

## JASPER SIDEWALK/CURB REPLACEMENT PROGRAM

It is the intention of the City of Jasper to encourage the construction, replacement and maintenance of sidewalks and curbs throughout the City. The City of Jasper and the adjoining property owner working together can best accomplish this.

The City of Jasper will inspect all sidewalks/curbs within the City and will prioritize the sidewalks/curbs for replacement. It is the intent of the City that a certain amount of funds be appropriated each year for sidewalk/curb replacement. Those appropriated funds will be divided into two portions. One portion will be used to replace the sidewalks/curbs highest on the priority list, based upon established replacement criteria, and will be paid for by the City of Jasper. The Board of Public Works and Safety will request bids from contractors on an annual basis for replacement of the sidewalk on a square yard basis and curbs on a lineal foot basis. All sidewalks/curbs must be constructed and reconstructed in accordance with the Design Standards and Specifications Manual of the City of Jasper, Indiana. The Board of Public Works and Safety will approve the bid and contractor to receive the Sidewalk/Curb Replacement business from the City of Jasper each year. The remaining portion of the appropriated funds may be used for projects that meet the guidelines of the Jasper Sidewalk/Curb 50/50 Replacement Program.

The following is the City of Jasper's Sidewalk/Curb 50/50 Replacement Program. The Board of Public Works and Safety will administer the Program. To be considered for the Program, the Board must approve a Request before the replacement project begins. Those interested in the Program should review the guidelines and complete a Sidewalk/Curb 50/50 Replacement Program Request Form.

### 50/50 REPLACEMENT PROGRAM

The contractor awarded the annual sidewalk/curb replacement bid will be the only contractor eligible for 50/50 work. The Program will proceed as follows:

1. The City Engineer will receive requests for sidewalk/curb replacement.
2. The City Engineer will inspect the sidewalk/curb to see if it needs to be replaced. A sidewalk/curb section may not be split. If any portion of a section borders the adjoining property, the complete section will be replaced as if it were the applicant's. The sidewalk/curb replacement program is intended to replace complete sidewalks/curbs. The replacement of only one or two sections of sidewalk/curb is expensive due to minimum charges and not encouraged by the City.
3. The City Engineer will inform the property owner of the cost of replacement of the sidewalk/curb. The property owner will be responsible for **50%** of the cost of the **replacement** of the sidewalk/curb. The City will bear the **full** cost of **removal** of the existing sidewalk and curb.
4. The request will be taken to the next Board of Public Works and Safety meeting for approval.
5. The applicant must submit payment to the office of the Clerk-Treasurer - or other satisfactory financial arrangements must be made - before a Notice to Proceed is issued.
6. The contractor will be notified by the City Engineer to proceed with the work. All work must be completed by the contractor in accordance with the contract documents and must be coordinated with the Jasper Street Department to allow for removal of the old sidewalk and curb. The contractor may be subject to a penalty if the work is not completed within the specified time, unless otherwise agreed upon by the Board of Public Works and Safety.
7. Handicap accessible sidewalks will be installed at every intersection to meet Federal Standards for slope and width. The City, under this Program, will pay the cost for

replacement of downspouts under the width of the sidewalk, crosswalks, radiuses, and alley entrances in full.

8. Replacement will be limited to the current width of existing sidewalks the length of the property in the public right-of-way.
9. If it is determined that the proposed sidewalk/curb replacement is not necessary – which includes requests solely for the purpose of replacement or installation of a driveway approach/cuts - but the applicant wants to replace the sidewalk/curb and/or driveway approach/cut anyway, the City will still tear out the existing sidewalk/curb and/or driveway approach/cut at its expense. The replacement of the sidewalk/curb and/or driveway approach/cut must then be completed at applicant's expense. The replacement will also be subject to the City Engineer's inspections as described below and must be completed in accordance with the Design Standards and Specifications Manual of the City of Jasper, Indiana

### INSPECTIONS AND PAYMENTS

Two (2) inspections by the City Engineer or his designee will be required. The first will be when the sidewalk is formed and before it is poured. The second will be the final inspection when the work is completely finished. The City Engineer or his designee is authorized by the Board of Public Works and Safety to inspect the project site and, upon satisfactory completion of the work, to authorize payment to the contractor.

