

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER  
SEPTEMBER 12, 2017**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, September 12, 2017, in the Council Chambers of City Hall located at 610 Main Street.

**CALL TO ORDER**

Presiding Officer Mayor Terry Seitz called the meeting to order at 8:00 a.m.

**ROLL CALL**

Clerk-Treasurer Juanita S. Boehm then called the roll:

Mayor Terry Seitz	Present
Board member Timothy Bell	Present
Board member Nancy Eckerle	Present

Also present were Street Commissioner Jeffrey Theising, City Engineer Chad Hurm, Personnel/Safety/Loss Control Director Cale Knies, Fire Chief/Code Enforcement Officer Kenneth Hochgesang, Director of Community Development and Planning Darla Blazey, City Attorney Renee Kabrick, and Clerk-Treasurer Juanita Boehm.

Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. All three board members were present, which is a majority; therefore, there was a quorum for the meeting.

**PLEDGE OF ALLEGIANCE**

Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

**MOMENT OF SILENCE**

Mayor Seitz asked for a moment of silence in memory of Police Chief J. Michael Bennett who passed away on August 25, 2017.

**APPROVAL OF THE MINUTES.** The board members examined the minutes of the regular meeting held on August 22, 2017. Thereafter, a motion was made by Nancy Eckerle and seconded by Timothy Bell to approve the minutes as presented. Motion carried 3-0.

**CLAIMS.** The claims against the City from August 4, 2017 to September 7, 2017 were presented to and examined by the board. A motion was made by Mayor Seitz and seconded by Timothy Bell to adopt the claims as presented. Motion carried 3-0.

**POLICE CHIEF APPOINTED**

Mayor Seitz announced that he is officially appointing Nathan Schmitt to the Chief of Police position for the City of Jasper. Clerk-Treasurer Juanita Boehm then administered the oath of office to Nathan Schmitt.

**CLOSE ALLEY**

Dave Jerger, 752 W. 8<sup>th</sup> Street, asked permission to close the alley behind his house on Saturday, September 30, 2017 and Sunday, October 1, 2017 in order to repair the retaining wall. The east/west alley is located between MacArthur and Dorbett Streets and between 8<sup>th</sup> and 9<sup>th</sup> Streets. There will be access to the alley from the east entrance.

A motion was made by Mayor Seitz and seconded by Timothy Bell to give Dave Jerger permission to close the east/west alley located between MacArthur and Dorbett Streets and between 8<sup>th</sup> and 9<sup>th</sup> Streets on September 30, 2017 and Sunday, October 1, 2017. Motion carried 3-0.

**FRIDAY NIGHT FRIGHT 5K RUN/WALK**

Theresa Wolf, representing St. Charles Health Campus located at 3150 St. Charles Street, asked permission to use City property on Friday, October 27, 2017 for their Friday Night Fright 5K Run/Walk. The event begins at 6:00 p.m. The route starts at the St. Charles Health Campus, travels south on the walking path along St. Charles Street to Jasper High School, around the high school property, and returns back to the health campus.

A motion was made by Nancy Eckerle and seconded by Timothy Bell to approve Friday Night Fright Night on October 27, 2017 at approximately 6:00 p.m. to 7:30 p.m. Motion carried 3-0.

**BLOCK PARKING SPACE**

Mayor Seitz said Seufert Construction plans to do some concrete work in the basement of the Astra and wants to block off one parking space in front of the business called Made With Grace located at 519 Main Street. Seitz said no specific date was given.

A motion was made by Mayor Seitz and seconded by Timothy Bell to give Seufert Construction permission to close off one parking space in order to pour concrete at the Astra. Motion carried 3-0.

**REPLACE SIDEWALK BY ASTRA**

City Engineer Chad Hurm said the sidewalk along the Newton Street side of the Astra building located at 517 Main Street needs to be replaced. Since Seufert Construction is doing concrete work for Next Act Inc for the Astra renovation project, Hurm recommended having them replace that portion of sidewalk as part of the City's sidewalk replacement program and the City pay Next Act Inc for what the City would have paid its sidewalk replacement contractor had the City's contractor performed the work. Hurm said the sidewalk runs 45 ft. from the edge of the building to the edge of the building plus across the alley for a total of 54.5 ft. for a project cost of \$1993.25.

A motion made by Timothy Bell and seconded by Nancy Eckerle to approve paying the sidewalk replacement on the Newton Street side of the Astra building up to \$1993.25. Motion carried 3-0.

**ENCROACHMENT**

City Engineer Chad Hurm said he received an encroachment request from Gerald Vonderheide on behalf of St. Vincent DePaul Society Inc. They want to place a 8ft x 40ft shipping container on the west side of their building located at 1404 S. Meridian Road. There is a 20ft. easement along the west property line and there is an asphalt drive around the building that is on the easement. The container would be placed on the asphalt drive thus encroaching on the 20ft. easement. Hurm said no gas line is in this easement and he did not receive any negative comments from the department heads regarding this encroachment request.

A motion was made by Mayor Seitz and seconded by Nancy Eckerle to give St. Vincent DePaul Society Inc. permission to put a structure over the easement. Motion carried 3-0.

Hurm said the legal department will draft an encroachment agreement for the requestor to sign and record.

