Hochgesang, Director of Community Development and Planning Darla Blazey, City Attorney Renee Kabrick, and Clerk-Treasurer Juanita Boehm.

Clerk-Treasurer Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. All three board members were present; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on August 27, 2013. Thereafter, a **motion** was made by David Prechtel and seconded by Timothy Bell to approve the minutes as presented. Motion carried 3-0.

CLAIMS

Board members reviewed the claims from August 9, 2013 through September 5, 2013. Thereafter, a **motion** was made by Mayor Seitz and seconded by David Prechtel to approve the claims as published. Motion carried 3-0.

PROCLAMATIONS

Mayor Seitz then presented four proclamations.

He proclaimed September 18-20, 2013 as Disabled American Veterans [DAV] Forget-Me-Not Days. This is a fundraising event to assist disabled veterans in this community.

He then proclaimed October 26, 2013 as Make a Difference Day whereby citizens are urged to participate in a volunteer project.

September 17-23, 2013 was proclaimed Constitution Week. Citizens are urged to study the Constitution and reflect on being an American with all the rights and responsibilities that this privilege involves.

Mayor Seitz then proclaimed September 19, 2013 as Drive 4 Pledges Day whereby people are to commit that they will not text while driving.

KIDS DAY

Ann Recker, representing the Greater Jasper Downtown Business Association, asked permission to use the sidewalks around the Square on Saturday, September 28, 2013 for the 20th annual Kids Day. The event will be held from 9:00 a.m. to 2:00 p.m. plus they will need an hour for setup and an hour for tear down.

A **motion** was made by Mayor Seitz and seconded by Timothy Bell to allow the Greater Jasper Downtown Business Association to use the sidewalks around the Square on September 28, 2013 from 8:00 a.m. to 3:00 p.m. for Kids Day. Motion carried 3-0.

PORTRAITS IN THE PARK

Lyn Blessinger, representing L and L Photography, asked permission to use Jaycee Park on October 12, 13, 19, and 20, 2013 from noon to 5:00 p.m. each day for their event called Portraits in the Park. They will schedule times with their clients to take their portraits.

A **motion** was made by David Prechtel and seconded by Timothy Bell to permit L and L Photography to take portraits in Jaycee Park on October 12, 13, 19, and 20, 2013 from approximately noon to 5:00 p.m. each day. Motion carried 3-0.

5K RUN/WALK

Mary Ramirez, representing Precious Blood School, asked permission to use the same streets as last year for their 5th annual 5K run/walk on October 19, 2013. The event starts at 9:00 a.m. with set up at 8:00 a.m.

Since the route includes Kluemper Road and the City is in the process of widening that street, the board members questioned whether that would pose a problem. Street Commissioner Raymond Eckerle said weather permitting, the binder should be on at that time.

A **motion** was made by Timothy Bell and seconded by David Prechtel to allow Precious Blood School to have a run/walk on October 19, 2013 from 8:00 a.m. to 12:00 p.m. Motion carried 3-0.

COMMUNITY EVENTS

Nancy Eckerle, representing the Jasper Chamber of Commerce, distributed several flyers of upcoming events in the area. The first flyer was about Jasper

HTC promoting National Make a Difference Day on Saturday, October 26, 2013. The second flyer was to promote Paper Shredding and Electronics Recycling Day. This event will be held on October 18, 2013 from 10:00 a.m. until 1:00 p.m. at the train depot parking lot. Another flyer informs citizens of a series of six seminars to examine the issues involved in starting a small business.

ENCROACHMENT REQUEST

City Engineer Chad Hurm along with Eric Schue an attorney with Bingham, Greenebaum and Doll presented an encroachment request from Stens to place two informational signs in a public utility and drainage easement. Hurm said according to the department reviews, there is a sanitary sewer force main in the easement but the signs could easily enough be removed if necessary.

A **motion** was made by Timothy Bell and seconded by David Prechtel to approve the encroachment request made by Stens. Motion carried 3-0.