### REPLACEMENT OF SIDEWALKS BY OWNERS

The Board of Public Works and Safety recognizes the fact that some property owners may want to replace sidewalks/curbs adjoining their property in the right-of-way bordering the City street on their own, without using the City's contractor or when the replacement does not meet the criteria of the Replacement Program. In these cases, the City will not reimburse the owner for any expenses incurred in replacing the sidewalk/curbs. However, the City will remove the sidewalk/curb at its expense. The replacement will still be subject to the City Engineer's inspections as described above and the sidewalk/curb replacement must be completed in accordance with the Design Standards and Specifications Manual of the City of Jasper, Indiana.

### NEW SIDEWALKS

The responsibility for construction of new sidewalks/curbs within the city limits and the zoning boundary of the City of Jasper is with the developer or owner of an undeveloped lot. In residential areas without sidewalks/curbs, the Board of Public Works and Safety will review sidewalk/curb requests for new construction. The construction of new sidewalks/curbs must have a benefit for the citizens and the City of Jasper. The primary considerations will be the access it provides for the citizens of Jasper to schools, churches, parks and shopping areas, and recreational and health benefits. The provisions of the 50/50 program will NOT apply to these new sidewalks/curbs and the owner will be responsible for the entire cost of the new construction. The sidewalk/curb construction must be completed in accordance with the Design Standards and Specifications Manual of the City of Jasper, Indiana and will be subject to the City Engineer's inspections as described above.

Approved by BPW&S, June 12, 2007

CITY OF JASPER  
SIDEWALK/CURB 50/50 REPLACEMENT REQUEST FORM

Please Note: The City of Jasper will remove the existing sidewalk/curb at its cost and will pay for the cost for replacement of downspouts under the width of the sidewalk, crosswalks, radiuses, and alley entrances. The owner will pay on a 50/50 basis for the cost to replace the sidewalk and curb adjoining the property line and the street. The City will attempt to contact each property owner prior to measuring and marking the sidewalk/curb to be replaced. Property lines should be marked in some manner. Sidewalk sections will not be split. Only complete sections will be replaced, a portion of the new sidewalk may be on the adjoining property.  
Please complete the following:

PROPERTY OWNER NAME(S): \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: Home: \_\_\_\_\_ Work: \_\_\_\_\_ Cell: \_\_\_\_\_

REQUESTED REPAIRS: \_\_\_\_\_

FRONT FOOTAGE \_\_\_\_\_ SIDE FOOTAGE \_\_\_\_\_

TOTAL FOOTAGE \_\_\_\_\_ DRIVE ENTRANCE \_\_\_\_\_

SPRINKLER HEADS OR OTHER OBSTACLES WITHIN 6" OF WALK? YES \_\_\_ NO \_\_\_

TREE ROOTS AFFECTING SIDEWALK? YES \_\_\_\_\_ NO \_\_\_\_\_

LIST OTHER OBSTACLES \_\_\_\_\_

OWNER'S COMMENTS: \_\_\_\_\_

I agree to the terms of the City of Jasper, Indiana Sidewalk/Curb 50/50 Replacement Program.  
SIGNATURE OF OWNER(S): \_\_\_\_\_

Return this form to: Chad Hurm, City Engineer, P.O. Box 29, Jasper IN 47547-0029  
Phone: 482-4255 Fax: 482-7852 E-mail: [cdhengineer@ci.jasper.in.us](mailto:cdhengineer@ci.jasper.in.us)

FOR INTERNAL USE ONLY:

REPLACEMENT MEETS REQUIREMENTS OF PROGRAM: YES \_\_\_\_\_ NO \_\_\_\_\_

CITY ENGINEER'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

COST OF PROJECT: \_\_\_\_\_ AMOUNT OWED BY OWNER: \_\_\_\_\_

APPROVED BY THE BOARD OF PUBLIC WORKS AND SAFETY ON THIS \_\_\_\_\_  
DAY OF \_\_\_\_\_, 200\_\_.

\_\_\_\_\_  
SIGNATURE OF PRESIDING OFFICER