**JUNK ASSETS**

City Engineer Chad Hurm asked permission to junk two old assets; asset #101918 a Dell laptop and asset #100349 a digital camera.

A motion was made by Nancy Eckerle and seconded by Mayor Seitz to approve the junking of asset #101918 a Dell laptop and asset #100349 a digital camera. Motion carried 3-0.

[Note: Hurm received permission on 2/9/16 to junk asset #101918 and it was removed from the asset records at that time]

## **REPORT**

Mayor Seitz acknowledged receipt of the monthly police department activity report.

### **SERVICE REVOLVER**

Police Chief Nathan Schmitt said usually when a police officer retires, his service revolver is turned over to him. Due to J. Michael Bennett's sudden death, Schmitt asked permission to dispose of Bennett's service revolver by turning it over to his family. Bennett had a semi-auto handgun Glock 19 Serial # BBKT878.

A motion was made by Mayor Seitz and seconded by Nancy Eckerle to give the Jasper Police Department permission to put Bennett's service revolver in a shadow box display case and turn it over to his family. Motion carried 3-0.

### **DEAF CHILD IN AREA SIGN**

Street Commissioner Jeffrey Theising said Andrew Luke, 1420 Park Street, has a hearing-impaired child. He requested the installation of a 'Deaf Child in Area' sign along Park Street near his residence. Theising described the area where a sign could be installed for northbound traffic to see and one where southbound traffic could see.

A motion was made by Nancy Eckerle and seconded by Mayor Seitz to approve a 'Deaf Child in Area' sign along Park Street. Motion carried 3-0.

### **GEO-MELT 55 QUOTES**

Street Commissioner Jeffrey Theising said he sought the following quotes for Geo-Melt 55 [beet juice] to be used for de-icing the roads for the 2017-18 winter season.

Busler Enterprises	\$1.63 per delivered gallon
K-Tech Specialty Coatings	no quote received
Road Solutions	no quote received

Theising recommended accepting the quote submitted by Busler Enterprises. He said Busler Enterprises was awarded the quote last year for \$1.53 per delivered gallon.

A motion was made by Mayor Seitz and seconded by Timothy Bell to accept the quote from Busler Enterprises for Geo-Melt 55 for \$1.63 per delivered gallon. Motion carried 3-0.

### **HIRE EMPLOYEE**

Street Commissioner Jeffrey Theising asked permission to hire an employee to replace an employee that will be leaving at the end of the month.

A motion was made by Timothy Bell and seconded by Nancy Eckerle to give the street department permission to hire a replacement employee. Motion carried 3-0.

### **LEASE PROPERTY AT 323 E 6<sup>TH</sup> STREET**

City Attorney Renee Kabrick said the City plans to lease to the County of Dubois for office space for the CASA program the property at 323 E. 6<sup>th</sup> Street. In order to do so the board needs to adopt a resolution allowing the lease of this property as well as approving a lease agreement with the County.

A motion was made by Mayor Seitz and seconded by Timothy Bell adopt Resolution No. BPWS 2017-4 and approve the lease agreement with the County of Dubois. Motion carried 3-0.

### **DINING CAR SERVICE AGREEMENT**

City Attorney Renee Kabrick presented a dining car service agreement between the City of Jasper and Monon Railroad Historical-Technical Society Inc

[MRHTS] for the use of the LYNNE dining car for certain Spirit of Jasper train rides.

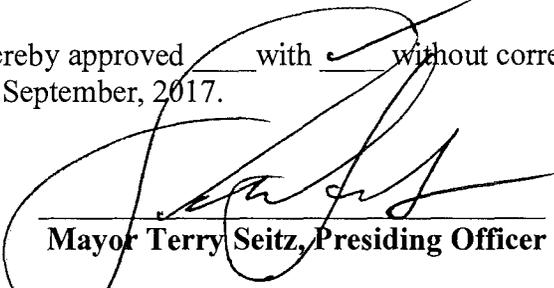
A motion was made by Nancy Eckerle and seconded by Timothy Bell to adopt the LYNNE dining car agreement. Motion carried 3-0.

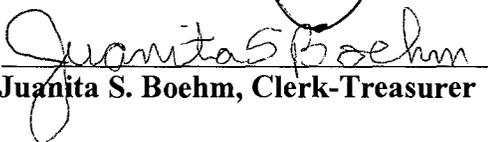
**INTERACTIVE MAP OF ACTIVITIES**

Director of Community Development and Planning Darla Blazey said a visual presentation of projects happening throughout the City was developed for the website by summer intern Libby Gress and GIS Technician Jeff Warren with the assistance of a few others. Clicking on the icons gives users a look at the projects as well as links to more information. It is a tool designed to provide an interactive map-based look at the economic and social investments that have occurred or will occur in the City.

**ADJOURNMENT.** There being no further business to come before the board, a motion was made by Nancy Eckerle and seconded by Timothy Bell to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 8:40 a.m.

The minutes were hereby approved \_\_\_\_\_ with  without corrections or clarification this 26<sup>th</sup> day of September, 2017.

  
\_\_\_\_\_  
Mayor Terry Seitz, Presiding Officer

Attest:   
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Juanita S. Boehm, Clerk-Treasurer