BOILER QUOTES

City Engineer Chad Hurm said three quotes were sought to replace two existing boilers at city hall. City Attorney Renee Kabrick opened the following quotes:

Gudorf Supply Company	\$22,495.00
A & B Inc dba Mehringer Plumbing, Heating, and Air Conditioning	\$27,500.00
Messmer Mechanical	no quote submitted

A **motion** was made by Mayor Seitz and seconded by David Prechtel to accept the low quote submitted by Gudorf Supply Company for \$22,495.00 contingent upon the quote meeting the specifications. Motion carried 3-0.

PARKING PROHIBITED

City Engineer Chad Hurm recommended prohibiting parking in an area at the northwest corner of 14th and Newton Streets because there is a line of sight issue when cars are parked in that location. He recommended prohibiting parking a distance of 82 feet from the west edge of Newton Street to the beginning of a driveway for Heidorns. Hurm said a 2006 aerial map shows that area was yellow. After the sidewalk was replaced in that area, the yellow was not put back because that area was not designated as no parking in the ordinance.

A **motion** was made by David Prechtel and seconded by Timothy Bell to recommend to the council to stripe the area the city engineer described. Motion carried 3-0.

RESOLUTION NO. BPWS 2013-6

City Engineer Chad Hurm presented the changes to the procedures for addressing lots, buildings, and structures in the City of Jasper that are outlined in Resolution No. BPWS 2013-6. Hurm said the size of numbers placed on the

structure is changing from a minimum of three inches high to a minimum of four inches high.

Currently the ordinance says, If the building or structure is a residence and is more than seventy-five (75) feet from the roadway, then the numbers shall be attached to a fixture near the street. That distance is being changed from seventy-five feet to one hundred feet.

The following language is also being added:

The street name and house number assigned to each structure shall be assigned with reference to the location of the front door of that structure.

Structures situated at an angle on corner lots shall be assigned a street name and number from the road that intersects the addressable driveway to that structure, or from the road in which the main access or entrance to the structure is oriented, at the discretion of the City Engineer.

In the section of the ordinance that states the department that maintains the address log, Hurm said that is being changed from the police department to the engineering department.

Thereafter, a **motion** was made by Mayor Seitz and seconded by Timothy Bell to adopt Resolution No. BPWS 2013-6. Motion carried 3-0.

KRODEL-BRAUN STORM SEWER REPLACEMENT PROJECT BIDS

City Engineer Chad Hurm said bids for the Krodel-Braun storm sewer replacement project were opened at the last meeting. The bid was awarded to Huntingburg Machine Works Inc for \$101,484.75 pending the bid meets the specifications and the engineering department's approval. Hurm said the bid did meet the specifications.

PROFESSIONAL SERVICES AGREEMENT

Director of Community Development and Planning Darla Blazey said the Plan Commission recommended this Board enter into a professional services agreement with Planning Workshop and Ratio to update the City's zoning and subdivision control ordinance, Ordinance No. 1993-17. This process will probably take 9-12 months. The fee is \$68,478.00 plus expenses not-to-exceed 5% of the total fee. There is a \$40,000.00 appropriation in the EDIT Fund for this project. The balance will be paid with utility funds subject to the approval of the Utility Service Board.

A **motion** was made by Mayor Seitz and seconded by David Prechtel to award the contract to Planning Workshop with Ratio for an amount not-to-exceed \$73,000.00. Motion carried 3-0.

LANDFILL TESTING UPDATE

Street Commissioner Raymond Eckerle said the City of Jasper received a letter from IDEM dated August 30, 2013 regarding the ground water sampling taken at the former landfill site on May 22, 2013. In 2010, IDEM recommended the City replace well #9 which it did with well #9R. IDEM said the City may end

post-closure monitoring on well #9R, therefore, the ground water monitoring has ended. IDEM recommended the City maintain all of the wells because they have not fully released the facility from the post-closure care period.

ADJOURNMENT. There being no further business to come before the board, a **motion** was made by David Prechtel and seconded by Timothy Bell to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 8:46 a.m.

The minutes were hereby approved _____ with X without corrections or clarification this 24th day of September, 2013.

Mayor Terry Seitz, Presiding Officer

Attest: _____
Juanita S. Boehm, Clerk-Treasurer